

CHEPPING WYCOMBE PARISH COUNCIL

Report of the Council meeting held on **Thursday, 22 February 2024 at 7.30pm** at the Council Chamber,
Cock Lane, Tylers Green, Bucks HP10 8DS

Present:

Cllr K Wood (Chairman)	Cllr C Dodds
Cllr D Johncock (Vice-chairman)	Cllr L Johncock
Cllr L Willis	Cllr L Webb
Cllr R Wilks	Cllr C Jordan
Cllr A Barron	Cllr I Forbes
Cllr H Darch	Cllr J Gurney

Also present: Mr M Humphries (St Peter's Church) and Mr R Read (P&TG Residents Association)

FC/23/063 Apologies for Absence
Apologies for absence were received and approved from Cllr S Digby (holiday), Cllr J Herschel (family), Cllr S Herron (unwell) and Cllr S Barrett (meeting)

FC/23/064 Declarations of Interest and Code of Conduct
There were none.

Council was asked to welcome Mark Humphries from St Peter's Church, Loudwater, who gave feedback on the work the church had been able to do and how the grant of £10,000 had assisted. Mark thanked the Council for the grant and advised how it had impacted on all groups of the community; specifically with the School Supplies project, lunch clubs, All About Me Boards for Remembrance Day, Christmas Lights Trail, Young At Heart tour of Oxford and surrounding areas, providing a Day Out to Warwick Castle and the Friday Club for primary school children. The next step will be a Community Café which is currently being trialled.

Mark thanked all present again for the grant and left the meeting at 7.38pm

Cllr Wood then asked for Standing Orders to be suspended to re-order the agenda; this was agreed.

FC/23/065 Memorial Plaques WW1 Trees, Tylers Green
Council was asked to consider a request from the Penn & Tylers Green Residents Association to take over the care and replacement of the plaques at the WW1 trees around the Common as they were getting damaged. Mr Read was in attendance and gave a short history of the trees and plaques and his involvement.

There are 30 plaques in total and to replace them all with the same plaque as the WW2 trees would incur a unit cost of £40 - £50, so the total replacement could be between £1,200 to £1,500.

It was RESOLVED that;
the Parish Council would take over the care of the plaques possibly with a contribution from the Residents Association and a small working group, to include Mr Read, would be set up to investigate possible replacements and decide on how to proceed.

Mr Read thanked those present and left the meeting at 8pm

FC/23/066 Council Minutes
Council was asked to consider the minutes of the Council meeting held on Tuesday, 19 December 2023.
FC/23/060 Questions from Members Cllr Dodds had asked a question about the interest rate from Barclays and the clerk advised that it was currently 1.5%. Alternative interest-bearing accounts would be investigated.

It was RESOLVED that;
The minutes of the Council meeting held on Tuesday 19 December 2023 be approved.

There was still an issue over the MVAS agenda item, however now that the project is no longer viable the minute stands

FC/23/067

Open Spaces Committee

Council was asked to consider the report of the Committee meeting held on Thursday, 11 January 2024.

Cllr Willis highlighted **OS/23/045 Derehams** project was moving forward and going for pre-planning advice.

It was RESOLVED that;

The report of the meeting held on Thursday 11 January be approved.

FC/23/068

Works & Services Committee

Council was asked to consider the report of the Committee meeting held on Thursday, 25 January 2024.

Cllr Dodds highlighted the following items;

WS/23/058 Vehicles – the Isuzu replacement was on further down the agenda for approval.

WS/23/057 FH Street Litter Bins – the bins were supposed to be changed over week beginning 12 February, however there was still no sign of them.

Cllr Wood advised that **WS/23/063** the postbox at the top of Hammersley Lane had been closed due to flooding. This information had been passed on from the Chairman of P&TG Residents Association.

It was RESOLVED that;

The report of the meeting held on Thursday 25 January 2024 be approved.

FC/23/069

Finance & General Purposes Committee

Council was asked to consider the report of the Committee meeting held on Thursday, 8 February 2024.

Cllr Johncock **FGP/23/035 Legal – Mast Straight Bit, Flackwell Heath** a request had been sent to Beacomms for a full disclosure of information however this had not been received. The planning application has been lodged and our objections have been uploaded.

It was RESOLVED that;

The report of the meeting held on Thursday 8 February 2024 be approved.

FC/23/070

Planning Meetings

It was RESOLVED that;

The reports of the Planning Meetings held on Tuesday 12 December 2023, Tuesday 2 January 2024, Tuesday 16 January 2024 and Tuesday 30 January 2024 be approved.

