CHEPPING WYCOMBE PARISH COUNCIL

Report of the Council meeting held on **Tuesday, 19 December 2023 at 7.30pm** at the Council Chamber, Cock Lane, Tylers Green, Bucks HP10 8DS

Present:	Cllr K Wood (Chairman)	Cllr C Dodds
	Cllr D Johncock (Vice-chairman)	Cllr L Johncock
	Cllr L Willis	Cllr J Herschel
	Cllr R Wilks	Cllr C Jordan
	Cllr A Barron	Cllr I Forbes
	Cllr H Darch	Cllr S Herron
	Cllr L Webb	

Also present: Mr G Christie (CWPC)

FC/23/044 **Apologies for Absence**

Apologies for absence were received and approved from Cllr S Digby (holiday), Cllr J Gurney (family) and Cllr S Barrett (meeting).

FC/23/045 **Declarations of Interest and Code of Conduct**

Declaration were received from Cllr K Wood having an interest in agenda item 8 Fees & Charges, Cllr A Barron and Cllr R Wilks having an in interest in agenda item 18 being in receipt of expenses payments.

FC/23/046 **Council Minutes**

It was RESOLVED that;
The report of the Council meeting held on Thursday 19 October 2023 be approved as an accurate record.

FC/23/047 **Open Spaces Committee**

Council was asked to consider the report of the Committee meeting held on Thursday 2 November 2023. **OS/23/031 2.2** Cllr Willis advised that a meeting had been arranged with the Flackwell Heath Bowls Club as requested however the Bowls Club failed to attend. A further meeting will be arranged in the new year.

It was RESOLVED that;
the report of the Committee meeting held on Thursday 2 November 2023 be approved.

FC/23/048 **Works & Services Committee**

Council was asked to consider the report of the Committee meeting held on Thursday 28 October 2023. **WS/23/040** Cllr Dodds advised that the Bag Drop Boxes had all been removed and thanked Cllr Barrett for his assistance.

It was RESOLVED that;
the report of the Committee meeting held on Thursday 28 October 2023 be approved.

FC/23/049 **Finance & General Purposes Committee**

It was RESOLVED that;
The report of the Committee meeting held on Thursday 30 November 2023 be approved.

FC/23/050 **Planning Meetings**

It was RESOLVED that;
the reports of the Planning Meetings held on Tuesday 3 October, Tuesday 17 October, Tuesday 31 October, Tuesday 14 November and Tuesday 28 November be approved.

Council was also asked to note the schedule of applications from 13 September to 8 December 2023, showing eventual outcomes of the parish council submitted objections.

The Treadaway Court application was noted as 'disposed of'. It was possibly that the applicant had not pursued the appeal as they had already put in another application.

FC/23/051 **Fees & Charges 2024/25**

Council was asked to consider the recommendation from the Finance & General Purposes committee to approve the Fees and Charges for 2024/25. It was noted that there had been an increase of 6.7% applied in line with the CPI for September, excepting the cemetery fees, allotment and pavilion rentals.

It was RESOLVED that;
The Fees and Charges for 2024/25 be approved.

FC/23/052 **Calendar of Meetings**

Council was asked to consider the recommendation from the Finance & General Purposes committee to approve the meeting dates for 2024.

It was RESOLVED that;
The Calendar of Meetings for 2024 be approved.

FC/23/053 **Lease – Oakwood, Flackwell Heath**

Council was asked to consider the recommendation from the Finance & General Purposes committee to approve the Lease for the above site for signing by the Chairman and Vice Chairman of Council.

It was RESOLVED that;
the Lease be approved for signing by the Chairman and Vice Chairman of the Council.

FC/23/054 **Grant – Flackwell Heath Community Association**

Council was asked to consider a grant in the sum of £2,000 as a contribution towards the fitting of new top windows and the community centre in Flackwell Heath. Council was asked to note that this request had been supported at the Finance & General Purposes committee.

It was RESOLVED that;
the grant of £2,000 be approved as a contribution towards the new windows at the Community Centre.

Cllr Herschel abstained from the vote citing that the Association had a large amount in their reserves.

FC/23/055 **Community Assets – Methodist Church, Flackwell Heath**

Council was asked to consider an application to the Community Asset Register for the Methodist Church in Flackwell Heath.

