

CHEPPING WYCOMBE PARISH COUNCIL

Report of the Open Spaces meeting held on **Tuesday 5 March 2024** at **7.30pm** at the Council Office, Cock Lane,
Tylers Green, High Wycombe Bucks HP10 8DS

Present: Cllr L Willis (Chairman) Cllr I Forbes
Cllr C Jordan Cllr J Gurney
Cllr L Johncock Cllr H Darch
Cllr S Herron Cllr D Johncock
Cllr K Wood (ex officio)

Also present: Mr D Grimsdell (P&TG Football Club)

OS/23/050 **Apologies for absence**
Apologies for absence were received and approved from Cllr L Webb (Oxford University) and Cllr S Digby (holiday).

OS/23/051 **Declarations of members' interests in Items on the agenda**
There were none.

OS/23/052 **Delegated Action**
Members were asked to note that there had been no delegated actions taken since the last committee meeting.

Cllr Willis suspended standing order and asked members to approve a change in the agenda order as follows;

Members welcoming Mr Grimsdell, Liaison Officer for the P&TG Football Club who was wanting to develop a relationship with the parish council.

OS/23/053 **Tylers Green Common**
1 Penn & Tylers Green Football Tournament Car Parking – 3 to 6 May 2024
Members were asked to consider the proposed plan from the Football Club for car parking on the Front Common, Tylers Green.

It was RESOLVED that;
the proposal would be agreed in principle. An agreement to be drawn up with stipulations on numbers of cars, stewarding at all times with a right to close the parking down if this was not happening and a permit cost to be finalised following a site visit by the clerk and councillors.

It was noted that the numbers of teams attending was requested.

Mr Grimsdell thanked members for their time and left the meeting at 7.45pm

OS/23/053 **Allotments**
Members are asked to NOTE that there are no vacancies at either site.

It was noted that there were currently 14 people on the waiting list for Ashley Drive and none on the waiting list for Chapel Road.

1 Ashley Drive – Track at the Scout Hut Entrance
Members were asked to consider some remedial work to the above track. It is intended to deal with the potholes and raise the surface slightly to help with drainage as the track is holding water after heavy rain.

It was RESOLVED that;
the remedial to the track be approved.

2 Ashley Drive – extra plots

Members were asked to note that following a further inspection of the site 5 new full-size plots can be re-instated as soon as practicably possible.

OS/23/054

Playgrounds

1 Straight Bit Recreation Ground, Flackwell Heath

1.1 Flackwell Heath Bowls Club Site Visit

Members were asked to note the new date of Thursday, 21 March in the afternoon (time to be confirmed) for the site visit to meet with Bowls Club members to discuss the car parking issues and lighting.

1.2 Straight Bit Car Park

Members were asked to consider the single tender action quote to resurface the existing car park and white line the bays at a cost of £17,430.00.

Members were also asked to review a further quotation for an extension to the car park behind the toilet block at a cost of £10,860.00.

***It was RESOLVED that;
this item be deferred to full Council on receipt of another quotation.***

1.3 Accident Claim

Members were asked to consider a claim received by the office on Sunday 18 February 2024. The original incident had taken place in April 2023 at which time the claimant completed a FixMyStreet form. Buckinghamshire Council recently sent back the claim advising that the area was not under their jurisdiction. The clerk provided a verbal report.

***It was RESOLVED that;
the claim be declined and the insurance company appraised of the issue.***

2 Boundary Road Recreation Ground, Loudwater

2.1 Safety Surface

Members were asked to consider one of the quotations provided to replace the overgrown surfacing at the above site. The quotations were for the renewal of the whole area.

***It was RESOLVED that;
Quote A in the sum of £29,124.00 be approved for recommendation to full Council.***

3 Ashley Drive Recreation Ground, Tylers Green

3.1 Safety Surface

Members were asked to consider one of the quotations provided to replace the lifting surface around the teacup and roundabout at the above site.

***It was RESOLVED that;
Quote A be approved for recommendation to full Council being the same company as for Boundary Road surfacing if they could match the alternative quote of £8,088.93.***

OS/23/055

Oakland Way, Flackwell Heath

Members were asked to note that the bollards had arrived, the resident had been informed and the installation date was to be confirmed.

OS/23/056

Derehams Lane Recreation Ground

Members were asked to note that the drawings and supporting statement had been sent in for pre-planning advice.

It was noted that Cllr D Johncock and Cllr Wood asked for the rough estimated cost for the buildings. Clerk to send.