Council was also asked to note the schedule of applications from December to February, showing eventual outcomes of the parish council submitted objections.

FC/23/071

S137 – Payment of Grants

Council was asked to note that the Department of Levelling Up, Housing and Communities has notified the National Association of Local Councils that the appropriate sum for Section 137 (4)(a) of the Local Government Act 1972 for parish and town councils in England for 2024/25 is £10.81. The amount was a result of increasing the amount of £9.93 for 2023/24 by the percentage increase in the retail index between September 2022 and September 2023 under Schedule 12B of the 1972 Act as above.

Section 137 enables parish councils to spend a sum, per elector, on activities and projects not specifically authorised by other powers. Council is asked to NOTE that the current budget allocation for the new financial year of £5,000 was well below the aforementioned limit.

Cllr Webb queried whether the grant budget line should be more realistic taking into account the amounts involved.

FC/23/072 **Grant Application – Tylers Green Middle School**
Council was asked to consider the recommendation from the Finance & General Purposes committee to award £1,500 to the Tylers Green Middle School for rejuvenating their pond and the creation of an outdoor teaching space.

It was RESOLVED that;
The request for £1,500 as a contribution towards the pond and outdoor teaching space be approved.

FC/23/073 **Replacement of the Isuzu 4x4**
Council was asked to consider the recommendation from the Works & Services committee to trade in the current Isuzu 4x4, which we have had for 10 years, for a new one with an updated specification. The estimated cost for part exchange and after the local government discount would be in the region of £22,500.

It was RESOLVED that;
The replacement of the current Isuzu 4x4 be approved at the estimated cost of £22,500.

FC/23/074 **January 2024 EMR Review**
Council was asked to consider the recommendation from the Finance & General Purposes committee to make the suggested adjustments to the current Earmarked Reserves. These adjustments were a streamlining exercise that would free up some funds for the Derehams project.

It was RESOLVED that;
The suggested adjustment to the Earmarked Reserves be approved.

It was noted that the only change since the Finance & General Purposes meeting was the agreed movement of £10,000 from the Community Board EMR

FC/23/075 **Amenity land neighbouring Knaves Beech Industrial Estate (Hedley Green)**
Council was asked to note that Aviva had been back in contact relating to the above site with the following advice from their Fund's valuer.

'A site of this size should achieve in the region of £350,000 - £700,000 if sold on the open market with vacant possession and the benefit of planning permission for industrial or residential development. Obviously, the site is subject to a long lease to the Parish Council and does not benefit from planning permission, so the actual value of the land today would be heavily discounted accordingly. The Fund Manager is willing to consider any offer from the Parish Council.'

It was RESOLVED that;
The clerk contact Aviva advising that the Parish Council is happy with the lease as is, however would be happy to consider being bought out of the lease at a reasonable price.

FC/23/076 **Biodiversity Project – Chiltern Rangers**
Following the last Council meeting in December when,
'It was RESOLVED that;
Further information be sought from Chiltern Rangers/John Shaw as to costs and terms of reference for this project together with information on the longer-term project.'

Council was now asked to consider the creation of a document setting out the long-term plans to tackle the challenges of biodiversity and climate change using green spaces.

The estimated cost for this would be between £2,830- 3,280 plus VAT.

It was RESOLVED that;
The creation of the document be approved along with a steering group.

It was noted that a meeting should be arranged with John Shaw, Chiltern Rangers and the attendees from the last meeting so that this could be progressed.

FC/23/077

Branch Road, Loudwater

Council was asked to receive a verbal update from Cllr K Wood about the land at Branch Road. This piece of land had been taken initially from the resident of the property on the corner of Branch Road and Queensmead Road for use as a compound when the building work on the other side of the road was underway. Once the work had finished it had been left and became a fly tipping area.

Cllr Wood advised that the plan had been to make the small patch of land into a Community Garden with the help of the Chiltern Rangers, however there had been no progress to date. It was felt that the land should be given back to resident.

FC/23/078

Skatepark Joint Project Update

Council was asked to receive a verbal update on the Skatepark Project from Cllr D Johncock, which is attached to this report.

The following statement is to be put into the public domain;

"Following an independent analysis and report on the findings of the recent "Consultation on Activities for Young People and Potential Provision of a Local Skate Park" Chepping Wycombe and Wooburn & Bourne End Parish Councils are pleased to publish the findings.

It is important to note that this survey is an early consultation with the community. It is not a referendum, nor is it a market research survey that is representative of the Parishes and wider area. At this stage it is only indicative of the community views rather than an expert opinion on the provision and possible additions.

