

CHEPPING WYCOMBE PARISH COUNCIL

WORKS & SERVICES COMMITTEE

"Cherish the past, adorn the present, construct for the future"

Thursday 6 June 2024

Members of the council are summoned to attend the meeting to be held on **Thursday 6 June** at **7.30pm** at the Council Office, Cock Lane, Tylers Green, High Wycombe, Bucks, HP10 8DS

Committee Membership:

Cllr C Dodds - Chairman
Cllr R Wilks – Vice-chairman
Cllr L Johncock
Cllr J Herschel
Cllr J Gurney
Cllr D Johncock (ex officio)

Cllr C Jordan
Cllr S Herron
Cllr K Wood
Cllr A Barron
Cllr S Barrett

AGENDA

1. Apologies for absence

Schedule 12 of the Local Government Act 1972 requires members who cannot attend a meeting to tender apologies to the Clerk.

2. Declarations of members' interests in items on the agenda

To receive any pecuniary or non-pecuniary declarations of interest and confirmation of any relevant dispensations.

- i) Under the Localism Act 2011 (sections 26-37 and Schedule 4) and in accordance with the Council's Code of Conduct, Members are required to declare any interests which are not currently entered in the Member's Register of Interests or if he/she has not notified the Monitoring Officer (Clerk) of it.
- ii) Should any Member have a Disclosable Pecuniary Interest in an item on the agenda, the Member may not participate in consideration of that item unless a Dispensation has first been requested (in writing) and granted by the Council.

3. Delegated Action

4. Offices, depot and warden's house

5. Cemeteries

6. War Memorials

7. BT cabinets

8. FH Street Litter Bins

9. LED Footway Lighting

10. Cats eye reflectors

11. Bus Shelter

12. Committee Site Visit

13. Committee Finances

14. Questions from committee members and the public

15. Accounts for payment



Cheryl Jeken
Deputy Clerk to the Council
31 May 2024

AGENDA ITEM 3

Delegated Action

Members are asked to NOTE that there have been no delegated actions by the Chairman of committee and the clerk since the last committee meeting in March.

AGENDA ITEM 4

Offices, depot and warden's house

Members are asked to NOTE that the lean-to requested by the Grounds Team would be attached to the depot at the bottom of the yard. It would have three bays: one for the hopper and harrow, one for the chipper and trailer and one for general stores, eg benches, posts, etc. The roof would be of polycarbonate and would be at an angle for the water to run off into the woods.

Members are asked to CONSIDER and, if so minded, APPROVE the ballpark figure of £5,000 for the lean-to which would include materials, hiring of scaffolding, etc.

AGENDA ITEM 5

Cemeteries

Altona Road

Members are asked to NOTE that two memorial benches have been installed by our Grounds Team. We have received the contribution for the first bench and we are waiting for the contribution for the second bench.

AGENDA ITEM 6

War Memorials

Loudwater

Members are asked to NOTE that we have received a quote of £3,450 from a Bucks-approved contractor for the works to install 8 bollards. The licence costs £1,080 and the bollards cost £146 each, bringing the total cost of the project to £5,698.

Members are asked to CONSIDER and, if so minded, APPROVE the quote below for the installation of the bollards. Members are asked to NOTE that this is a single tender action from the company that we've recently used for installing bollards.

Quote A £5,698

AGENDA ITEM 7

BT cabinets

Members are asked to NOTE that the remaining 5 BT cabinets in Tylers Green have been cleaned.

AGENDA ITEM 8

FH Street Litter Bins

Members are asked to NOTE that 10 litter bins have been replaced by Bucks Council. Two of the green litter bins on Chapel Road remain, one outside the Wesleyan Chapel and one opposite.

AGENDA ITEM 9

LED Footway Lighting

Members are asked to NOTE that the testing of all the LED footway lighting in Flackwell Heath has been completed at a cost of £7,143.75. We have received the report and are awaiting the certificates and a quote for the urgent repair work. The summary has been circulated to all members.

Members are asked to NOTE that, following the report after the testing of the LED footway lighting in Loudwater, we have received a quote for the repairs to the 9 high priority lamps.

Members are asked to CONSIDER and, if so minded, APPROVE the quote of £4,777.15 for the repairs.

AGENDA ITEM 10

Cats eye reflectors

Members are asked to RECEIVE the response below from Road Safety regarding the installation of cats eyes in Sheepridge Lane.

Buckinghamshire Highways receive many requests to introduce additional measures, including additional cats eyes reflectors on sections of roads of public concern. Our policy is to direct the available funding for this type of work towards those sites which have a demonstrable personal injury collision record, meeting a strict criterion. This method of targeting measures to those locations supports our objective of improving the safety of the network through the reduction in frequency and severity of reported injuries. This policy has been adopted so

that the casualty data provided by Thames Valley Police (TVP) can be analysed in detail to ensure that schemes are designed to address the particular factors that have been attributed to the recorded injury collisions at those locations.

In the last 5 year period from 01/01/2019 to 31/12/2023 there have been 2 recorded slight injury collisions both at the NE end of the lane near the junction with Heath End Road. On that basis Buckinghamshire Highways are not planning to make changes to the highway around this location.

AGENDA ITEM 11

Bus Shelter

Members are asked to CONSIDER the feasibility of continuing with the project to install a bus shelter in Heath End Road opposite Rugwood Road following the announcement by Arriva of the proposed closure of the High Wycombe depot and the discontinuation of their 6/6a routes should the closure go ahead.

AGENDA ITEM 12

Committee Site Visit

Members are asked to NOTE that the W&S site visit will be on Wednesday 24 July. Areas that will be visited are:

- Heath End Common & path
- Altona Rd Cemetery
- Hammersley Lane Garden of Rest

AGENDA ITEM 13

Committee Finances

Members are asked to NOTE the committee's income and expenditure to Yearend outturn **APPENDIX A**

Members are also asked to NOTE the committee's income and expenditure to Period 1 (April). **APPENDIX B**

AGENDA ITEM 14

Questions from committee members and the public

A maximum of fifteen minutes will be given to members of the public, who may make representations, ask and answer questions and/or give evidence in respect of any item of business included in the agenda. If the chairman of the meeting agrees, representations and questions may be taken at the beginning of the meeting. Members of the public wishing to speak at the beginning of the meeting should inform the clerk of this request as soon as possible.

AGENDA ITEM 15

Accounts for payment

Accounts for payment will be circulated at the meeting for consideration by councillors.

Date and time of next meeting: Thursday 19 September 2024 at 7.30pm