

CHEPPING WYCOMBE PARISH COUNCIL

Report of the Council meeting held on **Thursday, 19 October 2023 at 7.30pm** at the Council Chamber, Cock Lane, Tylers Green, Bucks HP10 8DS

Present:	Cllr K Wood (Chairman)	Cllr C Dodds
	Cllr D Johncock (Vice-chairman)	Cllr L Johncock
	Cllr S Digby	Cllr S Barrett
	Cllr L Willis	Cllr J Gurney
	Cllr R Wilks	Cllr C Jordan
	Cllr A Barron	Cllr I Forbes
	Cllr H Darch	Cllr J Herschel

The meeting was open to the public and press

- FC/23/026 **Apologies for Absence**
Apologies were received and approved from Cllr L Webb (meeting) and Cllr S Herron.
- FC/23/027 **Declarations of Interest and Code of Conduct**
There were no declarations of interest.
- FC/23/028 **Council Minutes**
It was RESOLVED that;
the minutes of the Council meeting held on Thursday 22 June 2023 and the Special Council meeting held on Thursday 24 August 2023 be approved as an accurate record.
- FC/23/029 **Open Spaces Committee**
Council was asked to consider the report of the Committee meeting held on Tuesday 5 September 2023.
OS/23/019 Replacement Boat The replacement boat had now been installed. An article on the boat would be written for the next newsletter.
It was RESOLVED that;
the report of the Committee meeting held on Tuesday 5 September 2023 be approved.
- FC/23/030 **Works & Services Committee**
Council was asked to consider the report of the Committee meeting held on Thursday, 21 September 2023.
It was RESOLVED that;
The report of the Committee meeting held on Thursday, 21 September 2023 be approved.
- FC/23/031 **Finance & General Purposes Committee**
Council was asked to consider the report of the Committee meeting held on Tuesday 3 October 2023.
FGP/23/010 Community Board it was confirmed that the yellow lines for Ashley Drive, Tylers Green had been approved. Cllr Wood will check the status of the yellow lines around the schools in Tylers Green and report back
- It was noted that Tylers Green First School had now managed to instigate a crossing patrol person.
It was RESOLVED that;
The report of the Committee meeting held on Tuesday 3 October 2023 be approved.
- FC/23/032 **Planning Meetings**
It was RESOLVED that;

The reports of the Planning Meetings held on 27 June, 11 July 2023, 25 July 2023, 8 August 2023, 22 August 2023, 5 September 2023 and 19 September 2023 be approved.

Council was also asked to note the schedule of applications from June to September, showing eventual outcomes of the parish council submitted objections.

FC/23/033

Councillor-Officer Protocol

Council was asked to consider the recommendation from the Finance & General Purposes committee to adopt the above policy.

It was RESOLVED that;

The policy be adopted with an amendment to the section headed Press and Media to integrate the parish council's current policy on Press and Media.

FC/23/034

5 Year Plan

Council was asked to note the revised 5 Year Plan. The line for purchase of new MVAS had been temporarily re-instated pending a further meeting of the sub-group.

It was highlighted by Cllr Forbes that only the first 3 items on the plan had approved expenditure.

FC/23/035

Community Board

Council was asked to note the report previously seen at the Finance & General Purposes committee meeting.

Cllr S Barrett advised that he was the new chairman of the Community Board.

FC/23/036

Knaves Beech update

Council was asked to note that communication had been made with AVIVA Legal Services into the status of the above site, known to the council as Hedley Green. Council was asked to note that there is a current lease on the site which expires in 2079. If the land was sold to a third party they would step into the shoes of Aviva as landlord, so they would be bound by the landlord's covenants and they would benefit from the provisions in the landlord's favour, such as the right to determine the lease.

At the time of the meeting the Aviva Fund Manager had not yet advised of any potential price.

FC/23/037

Grants

Council was asked to note the budget line amount for grants in the current financial year was set at £5,000, with £2,000 already being awarded to Tylers Green First School for their new sound system.