No decisions have been made based on this analysis by the Joint Steering Group other than to consider the contents further over the coming months."

Members present at the meeting were happy to put their full support to the wording of the statement.

FC/23/079

5 Year Plan

Council was asked to note the revised 5 Year Plan previously considered at the Finance & General Purposes committee.

It was noted that the Green Dragon Lane Car Park was now completed and therefore needed to be removed.

FC/23/080

Community Board Projects

Council received a verbal report from Cllr Barron which is attached to this report.

FC/23/081

Re-appointment of Internal Auditor

Council was asked to consider the re-appointment of Mr E Newhouse as Internal Auditor for the financial year 2023/24, being a competent and independent person.

It was RESOLVED that;

Mr E Newhouse be re-appointed as Internal Auditor for the financial year 2023/24.

FC/23/082

Questions by Members of the Council

Cllr Dodds asked when the newsletter would be ready. The clerk advised that the boxes of newsletters had been received the day before the meeting.

FC/23/083

Public Participation

There were no members of the public.

FC/23/084

Accounts for Payment

Accounts for payment were circulated at the meeting for consideration by councillors.

It was RESOLVED that;

the accounts for payment be approved and cheques numbered 11253 to 11260 be signed and that the BACS payment to Payflow, direct debits to Barclays, Trade UK, NEST SSE, Triumph Technologies Ltd and Unicom along with Bank Transfers to Cutting Edge Garden Machinery, Speedy Fuels Ltd and Townsweb Archiving Ltd be also approved for payment.

The chairman thanked members for their attendance and closed the meeting at 9.01pm

Date and Time of Next Meeting: Tuesday 30 April 2024 @ 7.30pm

Signed:



Dated: 30 April 2024

Skatepark - Statement to CWPC Council Meeting on 22 February 2024.

Just to bring you all up to date, we had a meeting of the Skatepark Steering Group on 13th February which was attended by myself and Alec Barron as part of the CWPC representation. The sole aim of the meeting was to receive a report from Cllr Stuart Wilson on his analysis of the survey that was undertaken across the area last year.

Following the presentation, we had a discussion about what to do next and it was agreed that we should not be rushed into making any snap judgements. A number of interesting points had been raised by the survey which needed to be seriously considered. These were as follows:

1. Other potential sites were suggested e.g. Glory Park, Soho Mills
2. Lack of communication about what is already available in the community e.g. climbing wall
3. Capacity constraints of other, current activities e.g. not enough volunteers for scouts guides etc
4. The survey (and by definition the Steering Group) has not compared use of skate parks to participation in other sports or use of other facilities

It was therefore agreed that a formal meeting of the Steering Group would be held asap to agree how to take these points forward. Meantime, the report would be put into the public domain with the following statement:

“Following an independent analysis and report on the findings of the recent “Consultation on Activities for Young People and Potential Provision of a Local Skate Park” Chepping Wycombe and Wooburn & Bourne End Parish Councils are pleased to publish the findings.

It is important to note that this survey is an early consultation with the community. It is not a referendum, nor is it a market research survey that is representative of the Parishes and wider area. At this stage it is only indicative of the community views rather than an expert opinion on the provision and possible additions.

No decisions have been made based on this analysis by the Joint Steering Group other than to consider the contents further over the coming months.”

The report is due to be officially published on 4th March but I’m happy to circulate copies to Members in advance provided that it is seen as being for member Only Eyes at the moment.

At the forthcoming meeting of the Wooburn and Bourne End Council, Members would be asked to “**Receive** and **Approve** the text to be published with the report on the 4th March 2024 at 12 noon.” I hope that we can also support that statement this evening too ??

Report to Full Council 22/02/2024 on “our” Community Board (BCWCB) by Alec Barron 22/02/2024

There has been very little activity on the BCWCB. The last meeting attended was on the 03/07/23, Highways and Transport sub-group (HAT) on Parking Enforcement.

There is planned a HAT meeting on March 24th of the HAT sub-group.

It is worth noting that there are a few HAT schemes relevant to CWPC.