It was RESOLVED that;
the Church would be a great loss to the community and therefore an application to the Community Asset Register for the Methodist Church was approved.

Cllr Webb declared an interest living opposite the Church and abstained from the vote.

FC/23/056 **Propositions**

1. MVAS Replacement Signs

Council was asked to consider the proposal brought by Cllr D Johncock and seconded by Cllr I Forbes for the purchase of 4 permanent VAS units at an estimated total cost of up to £18k for installation to the following sites, Tylers Green - Hammersley Lane, Loudwater - Kingsmead Road and Treadaway Hill and Flackwell Heath - Blind Lane

It was RESOLVED that;
further investigation was required on the ongoing maintenance of the new signs, costings to be obtained for the next meeting. Approval was given to finalising the locations and the fixing for the solar panels and, in principle, the purchase of the signs.

Cllr Herschel abstained from the vote due to a lack of information.

2. Hammersley Lane, Tylers Green - Signs

Council was asked to consider the proposal brought by Cllr I Forbes and seconded by Cllr H Darch as follows;

'To urge Buckinghamshire Council to erect signs warning of pedestrians in the highway at either end of the narrow section in Hammersley Lane'.

It was RESOLVED that;
support for the installation of warning signs be approved and Buckinghamshire Council be contacted to request the erection of the signs.

It was noted that an article was going into the next newsletter. It was also noted that this could be taken to the Community Board as a project.

3. Biodiversity Project – Chiltern Rangers

Following on from the presentation by John Shaw from Chiltern Rangers at the last Open Spaces meeting, Council was asked to receive a verbal update from the Chairman.

Council was asked to approve a £960 contribution which would amount to 10% of the total project cost and also allow Chiltern Rangers to take forward the project of planting a mixed native hedgerow along the orchard area of Chapman Lane.

It was RESOLVED that;
the contribution of £960.00 for the project be approved along with the planting of the native hedgerow.

Council was also asked to consider further investigation relating to costs and terms of reference for a longer term more substantial project for an Open Spaces strategy as detailed in attached email from John Shaw.

It was RESOLVED that;
further information be sought from Chiltern Rangers/John Shaw as to costs and terms of reference for this project together with information on the longer-term project.

FC/23/057 **Council Budget 2024/25**

Council was asked to consider the recommendation from the Finance & General Purposes committee to approve the budget for 2024/25. Individual committee budgets had been agreed at committee level prior to being taken to the Finance & General Purposes committee.

It was RESOLVED that;
the Budget for 2024/25, as presented at the meeting, be approved.

FC/23/058 **Precept 2024/25**

Council was asked to consider the recommendation from the Finance & General Purposes committee to increase the Precept by a showing a 4.99% uplift in the amount paid to the parish by individual households for a Band D property this would be an increase of £3 over the year.

It was RESOLVED that;
an increase of 4.99% be approved to ensure the future of longer-term projects including the rejuvenation of Derehams Recreation Ground.

Cllr Herron and Cllr Wood both abstained from the vote.

Cllr Herschel left the meeting at 8.33pm

FC/23/059 **Five Year Plan**
Council was asked to note the updated Five-Year Plan.

FC/23/060 **Questions by Members of the Council**
Cllr Dodds asked about the interest rate on the Council's Business Saver account. This would be checked.

FC/23/061 **Public Participation**
Mr Christie asked if the increase in Lyme disease had been considered within the biodiversity project, with longer grass and uncut areas this could cause an issue.
Cllr Wood advised that she would take advice.

FC/23/062 **Accounts for Payment**
Accounts for payment were circulated as a to note item at the meeting, due to Christmas post they were processed a week earlier than the meeting.

The payments were agreed as seen.

