

CHEPPING WYCOMBE PARISH COUNCIL

WORKS & SERVICES COMMITTEE

"Cherish the past, adorn the present, construct for the future"

Thursday 19 September 2024

Members of the council are summoned to attend the meeting to be held on **Thursday 19 September** at **7.30pm** at the Council Office, Cock Lane, Tylers Green, High Wycombe, Bucks, HP10 8DS

Committee Membership:

Cllr C Dodds - Chairman
Cllr R Wilks – Vice-chairman
Cllr L Johncock
Cllr J Herschel
Cllr J Gurney
Cllr D Johncock (ex officio)

Cllr C Jordan
Cllr S Herron
Cllr K Wood
Cllr A Barron
Cllr S Barrett

AGENDA

1. Apologies for absence

Schedule 12 of the Local Government Act 1972 requires members who cannot attend a meeting to tender apologies to the Clerk.

2. Declarations of members' interests in items on the agenda

To receive any pecuniary or non-pecuniary declarations of interest and confirmation of any relevant dispensations.

- i) Under the Localism Act 2011 (sections 26-37 and Schedule 4) and in accordance with the Council's Code of Conduct, Members are required to declare any interests which are not currently entered in the Member's Register of Interests or if he/she has not notified the Monitoring Officer (Clerk) of it.
- ii) Should any Member have a Disclosable Pecuniary Interest in an item on the agenda, the Member may not participate in consideration of that item unless a Dispensation has first been requested (in writing) and granted by the Council.

3. Delegated Action

4. Offices, depot and warden's house

5. Cemeteries

6. War Memorials

7. FH Street Litter Bins

8. Royal Mail Pouch Box

9. LED Footway Lighting

10. Cats eye reflectors

11. Heath End Rd footpath

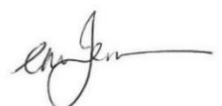
12. Committee Site Visit Feedback

13. Committee Budget 2024/2025 Initial Discussion

14. Committee Finances

15. Questions from committee members and the public

16. Accounts for payment



Cheryl Jeken
Deputy Clerk to the Council
13 September 2024

AGENDA ITEM 3

Delegated Action

Members are asked to NOTE the following designated action by the Chairman of committee and the clerk since the last committee meeting in June:

- Urgent work carried out in FH at a cost of £581.60 following the LED resistance testing.

AGENDA ITEM 4

Offices, depot and warden's house

Members are asked to NOTE that work to install a lean-to at the depot has begun.

Members are asked to NOTE that, following the recent Fire Risk Assessment, a fixed wiring check in the depot needs to be done.

Members are asked to CONSIDER and, if so minded, APPROVE the obtaining of a quote.

AGENDA ITEM 5

Cemeteries

Members are asked to NOTE that the photographs of all the memorials in Cock Lane Cemetery have been uploaded to the Find a Grave website and the deputy clerk will start on Altona Rd Cemetery next.

AGENDA ITEM 6

War Memorials

Members are asked to NOTE that the licence for the bollards at Loudwater War Memorial is being applied for.

AGENDA ITEM 7

FH Street Litter Bins

Members are asked to NOTE that Cllr Dodds, Cllr D Johncock and Cllr Hershel will take a walk around to decide whether any bins need to be moved.

AGENDA ITEM 8

Royal Mail Pouch Box

Members are asked to NOTE that the pouch box in Churchill Close is in fact an old gas pipe and Cadent have removed it.

AGENDA ITEM 9

LED Footway Lighting

Members are asked to NOTE that, following the report after the testing of the LED footway lighting in Flackwell Heath, the urgent work has been completed as a delegated action and we have received a quote for the repairs to the 54 high priority lamps.

Members are asked to CONSIDER, with a view to recommend for approval at the next Full Council meeting, the quote of £10,217.08 for the repairs.

AGENDA ITEM 10

Cats eye reflectors

Members are asked to NOTE that a letter has been sent to Highways requesting that cats eye reflectors are installed in Sheepridge Lane and that the speed limit is reduced. Our letter has been forwarded to Road Safety and a reply is awaited.

AGENDA ITEM 11

Heath End Rd footpath

Members are asked to RECEIVE a verbal update from Cllr D Johncock.

AGENDA ITEM 12

Committee Site Visit Feedback

Following the committee site visit in July members are asked to NOTE the following:

Heath End Common & path

- The posts had stopped motorists from parking on pavement – members expressed that it was a job well done
- The cherry trees are spindly and falling over – the Grounds Team will stake them

Altona Road Cemetery

- 4 more trees are to be planted along the new path to balance it out
- The lower branches of the Plane tree have been lifted and the shrubs on either side of the path have been trimmed back

Hammersley Lane Garden of Rest

- Small trees on 2 graves and brambles on 1 grave have been removed

AGENDA ITEM 13**Committee Budget 2024/25 Initial Discussion**

Members are asked to bring along suggestions for projects for the new financial year so that at the next meeting in November a draft budget can be agreed.

AGENDA ITEM 14**Committee Finances**

Members are also asked to NOTE the committee's income and expenditure to Period 5 (August). **APPENDIX A**

AGENDA ITEM 15**Questions from committee members and the public**

A maximum of fifteen minutes will be given to members of the public, who may make representations, ask and answer questions and/or give evidence in respect of any item of business included in the agenda. If the chairman of the meeting agrees, representations and questions may be taken at the beginning of the meeting. Members of the public wishing to speak at the beginning of the meeting should inform the clerk of this request as soon as possible.

AGENDA ITEM 16**Accounts for payment**

Accounts for payment will be circulated at the meeting for consideration by councillors.

Date and time of next meeting: Thursday 14 November 2024 at 7.30pm