

CHEPPING WYCOMBE PARISH COUNCIL

WORKS & SERVICES COMMITTEE

"Cherish the past, adorn the present, construct for the future"

Thursday 21 March 2024

Members of the council are summoned to attend the meeting to be held on **Thursday 21 March** at **7.30pm** at the Council Office, Cock Lane, Tylers Green, High Wycombe, Bucks, HP10 8DS

Committee Membership:

Cllr C Dodds - Chairman
Cllr R Wilks – Vice-chairman
Cllr L Johncock
Cllr J Herschel
Cllr J Gurney
Cllr D Johncock (ex officio)

Cllr C Jordan
Cllr S Herron
Cllr K Wood
Cllr A Barron
Cllr S Barrett

AGENDA

1. Apologies for absence

Schedule 12 of the Local Government Act 1972 requires members who cannot attend a meeting to tender apologies to the Clerk.

2. Declarations of members' interests in items on the agenda

To receive any pecuniary or non-pecuniary declarations of interest and confirmation of any relevant dispensations.

- i) Under the Localism Act 2011 (sections 26-37 and Schedule 4) and in accordance with the Council's Code of Conduct, Members are required to declare any interests which are not currently entered in the Member's Register of Interests or if he/she has not notified the Monitoring Officer (Clerk) of it.
- ii) Should any Member have a Disclosable Pecuniary Interest in an item on the agenda, the Member may not participate in consideration of that item unless a Dispensation has first been requested (in writing) and granted by the Council.

3. Delegated Action

4. Offices, depot and warden's house

5. Cemeteries

6. War Memorials

7. BT cabinets

8. FH Street Litter Bins

9. Vehicles

10. LED Footway Lighting

11. Cats eye reflectors

12. Royal Mail Pouch Box

13. Chiltern Green

14. Heath End Rd footpath

15. Heath End Rd Common

16. Committee Finances

17. Questions from committee members and the public

18. Accounts for payment



Cheryl Jeken
Deputy Clerk to the Council
15 March 2024

AGENDA ITEM 3

Delegated Action

Members are asked to NOTE the following designated action by the Chairman of committee and the clerk since the last committee meeting in January:

- 2 x Eastgate Anti Vandal benches @ £618 each were purchased for Altona Road Cemetery.

AGENDA ITEM 4

Offices, depot and warden's house

Members are asked to NOTE that the Grounds Team would like a lean-to attached to the depot at the bottom of the yard. Details are to be brought to the next meeting.

AGENDA ITEM 5

Cemeteries

Members are asked to NOTE that the deputy clerk has started to photograph the memorials in Cock Lane Cemetery and upload the photographs to the Find a Grave website.

AGENDA ITEM 6

War Memorials

Flackwell Heath

Members are asked to NOTE that our Grounds Team will clean the base of the plinth and the stone slabs before a decision is made as to whether further specialist cleaning is necessary.

Loudwater

Members are asked to NOTE that we have received the reports of the relevant services from the LAT and we are now awaiting a date from a contractor to meet on site to discuss the works.

AGENDA ITEM 7

BT cabinets

Members are asked to NOTE that the deputy clerk has established that 6 of the 9 cabinets in Tylers Green need painting and has contacted Openreach to request that they are painted. To date, 1 has been done.

AGENDA ITEM 8

FH Street Litter Bins

Members are asked to NOTE that the replacement of the litter bins has been delayed but we expect it to be completed by the end of March.

AGENDA ITEM 9

Vehicles

Members are asked to NOTE that the Grounds Team will be going with the clerk to test a new Isuzu 4x4 vehicle with the intention to trade in the current one following approval at the last F&GP meeting.

AGENDA ITEM 10

LED Footway Lighting

Members are asked to NOTE that the testing of all the LED footway lighting in Loudwater has been completed and we are awaiting the report and certificates.

Members are asked to NOTE that the insurance company of the driver who caused the damage to the lamp column in Chapel Lane has paid for the repair.

Members are asked to NOTE that there has been an increase of approximately 6% in the maintenance costs from our lighting contractor starting on 1 April 2024.

AGENDA ITEM 11

Cats eye reflectors

Members are asked to NOTE that the cats eyes on Treadaway Hill have been completed following the resurfacing of the road.

AGENDA ITEM 12

Royal Mail Pouch Box

Members are asked to NOTE that another dilapidated pouch box has been identified in Churchill Close, FH and the deputy clerk has written to Royal Mail asking for its removal.

AGENDA ITEM 13

Chiltern Green

Members are asked to NOTE that the 4 trees have been planted in Chiltern Green.

AGENDA ITEM 14

Heath End Rd footpath

Members are asked to NOTE that the deputy clerk has been in touch with the Berkeley Group. 250 properties have been occupied to date and they are on track for the 300th occupation late summer 2024.

AGENDA ITEM 15

Heath End Rd Common

Members are asked to NOTE that the Grounds Team have installed wooden posts with reflectors along the edge of the common to deter motorists from parking on the grass.

AGENDA ITEM 16

Committee Finances

Members are asked to NOTE the committee's income and expenditure to Period 11 (February). **APPENDIX A**

AGENDA ITEM 17

Questions from committee members and the public

A maximum of fifteen minutes will be given to members of the public, who may make representations, ask and answer questions and/or give evidence in respect of any item of business included in the agenda. If the chairman of the meeting agrees, representations and questions may be taken at the beginning of the meeting. Members of the public wishing to speak at the beginning of the meeting should inform the clerk of this request as soon as possible.

AGENDA ITEM 18

Accounts for payment

Accounts for payment will be circulated at the meeting for consideration by councillors.

Date and time of next meeting: Thursday 30 May 2024 at 7.30pm