

CHEPPING WYCOMBE PARISH COUNCIL

WORKS & SERVICES COMMITTEE

"Cherish the past, adorn the present, construct for the future"

Members of the council are summoned to attend the meeting to be held on **Thursday 12 June 2025** at **7.30pm** at the Council Office, Cock Lane, Tylers Green, High Wycombe, Bucks, HP10 8DS

Committee Membership:	Cllr C Dodds - Chairman	Cllr S Guy
	Cllr R Wilks – Vice-chairman	Cllr S Herron
	Cllr L Johncock	Cllr K Wood
	Cllr A Barron	Cllr L Townsend
	Cllr J Gurney	TG Vacancy
	Cllr D Johncock (ex officio)	

AGENDA

1. Apologies for absence

Schedule 12 of the Local Government Act 1972 requires members who cannot attend a meeting to tender apologies to the Clerk.

2. Declarations of members' interests in items on the agenda

To receive any pecuniary or non-pecuniary declarations of interest and confirmation of any relevant dispensations.

- i) Under the Localism Act 2011 (sections 26-37 and Schedule 4) and in accordance with the Council's Code of Conduct, Members are required to declare any interests which are not currently entered in the Member's Register of Interests or if he/she has not notified the Monitoring Officer (Clerk) of it.*
- ii) Should any Member have a Disclosable Pecuniary Interest in an item on the agenda, the Member may not participate in consideration of that item unless a Dispensation has first been requested (in writing) and granted by the Council.*

3. Delegated Action

4. Offices, depot and warden's house

4.1 Circuit board replacement in depot/workshop

4.2 Solar Panels

4.3 CCTV extension

4.4 Washroom area refurbishment - workshop

5. War Memorials

5.1 Flackwell Heath

5.2 Loudwater

6. FH Street Litter Bins

7. Improve our Public Footpaths project

8. Committee Site Visits

9. Committee Finances

10. Questions from committee members and the public

11. Accounts for payment



Wendy Thompson
Clerk to the Council
5 June 2025

AGENDA ITEM 3

Delegated Action

Members are asked to NOTE the following delegated actions by the Chairman of committee and the clerk since the last committee meeting in February:

- Toilet in Wardens House (replacement syphon) £130.00
- Etesia mower repair £385.00

AGENDA ITEM 4

Offices, depot and warden's house

4.1 Circuit board replacement in depot/workshop

Members are asked to NOTE that the above work was completed in March following approval at full Council. Cost of the works to the revised specification provided by Cllr Dodds was £2,600.00.

4.2 Alternative Electricity Supply - Short Tarif

Members are asked to RECEIVE a verbal update and report from Cllr Dodds on the future proofing of the parish council electrical supply.

4.3 CCTV extension

Members are asked to NOTE that a further camera has been ordered for the front office at a cost of £455.00. The system was upgraded in December and has the capacity to run the extra camera.

4.4 Washroom are refurbishment – workshop

Members are asked to NOTE that no quotes, in line with the revised specification, have been received at the time of the agenda circulation.

AGENDA ITEM 5

War Memorials

Members are asked to NOTE that we are still waiting for a response from St Margaret's Church in relation to the cleaning of the war memorial on the church wall.

5.1 Flackwell Heath

Members are asked to NOTE that the war memorial has been scheduled for a further clean by the grounds team in September.

5.2 Loudwater

Members are asked to NOTE that the war memorial has also been scheduled for a clean by the grounds team in September

Members are asked to NOTE that a revised quotation for the bollards to be installed on the footpath has been requested from the contractor, once received the licence from Buckinghamshire Council purchased and the works progressed.

AGENDA ITEM 6

FH Street Litter Bins

Members are asked to NOTE that the missing litter bin at the top of Chapel Road has been replaced by Buckinghamshire Council's Waste Team.

Members are asked to NOTE that Cllr Dodds and Cllr Wilks will undertake a survey of the litter bins, once complete, Dan Sexton, Contract Manager, South Waste Team, will be invited to meet on site.

AGENDA ITEM 7

Improving our footpaths project

Members are asked to NOTE that Cllr Dodds will meet with Mr Herschel to discuss this project and invite him to attend the next meeting with a project outline.

AGENDA ITEM 8

Committee Site Visits

Members are asked to NOTE the two dates offered for the site visit which will start at 11am, either Monday 7 July or Wednesday 9 July. Areas on the list are:

Office/Depot complex:

- Lean to extension to bottom garage
- New main installation
- Washroom project
- Energy Cost Saving Project

Members are encouraged to suggest other sites they may be interested in visiting.

AGENDA ITEM 9

Committee Finances

Members are also asked to NOTE the committee's income and expenditure to Period 1 (April). **APPENDIX A**

AGENDA ITEM 10

Questions from committee members and the public

A maximum of fifteen minutes will be given to members of the public, who may make representations, ask and answer questions and/or give evidence in respect of any item of business included in the agenda. If the chairman of the meeting agrees, representations and questions may be taken at the beginning of the meeting. Members of the public wishing to speak at the beginning of the meeting should inform the clerk of this request as soon as possible.

AGENDA ITEM 11

Accounts for payment

Accounts for payment will be circulated at the meeting for consideration by councillors.

Date and time of next meeting: Thursday 25 September 2025 @ 7.30pm