CHEPPING WYCOMBE PARISH COUNCIL

OPEN SPACES COMMITTEE

Members of the council are summoned to attend the meeting to be held on **Thursday 11 January 2024** at **7.30pm** at the Council Office, Cock Lane, Tylers Green, High Wycombe Bucks HP10 8DS

Present:	Cllr L Willis (Chairman)	Cllr I Forbes
	Cllr L Webb (Vice-chairman)	Cllr C Jordan
	Cllr J Gurney	Cllr L Johncock
	Cllr H Darch	Cllr S Herron
	Cllr D Johncock	Cllr K Wood (ex officio)

OS/23/039 **Apologies for absence**

Apologies for absence were received and approved from Cllr S Digby (holiday)

OS/23/040 **Declarations of members' interests in Items on the agenda**

Cllr Darch declared an interest in agenda item 11 Accounts for payment – for cheque no 11232 Tylers Green First School – being a governor at the school.

OS/23/041 **Delegated Action**

Members were asked to note that the following delegated action was taken at a cost of £600.00 since the last committee meeting;

Fell one rotten hornbeam and removal of dead overhanging branches in Track 5
Back Common, Tylers Green the track leads down to Potters Cross

OS/23/042 **Allotments**

Members were asked to note that there were no vacancies at either site.

There are however 14 people on the waiting list for Ashley Drive and 1 on the waiting list for Chapel Road.

4.1 Chapel Road

Members were asked to note that following a meeting with the Flackwell Heath Allotment Association before Christmas it had been highlighted that persons' unknown had been leaving electric lawnmowers in the shed. A sign has been placed on the shed to ask for their removal.

4.2 Ashley Drive

Members were asked to note that due to the continual waiting list issues the allotment plots on the back boundary will be re-instated along with the plot that had been used as the composting area, this will provide 6 extra plots. This has been made possible due to the removal of the majority of the hedge which has been replaced by property owners on that boundary with fencing.

OS/23/043 **Playgrounds**

1 Straight Bit Recreation Ground, Flackwell Heath

1.1 Telecommunications mast

Members were asked to receive a verbal update from the Clerk advising that further investigation into planning were being made prior to making any response to Beacomms. These issues would be followed up next week.

1.2 Flackwell Heath Bowls Club Site Visit

Members were asked to consider arranging a further meeting with the Bowls Club who were asking for help with car parking and the access pathway across the recreation ground.

It was RESOLVED that;
A further meeting would be arranged, date and time yet to be confirmed.

1.3 Straight Bit Car Park
Members were asked to consider obtaining quotations for the re-surfacing and marking of the car park.

It was RESOLVED that;
The Clerk be asked to obtain quotations for the re-surfacing and marking to include extra parking spaces behind the toilet block in an attempt to mitigate the lack of parking areas in Flackwell Heath.

2 Boundary Road Recreation Ground, Loudwater
2.1 Winter Planting
Members were asked to note that the planting discussed at the last committee meeting had been ordered and would be planted on receipt.

OS/23/044 **Oakland Way, Flackwell Heath**
Members were asked to note that the Licence 50 had been completed and the bollards were on order.

It was noted that Cllr Webb would notify the resident concerned.

OS/23/045 **Skate Park Update**
Members were asked to receive a verbal update from Cllr D Johncock and Cllr L Webb.

It was noted that not much progress had been made. The survey was still waiting for independent analysis. Any updates would be brought back to the committee.

OS/23/046 **Derehams Lane Recreation Ground**
Members were asked to note the revised drawing for the pre-planning stage. Members were asked to note that the architect had advised that;

- a two-storey building would not be looked on favourably,
- the tracks had been costed as having a self-binding gravel surface,
- the buildings would better suit a modular form of construction which would minimise any downtime – costings should be allowed around £2.5k to £3k per m^2, thus probable costs of between £250k - £300k for the changing facilities/garage and £375K - £450k for the pavilion.
- The project could be split into different elements for planning purposes – with a masterplan for the whole scheme.

Members were asked to consider the move to the next stage of pre-planning. The architect would prepare a Supporting Statement to be sent along with the drawings.

It was noted that the pre-planning stage was important and that once planning permission had been granted more accurate costings would be obtained. Then an informed decision could be made on what the parish could afford and take forward.

It was RESOLVED that;
It be approved that the Derehams project move to the next stage of pre-planning with assistance from the architect.

Cllr Forbes and Cllr Darch both abstained from the vote as they had concerns about the affordability of the project.

OS/23/047 **Committee Finances**
1 Income and Expenditure Month 8
Members were asked to note the committee income and expenditure to Period 8 (November)**.**
Income was ahead against expenditure.

OS/23/048 **Questions from committee members and the public**
There were no questions.

OS/23/049 **Accounts for payment**

Accounts for payment were circulated at the meeting for consideration by councillors.