SCHEME No	LOCATION	ROAD(S)	BRIEF DESCRIPTION	SPONSOR	COST	IMPLEMENTATION / COMMENT
ON-GOING PROJECTS FROM 20-21						
BCW HAT 3 CB269445132 6590071480 On-going from 20-21	FLACKWELL HEATH	The Common	Extend existing Double Yellow Lines from Straight Bit to entrance of the Flatted Community.	CLLR DAVID JOHNCOCK	£15,795.52	Supported by Public Consultation and APPROVED by Leader on 15/Nov/23. Now awaiting implementation by Highways Contractor
BCW HAT 6 CB297944085 6590067512 On-going from 20-21	TYLERS GREEN	Ashley Drive	Create Parking Bays outside Recreation Ground.	CWPC (ALEC BARRON)	£4,969.97	Ashley Drive 2.1m Parking Bays – Remove existing verge cost estimate £51,850. Seen as too expensive by CWPC. Simpler, more cost-effective solution needed. New Project application required IDC.
BCW HAT 23 CB36483499 On-going from 21-22	LOUDWATER	Whole Area	Proposed to assess level of on street parking	CLLR NATHAN THOMAS	£4,957.99	FEASIBILITY ASSESSMENT - PICKED UP BY NEW CONTRACTORS (FUNDS RESERVED)
BCW HAT 25 CB364367881 On-going from 21-22	TYLERS GREEN	Junction of New Road & Ashley Drive and Junction of the Lawns & Ashley Drive	Overcome Parking problems	CLLR KATRINA WOOD		Supported by Public Consultation and now APPROVED by Leader in November 2023. Now awaiting implementation
BCW HAT 27 CB364395502 On-going from 21-22	TYLERS GREEN	School Road & Cock Lane	Improve Pedestrian safety outside schools	TYLERS GREEN FIRST SCHOOL	£14,298.16	Supported by Public Consultation and now APPROVED by Leader in November 2023. Now awaiting implementation

Note: Jonathan Walters has been replaced by Steven Barrett (new Chairman)

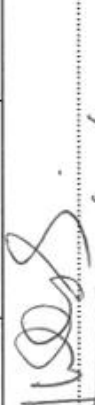
Pending expenditure transactions

22-Feb-24

PO	Chq	Invoice No	Supplier	Detail	Net	VAT	Amount
	11253	AE2450/2024	Active Enviropest	Routine rodent inspection - 29 Jan	✓	40.00	0.00
x	11254	14404	Briants of Risborough Ltd	Bowden cable	✓	11.40	2.28
x	11254	14405	Briants of Risborough Ltd	Repairs to Stihl chainsaw	✓	52.74	10.55
x	11254	14406	Briants of Risborough Ltd	Ear protectors	✓	18.37	3.67
x	11254	14975	Briants of Risborough Ltd	Chainsaw trousers and gloves	✓	115.03	23.01
	11255		Chiltern Rangers	Contribution of 10% of total Biodiversity Project	✓	960.00	0.00
	11256		Flackwell Heath Community Association	Contribution towards new windows at Community Centre	✓	2,000.00	0.00
	11257		HMRC	Tax and NI - Feb	✓	3,173.84	0.00
x	11258	OAS10092968	Origin Amenity Solutions	Strimmer guards x 10	✓	39.50	7.90
x	11259	2925205	Spaldings Limited	Helmet & ear defenders x 2, air hose extension, shoulder harness, etc	✓	194.31	38.86
	11260		G Christie	Manhole cover	✓	131.00	26.20
	BACS		Barclays Payflow	Salaries & LGPS - Feb	✓	12,456.74	0.00
	DD		Barclays	Bank charges Dec 23 to Jan 24	✓	36.40	0.00
	DD		Barclays	Loyalty reward Dec 23 to Jan 24	✓	-5.68	0.00
	DD	1459699130	Trade UK (B&Q)	Copper paint	✓	30.00	6.00
x	DD	1460227689	Trade UK (Screwfix)	5 no Hi-Vis vests	✓	16.63	3.32
	DD		NEST	Pensions - Jan	✓	685.95	0.00
	DD		SSE	Footway lighting - Dec	✓	64.35	9.67
	DD	10728	Triumph Technologies Ltd	IT support/365 - Feb	✓	353.05	70.61
	DD	13632786	Unicom	Landline and broadband - Feb	✓	108.93	21.79
	TRANSFER	3389	Cutting Edge Garden Machinery	Repair to Kubota - rear driveshaft	✓	1,083.61	0.00
	TRANSFER	720478	Speedy Fuels Limited	White diesel	✓	860.47	172.09
x	TRANSFER	arc693-0002	Townswest Archiving Limited	Digitisation of Minute Books	✓	1,758.75	351.75
						24,185.39	747.70
							24,933.09

Income received since last committee meeting over £500.00

			Little Buddies - January	648.00	0.00	648.00
				648.00	0.00	648.00

Signed: 

Signed: Katherine SA Wood

Date: 22/02/24

Date: 22/2/24

The RFO confirms that all goods and services have been received and that the invoices are accurate.
We have compared the invoice against the direct debit and payflow payments as above, along with the relevant purchase order details against the cheques