

CHEPPING WYCOMBE PARISH COUNCIL

Finance and General Purposes Committee

Members of the council are summoned to attend the meeting to be held on **Tuesday 3 December 2024 at 7.30pm** at the Council Office, Cock Lane, Tylers Green, High Wycombe Bucks HP10 8DS

The meeting is open to members of the public and press

Committee membership:

Cllr A Barron – Chairman
Cllr I Forbes – Vice-chairman
Cllr L Willis
Cllr H Darch
Cllr K Griffiths
Cllr D Johncock (ex-officio)

Cllr J Herschel
Cllr R Wilks
Cllr C Dodds
Cllr K Wood
Cllr L Webb

AGENDA

1. Apologies for absence

Schedule 12 of the Local Government Act 1972 requires a record be kept of the Members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Clerk.

2. Declarations of members' interests in agenda items

To receive any pecuniary or non-pecuniary declarations of interest and confirmation of any relevant dispensations.

I. Under the Localism Act 2011 (sections 26-37 and Schedule 4) and in accordance with the Council's Code of Conduct, Members are required to declare any interests which are not currently entered in the Member's Register of Interests or if he/she has not notified the Monitoring Officer (Clerk) of it.

II. Should any Member have a Disclosable Pecuniary Interest in an item on the agenda, the Member may not participate in consideration of that item unless a Dispensation has first been requested (in writing) and granted by the Council.

3. Staff Matters – Absence Report

4. Health & Safety Report of any incidents

4.1 Update on Peninsula

5. Investing – CCLA Update

6. Policies and Procedures

6.1 Calendar of Meetings 2025

6.2 Fees & Charges 2025/26

7. Grants

7.1 Flackwell Heath Tennis Club Update

8. Publicity

9. Community Board

10. Neighbourhood Action Group (NAG)

11. Budget

11.1 Committee Finances (Period 7) October

11.2 Council Finances (Period 7) October

11.3 Finance & General Purposes Committee Draft Budget 2025/26

11.4 Draft Budget 2025/26

11.5 Precept 2025/26

11.6 Community Infrastructure Levy

11.7 Five Year Plan

12. Questions from council members and the public

13. Accounts for payment



Wendy Thompson
Clerk to the Council
25 November 2024

AGENDA ITEM 3

Staff Matters -Absence Report

Members are asked to RECEIVE a verbal report from the clerk on the sickness absence of staff since the last committee meeting in October.

AGENDA ITEM 4

Health & Safety Report of any incidents

Members are asked to NOTE that there has been one incident since the last committee meeting in October. On the 12 November one of the grounds team caught his neck with the blade of the hedge cutter, while adjusting the non-engaged head. The head of the cutter fell onto the grounds man's shoulder and nicked the left side of his neck. No absence was caused by the incident.

4.1 Update on Peninsula

Members are asked to NOTE that a follow up meeting took place on 16 October and the following items are still outstanding. **APPENDIX A**

AGENDA ITEM 5

Investing – CCLA Update

Members are asked to NOTE that confirmation has been received and our application has been approved.

AGENDA ITEM 6

Policies and Procedures

6.1 Calendar of Meetings 2025

Members are asked to CONSIDER the attached Calendar of Meetings **APPENDIX B** with a view to recommending for approval at the next full council.

6.2 Fees and Charges

Members are asked to CONSIDER the attached schedule of Fees and Charges **APPENDIX C**, with a view to recommending for approval at the next full council. The schedule shows an increase of 2% (CPI) rounded. Allotments fees have been held as they stand.

AGENDA ITEM 7

Grants

Members are asked to NOTE that there is currently £1,691.82 remaining in the budget, taking account the grant for the Christmas Lights in Flackwell Heath awarded at the last meeting.

7.1 Flackwell Heath Tennis Club

Members are asked to NOTE that following the last meeting the Clerk has contacted the Tennis Club twice for more information as requested. To date no further information has been received.

AGENDA ITEM 8

Publicity

Members are asked to CONSIDER for recommendation to full Council a trial for all councillors to be able to contribute articles for the next newsletter.

AGENDA ITEM 9

Community Board

Members are asked to NOTE that Cllr Wood, Cllr Barron, Cllr Wilks and the Clerk met with Cllr Arif Hussain, Cabinet Member for Communities and Wendy Morgan-Brown, Head of Partnerships and Communities took place on Monday 11 November, report attached at **APPENDIX D**

AGENDA ITEM 10

Neighbourhood Action Group (NAG)

Members are asked to NOTE the minutes from the last NAG meeting held on 22 October 2024 **APPENDIX E**.

AGENDA ITEM 11

Budget

11.1 Committee Finances (Period 7) October

Members are asked to NOTE the summary of income and expenditure by committee. **APPENDIX F**

11.2 Council Finances (Period 7) October

Members are asked to NOTE the summary of the Council's financial position. **APPENDIX G**

11.3 Finance & General Purposes Committee Draft Budget 2025/26

Members are asked to CONSIDER the committee draft budget **APPENDIX H**, members are encouraged to suggest adjustments prior to being recommended for approval at the next full council.

11.4 Council Draft Budget 2025/26

Members are asked to CONSIDER the Council draft budget **APPENDIX I**, as above making any adjustments, prior to being recommended for approval at the next full council.

11.5 Precept 2024/25

Members are asked to RECEIVE a short presentation from the chairman of committee **APPENDIX I** with a recommendation to increase the Precept therefore a request for a 9.95% change in our Precept charged to householders is proposed. However, there could be a slight change to the Precept received if the housing numbers vary from the current estimate.

11.6 Community Infrastructure Levy (CIL)

Members are asked to NOTE that the budget line for CIL currently stands at £53,854.78. These funds are to be used for community benefit and need to be spent within a timeframe as below:

£14,112.23	2025/26
£31,767.33	2026/27
£7,975.22	2027/28

11.7 Five-Year Plan

Members are asked to NOTE that the rolling five-year plan has been revised **APPENDIX J**. Members are asked to CONSIDER the document making any suggestions for amendment for recommendation to full Council.

AGENDA ITEM 12

Questions from council members and the public

A maximum of fifteen minutes will be given to members of the public, who may make representations, ask and answer questions and/or give evidence in respect of any item of business included in the agenda. If the chairman of the meeting agrees, representations and questions may be taken at the beginning of the meeting. Members of the public wishing to speak at the beginning of the meeting should inform the Clerk of this request as soon as possible.

AGENDA ITEM 13

Accounts for Payment

Accounts for payment are to be circulated at the meeting for consideration by councillors.

Date and time of next meeting: TBC