OS/23/057

Committee Finances

1 Income and Expenditure Month 10

Members were asked to note the committee income and expenditure to Period 10 (January). It was noted that Permit income was exceeding expectation. However, the electricity cost for the Front Common were a concern along with the water costs for the allotments.

OS/23/058

Questions from committee members and the public

- The path leading from the Common down towards New Road was a concern. The clerk advised that further work on the path level would be undertaken once the surface had dried.
- Cllr Forbes thanked the grounds team for clearing the road drain into Widmer Pond.
- Cllr Darch highlighted the unofficial path on the triangle opposite the Village Hall in Tylers Green. This site to be on the Summer Site Visit with a view to improving the surface.
- Cllr Jordan advised that he had sent a report on Magpie Wood but had missed the agenda. The report to be sent out separately.
- Cllr Willis ask about the muddy puddling near the play area at Derehams. The clerk advised that this had probably been created by the football clubs.

OS/23/059

Accounts for payment

Accounts for payment were circulated at the meeting for consideration by councillors. Cllr Darch asked about the height barrier. The clerk advised that it was the barrier section for the Cock Lane car park which had been bent by a high sided vehicle.

It was RESOLVED that;

the accounts for payment be approved and cheques numbered 11261 to 11270 be signed and that direct debits to EE, E-on Next, NEST, Shell (Fuel Card), Shorts Group Ltd and SEE along with a transfer to DMH Stallard be approved for payment.

Date and time of next meeting: Tuesday 21 May 2024 @ 7.30pm

Signed: 

Dated: 30 April 2024

5-Mar-24

Pending expenditure transactions

PO	Chq	Invoice No	Supplier	Detail	Net	VAT	Amount
	11261		A Barron	Steel plates to cap MVAS ground anchors	30.00	0.00	30.00
	11262	464636	Clarity Copiers Ltd	Photocopier charges - Feb	56.73	11.35	68.08
x	11263	447370	Country Supplies	Green sawn posts and postcrete - Heath End Rd	268.68	53.74	322.42
x	11264	4428098	Nomix Enviro Ltd	Dual chemical and TDC cleaners	157.52	31.51	189.03
x	11265	5315	SparkX Ltd	Realign column 6 Chapel Lane, FH	350.00	70.00	420.00
	11266	444327	SSE Energy Supply Ltd	Derehams Electricity - Nov-Jan	1,789.29	357.86	2,147.15
	11267	17185	Turville Printing Services LLP	6200 newsletters	1,395.00	0.00	1,395.00
x	11268	3840859	Viking	Stamps, envelopes, coffee	290.96	11.19	302.15
	11269	13922	RFJ & V Carington Abbey Barn Farm	Annual licence for land adjoining Oakwood - 2024	50.00	10.00	60.00
x	11270	OP/1027600	Centrewire Ltd	Height restrictor gate	690.00	138.00	828.00
	BACS						
	DD	V02200379935	EE	Warden's mobile - Feb	20.20	4.04	24.24
	DD	KI-031-D95C6	E-ON Next	Gas - Council Offices - Feb	334.92	16.75	351.67
	DD		NEST	Pensions - Feb	685.95	0.00	685.95
	DD	9006947895	Shell (Fuel Card Services) Ltd	Fuel - Feb	281.49	56.30	337.79
	DD	233444	Shorts Group Limited	Dog waste collection - Feb - FH	256.80	51.36	
	DD	233445	Shorts Group Limited	Dog waste collection - Feb - LW	428.00	85.60	
	DD	233446	Shorts Group Limited	Dog waste collection - Feb - TG	556.40	111.28	1,489.44
	DD	349439	SSE	Footway lighting - Dec and Jan	128.70	19.34	148.04
	TRANSFER	392393	DMH Stallard	Professional charges for advice for Straight Bit 16-21 Feb	340.10	68.02	408.12
					8,110.74	1,096.33	9,207.07

Income received since last committee meeting over £500.00

			HMRC - VAT reclaim	2,220.76	0.00	2,220.76
			Burials	664.00	0.00	664.00
			Sunnydays	540.00	0.00	540.00
			Burials	2,277.00	0.00	2,277.00
				5,701.76	0.00	5,701.76

Signed: *Katherine SA Wood*

Date: 5/3/24

The RFO confirms that all goods and services have been received and that the invoices are accurate.
We have compared the invoice against the direct debit and payflow payments as above, along with the relevant purchase order details against the cheques