Cllr Herschel returned to the meeting at 8.36pm

The Chairman thanked members for their attendance, wished them a Merry Christmas and a Happy New Year and closed the meeting at 8.36pm

Signed: Katrina S A Wood Dated: 22 February 2024

Chepping Wycombe Parish Council

Pending expenditure transactions

13-Dec-23

PO	Chq	Invoice No	Supplier	Detail	Net	VAT	Amount
	11211		Cllr A Barron	Broadband expenses Jul-Sep	45.00	0.00	45.00
	11212		Cllr R Wilks	Broadband expenses Jul-Sep	45.00	0.00	45.00
	11213	AE2366/2023	Active Enviropest	Routine rodent inspection	40.00	0.00	40.00
x	11214	146604	Briants of Risborough Ltd	Pickets and picket fencing rails	259.77	51.95	
x	11214	146670	Briants of Risborough Ltd	Picket posts	144.36	28.87	
x	11214	146671	Briants of Risborough Ltd	Picket rails	51.39	10.28	546.62
	11215	10000708286	Castle Water Limited	Widmer Pond Oct 23 - Mar 24	366.64	0.00	366.64
	11216	10000712212	Castle Water Limited	Cock Lane Cemetery Oct 23 - Mar 24	36.61	0.00	36.61
	11217	10000933070	Castle Water Limited	Hammersley Lane Garden of Rest Oct 23 - Mar 24	38.84	0.00	38.84
	11218	460669	Clarity Copiers Ltd	Photocopy charges - Nov	33.37	6.68	40.05
x	11219	9485	K & S Walker Ltd	12 yd skip	345.00	69.00	414.00
	11220	1	Mcsweeney Consultancy Ltd	Green Dragon Lane car park	35,685.00	7,137.00	42,822.00
	11221	SI01818587	J Parker Dutch Bulbs (Wholesale) Ltd	Tulip and crocus bulbs	49.70	9.94	
	11221	SI01846059	J Parker Dutch Bulbs (Wholesale) Ltd	Tulip bulbs	7.50	1.50	68.64
x	11222	3278369	Viking	Copier paper, stamps and staples	265.94	21.19	287.13
	11223	BA5908	Brocklehurst Architects Limited	Derehams - workstage 2	850.00	170.00	1,020.00
	11224	47497	Penn Motor Co Ltd	Transit - engine management issue - new injectors/dpf regen	1,468.53	293.71	1,762.24
	BACS						
	DD	10000797740	Castle Water	Altona Rd Cemetery Oct 23 - Mar 24	27.63	0.00	27.63
	DD	10000690176	Castle Water	Chapel Rd Allotments Oct 23 - Mar 24	422.38	0.00	422.38
	DD	V02170816982	EE	Warden's mobile phone - Nov	20.20	4.04	24.24
	DD	KI-031D95C6	E-ON Next	Gas - council offices - Nov	433.00	21.65	454.65
	DD	2175/2024	Grenkeleasing Ltd	Equipment protection for 2024	89.00	0.00	89.00
	DD	9006403223	Shell (Fuel Card Services) Ltd	Fuel - Nov	237.97	47.59	285.56
	DD	224299	Shorts Group Limited	Dog waste collection - Oct - LW	320.00	64.00	
	DD	224300	Shorts Group Limited	Dog waste collection - Oct - FH	192.00	38.40	
	DD	224301	Shorts Group Limited	Dog waste collection - Oct - TG	416.00	83.20	1,113.60
	DD	TT-1182	Triumph Technologies Ltd	IT charges - Dec	353.05	70.61	423.66
x	DD	1438062850	Trade UK	Ballast, filler, mastercrete	85.37	17.06	
x	DD	1440741832	Trade UK	50l compost bags	23.33	4.67	130.43
	DD	13555786	Unicom	Landline & broadband	95.47	19.09	114.56
	TRANS		Penn & Tylers Green Residents Society	Supply of Village Voice Magazine	100.00	0.00	100.00
	TRANS		ICU Window Cleaning	Office window cleaning	35.00	0.00	35.00
					42,583.05	8,170.43	50,753.48

Income received since last committee meeting over £500.00

				Little Buddies	540.00	0.00	540.00
				Burials	1,499.00	0.00	1,499.00
				HMRC VAT Reclaim	12,430.85	0.00	12,430.85
				Contribution towards car park works	25,685.00	0.00	25,685.00
					40,154.85	0.00	40,154.85

Signed: [signature] Signed: Katrina S A Wood

Date: 14 DEC 23 Date: 14/12/23

The RFO confirms that all goods and services have been received and that the invoices are accurate.

We have compared the invoice against the direct debit and payflow payments as above, along with the relevant purchase order details against the cheques