

CHEPPING WYCOMBE PARISH COUNCIL

Report of the Council meeting held on **Thursday, 22 June 2023 at 7.30pm** at the Council Chamber, Cock Lane, Tylers Green, Bucks HP10 8DS

Present:

Cllr K Wood (Chairman)	Cllr C Dodds
Cllr D Johncock (Vice-chairman)	Cllr L Johncock
Cllr S Herron	Cllr S Digby
Cllr L Willis	Cllr J Gurney
Cllr R Wilks	Cllr C Jordan
Cllr A Barron	

Also present: Cllr N Thomas (Buckinghamshire Council)

FC/23/012 Apologies for Absence

Apologies for absence were received and approved from Cllr I Forbes (holiday), Cllr L Webb (holiday), Cllr S Barrett (business), Cllr Herschel (medical) and Cllr Darch (medical)

FC/23/013 Declarations of Interest and Code of Conduct

There were none.

FC/23/014 Council Minutes

It was RESOLVED that;

the minutes of the Council meeting held on Thursday 27 April 2023 and the Annual Council meeting held on Tuesday 9 May 2023 be approved as an accurate record.

FC/23/015 Open Spaces Committee

Council was asked to consider the report of the Committee meeting held on Tuesday 23 May 2023.

Cllr Willis advised that the only item for further discussion was on the current agenda – Boundary Road Recreation Ground.

It was RESOLVED that;

the report of the Committee meeting held on Tuesday 23 May 2023 be approved.

FC/23/016 Works & Services Committee

It was RESOLVED that;

the report of the Committee meeting held on Thursday, 8 June 2023 be approved.

FC/23/015 Planning Meetings

It was RESOLVED that;

the reports of the Planning Meetings held on 2 May 2023, 16 May 2023, 30 May 2023 and 13 June 2023 be approved.

Council was asked to note the schedule of applications from April to June, showing eventual outcomes of the parish council submitted objections.

FC/23/016 Boundary Road Recreation Ground – safety issue

Council was asked to note that following the Open Spaces committee meeting held on 7 March 2023 the resolution below was made;

'3 Boundary Road Recreation Ground, Loudwater

Members were asked to note that a concern had been raised by a resident following an incident at the site when a small child slipped into the stream at the point where the bank had eroded. The chairman of the committee met with the concerned resident and advised that the area was not under parish council

jurisdiction. In the meantime, the issue was escalated to Steve Baker MP whose office contacted ourselves and Buckinghamshire Council. Buckinghamshire Council have taken responsibility for the area.

Members were asked to consider the erection of a post and rail fence along the path to act as an obstacle; an opening at each end would give two points of focus for parents/guardians to watch. Members were asked to note that the grounds team would undertake the work.

It was RESOLVED that;

The concern had been noted by the committee however a post a rail fence would not be approved as the play area was a distance from the stream.

It was noted that this site would be part of the committee site visit in June/July.'

However, further correspondence from the office of Steve Baker MP had been received requesting that a gate be installed at the access point from Station Road.

Council was asked to consider the correspondence and approve the next course of action.

It was RESOLVED that;

at present, the parish council was not inclined to install a fence or gate however this site was part of the Open Spaces Committee site visit in July and would be further inspected.

FC/23/017

5 Year Plan

Council was asked to note the revised 5 Year Plan. The revision being the completion of the office refurbishment. Council was encouraged to suggest further additions to the plan.

It was noted that the digitalisation of the archives should be added to the plan. The clerk to further investigate associated costs.

FC/23/018

Community Board MVAS Replacement

Council was asked to consider the report from Cllr Barron with a view to asking for approval in principle for expenditure of approximately £5k for 3 new signs, being a 50% contribution. The Community Board would be approached for the other 50% of the cost.

It was noted that the current MVAS had probably passed their sell by date and a new approach to speeding could be beneficial. However, the ANPR element would not be part of the signs due to TVP having no interest in the information.

It was RESOLVED that;

new signs would be beneficial and an application be made to the Community Board for a 50% contribution towards the new signs.

Cllr Barron offered to make the application.

Cllr Barron was thanked for the work he had undertaken on the report.

FC/23/019

Straight Bit Recreation Ground

Council was asked to consider the quotation in the sum of £4,112.30 for the replacement of the crossbar and new flat swing seats and a basket swing.

It was RESOLVED that;

the quotation be accepted and the replacement parts be ordered.

Council was asked to note that the clerk had been contacting the insurance broker on a fortnightly basis for any updates on the boat claim. However, no firm offer has been received to date.

FC/23/020

Grants

Council was asked to note the budget line amount for grants in the current financial year is £5,000, with £2,000 already being awarded to Tylers Green First School for their new sound system.