It was RESOLVED that;
the accounts for payment be approved and cheques numbered 11227 to 11231 be signed and BACS payment to Payflow along with direct debts to E-on Next, EE, Barclays, Castle Water, Grenke Leasing, Shell (Fuelcard Services), Shorts, SSE, Trade UK and Unicom be approved for payment.

Date and time of next meeting: Tuesday 5 March 2024 @ 7.30pm

The chairman thanked members for their attendance and closed the meeting at 8.04pm

Signed: Katrina S A Wood Dated: 22 February 2024

Chepping Wycombe Parish Council

Pending expenditure transactions

28-Dec-23

PO	Chq	Invoice No	Supplier	Detail	Net	VAT	Amount
	11225	10000933070	Castle Water	Hammersley Lane Gardens of Rest Oct - Feb 24	38.84	0.00	38.84
	11226		HMRC	Tax & NI - December 23	3,268.46	0.00	3,268.46
					0.00	0.00	0.00
					0.00	0.00	0.00
					0.00	0.00	0.00
					0.00	0.00	0.00
					0.00	0.00	0.00
					0.00	0.00	0.00
					0.00	0.00	0.00
					0.00	0.00	0.00
					0.00	0.00	0.00
					0.00	0.00	0.00
					0.00	0.00	0.00
					0.00	0.00	0.00
					3,307.30	**0.00**	**3,307.30**

Income received since last committee meeting over £500.00

					0.00	0.00	0.00
					0.00	0.00	0.00
					0.00	0.00	0.00
					0.00	0.00	0.00
					0.00	**0.00**	**0.00**

Signed: .... Signed: ....

Date: 28/12/2023 Date: 28/12/23

The RFO confirms that all goods and services have been received and that the invoices are accurate.
We have compared the invoice against the direct debit and payflow payments as above, along with the relevant purchase order details against the cheques

Chepping Wycombe Parish Council

Pending expenditure transactions 11-Jan-24

PO	Chq	Invoice No	Supplier	Detail	Net	VAT	Amount
	11227	2158	Collison Tree Care Ltd	Emergency tree works - Rays Lane, TG	600.00	120.00	720.00
x	11228	EA38739	Earth Anchors Ltd	Bin liners x 3	189.95	37.99	227.94
	11229	S251015481	Tilhill Forestry Limited	Forest Management Qtr ending 31/12/23	427.50	85.50	513.00
	11230	AE2409/2024	Active Enviropest	Routine rodent inspection - Jan	40.00	0.00	40.00
x	11231	147912	Briants of Risborough Ltd	Repairs to chainsaw	89.75	17.95	107.70
	11232	2324030	Buckinghamshire Council Tylers Green First School	Contribution towards new Audio system in hall	2,000.00	0.00	2,000.00
	BACS		Barclays Payflow	Salaries & LGPS - December	12,290.12	0.00	12,290.12
	DD		Barclays	Bank charges - Oct to Nov 23	35.25	0.00	
	DD		Barclays	Loyalty reward - Oct to Nov 23	-5.45	0.00	29.80
	DD	10000982088	Castle Water	Ashley Drive allotments Oct 23 - Mar 24	243.78	0.00	243.78
	DD	V02180652453	EE	Warden's mobile - Dec	20.20	4.04	24.24
	DD	KI-031D95C6-0029	E-ON Next	Gas - council offices - Dec	481.50	24.08	505.58
	DD	KI-DDBA27F4-0016	E-ON Next	Electricity - council offices - Oct-Jan	574.57	28.73	603.30
	DD	85931/2024	Grenkeleasing Ltd	Photocopier rental - Qtr ending 31/03/24	149.28	29.86	179.14
	DD	9006592250	Shell (Fuel Card Services) Ltd	Fuel - Dec	251.12	50.22	301.34
	DD	226896	Shorts Group Limited	Dog waste collection - Nov - FH	240.00	48.00	
	DD	226897	Shorts Group Limited	Dog waste collection - Nov - LW	400.00	80.00	
	DD	226898	Shorts Group Limited	Dog waste collection - Nov - TG	520.00	104.00	1,392.00
	DD	IV00179305	SSE	Footway lighting - Nov	60.20	9.06	69.26
x	DD	1433247119	Trade UK (B&Q)	Ballast & postcrete	46.00	9.20	55.20
x	DD	1433247100	Trade UK (Screwfix)	Concrete mixer	233.33	46.66	279.99
	DD	13581741	Unicom	Landline & broadband	95.47	19.09	114.56
					18,982.57	714.38	19,696.95

Income received since last committee meeting over £500.00

				HMRC VAT Reclaim	2,557.49	0.00	2,557.49
				Little Buddies	1,053.00	0.00	1,053.00
				Burials	1,252.00	0.00	1,252.00
				Burials	2,254.00	0.00	2,254.00
					7,116.49	0.00	7,116.49

Signed: .... Signed: ....

Date: 11/01/23 24 Date: 11.1.24

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