1 Loudwater Bowls Club

Council was asked to consider the recommendation from the Finance & General Purposes committee to award the Loudwater Bowls Club £1,000 towards new lighting and a stopcock.

It was RESOLVED that;

The award of £1,000 be approved for the works above at the Loudwater Bowls Club.

2 Community Pantry, Flackwell Heath

Following feedback and an extremely informative presentation from a member of the Community Pantry Team, council was asked to consider the recommendation from the Finance & General Purposes committee to match the original funding of £5,000. These funds would be used for the benefit of the community supporting vulnerable people within the parish.

It was RESOLVED that;

The sum of £5,000 be approved for the Community Pantry in Flackwell Heath. The funds to be paid from CIL (Community Infrastructure Levy).

- FC/23/038 **Digitisation of Minute Books**
Council was asked to consider the quotation for the scanning of the twelve handwritten minute books. This would be a single tender action due to a lack of other companies offering the same service.
- It was RESOLVED that;***
The quotation in the sum of £2,945.90 be approved for the scanning of the first twelve handwritten minute books.
- FC/23/039 **Vehicles/Equipment**
Council received a verbal report from the clerk. The clerk advised that there would be a meeting with the grounds team to analyse the requirements of each vehicle with a robust proposal for any changes to be taken to the next Works & Services Committee meeting in the first instance.
- FC/23/040 **Joint Skatepark Project with Wooburn & Bourne End Parish Council**
Council was asked to receive a verbal update from Cllr D Johncock.
- The skatepark survey closed on 1 October, 690 responses were received. The next stage will be to analyse the responses in the text boxes within the survey which may take some time. Cllr Johncock was hopeful that an extension could be given to allow responses from residents within Chepping Wycombe, as an administrative error had led to the survey not being uploaded to the parish council website.
- FC/23/041 **Questions by Members of the Council**
Cllr Forbes clarified the date for the Informal meeting – 24 October.
Cllr Jordan highlighted the poor state of the pavement on Station Road, Loudwater outside the Bucks Free Press – fix my street should be used.
Cllr Willis mentioned the corner of Branch Road and Queensmead Road – a small patch of unused ground that was now being used as a rubbish dump – no action had been taken. Cllr Wood advised that she would follow this through.
Cllr Willis also mentioned yellow lines along Station Road – no enforcement. Buckinghamshire Council's policy seemed to only cover larger towns as there would be more ticketing revenue. Cllr D Johncock highlighted the ongoing issue with the proposed mast at Straight Bit. The parish council has been holding back the second survey and is totally opposed to the siting of the mast in the recreation ground. This item will be for further informal discussion at the Informal meeting.
- FC/23/042 **Public Participation**
There were no members of the public present.
- FC/23/043 **Accounts for Payment**
Accounts for payment were circulated at the meeting for consideration by councillors.
- It was RESOLVED that;***
the accounts for payment be approved and cheques numbered 11182 to 11187 be signed and that direct debits to Barclays, EE, E-ON Next, Shell, Shorts Goup Ltd, SSE, Unicom, Trade UK and a transfer to Mr AG Nash be approved for payment.

Date and time of next meeting: Tuesday 19 December 2023 @ 7.30pm

Signed: 

Dated: 19 December 2023

19-Oct-23

Pending expenditure transactions

[illegible]

Income received since last committee meeting over £500.00

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CR		Burials	2,001.00	0.00
		Allotment renewals	624.00	0.00
		Flackwell Heath Minors	650.45	0.00
			3,275.45	0.00
				3,275.45

Assigned: Kortner, S. A. Wood

Date: 19/10/23

Signed: _____

Date: 19 Oct 23.

The RFO confirms that all goods and services have been received and that the invoices are accurate.

We have compared the invoice against the direct debit and payflow payments as above, along with the relevant purchase order details against the cheques