1 Flackwell Heath Minors Football Club

Council was asked to consider the grant application from the Flackwell Heath Minors Football Club for £15k to £20k as a contribution towards the re-surfacing of the car park at Green Dragon Lane Recreation Ground.

It was RESOLVED that;

an award of £10,000 be approved towards the resurfacing of the car park.

FC/23/021

Joint Skatepark Project with Wooburn & Bourne End Parish Council

Council was asked to receive a verbal update from Cllr D Johncock.

Cllr Johncock advised that a questionnaire would be on Survey Monkey specifically to get a feel locally to help determine levels of;

- Interest
- Demand
- Age groups
- Support from residents

A presentation was to be made to all students at the Bourne End Academy before the end of term and they would be encouraged to complete the questionnaire and persuade parents to do likewise.

FC/23/022

Meeting date change

Council was asked to consider a change in date for the Council meeting in December. The proposed new date was **Tuesday 19 December 2023**.

It was RESOLVED that;

the change of date be approved.

FC/23/023

Questions by Members of the Council

- Cllr Herron asked if the trees on the Front and Back Common were being watered. The clerk advised that they were being watered almost weekly.
- Cllr Jordan highlighted the path at the side of Dominos on the London Road. Cllr N Thomas advised that he thought it had been passed to the legal team at Buckinghamshire Council.

FC/23/024

Public Participation

Cllr Thomas gave the following updates:

- With the hotter weather it was important to check on vulnerable people within the community.
- He advised of the two highways schemes being supported – the school parking and yellow lines in Ashley Drive.
- Boundary Commission
2 Buckinghamshire Council members for – Penn/Tylers Green and Loudwater
3 Buckinghamshire Council members for – Flackwell/Marlow
- There is a full Community Board meeting on 28 June – focus being community safety.
- All actions groups have been cancelled at present – no one seems to know why.

FC/23/025

Accounts for Payment

Accounts for payment were circulated at the meeting for consideration by councillors.

It was RESOLVED that;

the accounts for payment be approved and cheques numbered 11111 to 11117 be signed and that direct debits to Barclays, Castle Water, Unicom, Trade UK and NEST be approved for payment.

Signed: 

Dated: 19 October 2023

Chipping Wycombe Parish Council

Pending expenditure transactions

22-Jun-23

PO	Chq	Invoice No	Supplier	Detail	Net	VAT	Amount
	11111	AE2075/2023	Active Enviropest	Routine rodent inspection - May	40.00	0.00	40.00
	11112	9096797	Castle Water Limited	Water - Hammersley Lane Cemetery Apr-Sep 2023	31.01	0.00	31.01
	11113	9131576	Castle Water Limited	Water - Cock Lane Cemetery Apr-Sep 2023	25.41	0.00	25.41
	11114	11492	Davies Brothers Nursery Ltd	51-tray geranium x 7	145.83	29.17	175.00
x	11115	23311	Hugh Harris Ltd	Pedal kit	34.50	6.90	41.40
	11116		W Thompson	Isuzu driver's window replaced - excess & VAT	108.89	0.00	108.89
	11117		HMRC	Tax & NI - June	3,010.02	0.00	3,010.02
	BACS						
	DD		Barclays	Bank charges Apr-May	44.40	0.00	0.00
	DD		Barclays	Loyalty reward Apr-May	-5.46	0.00	38.94
	DD	9112932	Castle Water Limited	Water - Ashley Drive allotments Apr-Sep 2023	475.13	0.00	475.13
	DD	9080184	Castle Water Limited	Water - Altona Rd Cemetery Apr-Sep 2023	47.82	0.00	47.82
	DD	13385515	Unicom	Broadband & landline - June	95.47	19.09	114.56
	DD		NEST	Pensions - May	631.07	0.00	631.07
x	DD	1381173470	Trade UK (B&Q)	Padlocks & plier set	53.72	10.74	
x	DD	1382654561	Trade UK (B&Q)	Fertiliser & screenwash	25.33	5.07	
x	DD	1385314419	Trade UK (B&Q)	Postcrete & rawlplugs	57.01	11.41	163.28
					4,820.15	82.38	4,902.53

Income received since last committee meeting over £500.00

CR			Burial	786.00	0.00	786.00
CR			Permit	3,567.00	0.00	3,567.00
CR			Little Buddies	594.00	0.00	594.00
CR			HMRC VAT reclaim	1,494.23	0.00	1,494.23
CR			Burial & permit	1,001.00	0.00	1,001.00
				7,442.23	0.00	7,442.23

Signed: *Katrina S. Wood*

Signed: *[Signature]*

Date: *22/6/23*

Date: *22 Jun 23*

The RFO confirms that all goods and services have been received and that the invoices are accurate.

We have compared the invoice against the direct debit and payroll payments as above, along with the relevant purchase order details against the cheques