

CHEPPING WYCOMBE PARISH COUNCIL

OPEN SPACES COMMITTEE

Members of the council are summoned to attend the meeting to be held on **Thursday 30 October 2025** at **7.30pm** at the Council Office, Cock Lane, Tylers Green, High Wycombe Bucks HP10 8DS

Committee membership:	Cllr L Webb (Chairman)	Cllr I Forbes
	Cllr L Willis (Vice-chairman)	Cllr S Guy
	Cllr J Gurney	Cllr L Townsend
	Cllr L Johncock	Cllr H Darch
	Cllr S Herron	Cllr K Griffiths
	Cllr D Johncock (ex officio)	Cllr K Wood (ex officio)

AGENDA

1. Apologies for absence

Schedule 12 of the Local Government Act 1972 requires members who cannot attend a meeting to tender apologies to the Clerk.

2. Declarations of members' interests in Items on the agenda

To receive any pecuniary or non-pecuniary declarations of interest and confirmation of any relevant dispensations.

- i) Under the Localism Act 2011 (sections 26-37 and Schedule 4) and in accordance with the Council's Code of Conduct, Members are required to declare any interests which are not currently entered in the Member's Register of Interests or if he/she has not notified the Monitoring Officer (Clerk) of it.
- ii) Should any Member have a Disclosable Pecuniary Interest in an item on the agenda, the Member may not participate in consideration of that item unless a Dispensation has first been requested (in writing) and granted by the Council.

3. Delegated Action

4. Allotments

4.1 Community Allotment Plot

4.2 Lean-to Ashley Drive Site

5. Derehams Lane Recreation Ground, Loudwater

6. Tylers Green Common

6.1 Tracks

6.2 Widmer Pond

7. Tree Work

8. Biodiversity Project

8.1 Orchard Green, Flackwell Heath

9. Railway Land

10. Green Dragon Lane Bollards

11. Winter Works Schedule

12. Draft Committee Budget 2026/27

13. Committee Finances

13.1 Income and Expenditure Month 6 (September)

14. Questions from council members and the public

15. Accounts for Payment



Wendy Thompson
Clerk to the Council
22 October 2025

Delegated Action

Members are asked to NOTE that there have been no delegated actions since the last committee meeting.

AGENDA ITEM 4**Allotments**

Members are asked to NOTE that there are no vacancies on either allotment site. There are currently five people on the waiting list for Chapel Road and there is one person on the waiting list at Ashley Drive.

4.1 Community Allotment Plot

Members are asked to NOTE that Wooburn & Bourne End offer a community allotment scheme. The plot is 'owned' by one of their councillors who is a retired teacher. He used to have two allotments one for his personal use and the other which was used by himself and children from his school. This is the plot that is now run as a community plot on a Saturday for a couple of hours each week. Members are asked to CONSIDER if the parish council would be interested in investigating this as a possibility.

4.2 Lean-to Ashley Drive Site

Members are asked to NOTE that a request was made at the Allotment Picnic for a lean-to to be added to the shed. This would be erected to the door side of the shed still allowing for parking.

Members are asked to CONSIDER and, if so minded, APPROVE an estimate for the project of £500.00. The job would be done in-house by the grounds team.

AGENDA ITEM 5**Derehams Lane Recreation Ground**

Members are asked to NOTE that the planning application submitted to Buckinghamshire Council is still waiting validation. The Planning Department are currently running 6 weeks behind.

AGENDA ITEM 6**Tylers Green Common****6.1 Tracks**

Members are asked to NOTE that the works approved at the last committee meeting for the remedial work to Bank Road is due to start.

Members are asked to CONSIDER the quotation **(APPENDIX A)** for the re-surfacing using a grid system for Track 6. Members are asked to NOTE that contributions would be sought from the residents along the track.

6.2 Widmer Pond

Members are asked to NOTE that during the hot weather there was an issue with the fish in the pond, many died due to the quality of the water as in other places around the country. The Clerk, Deputy Clerk, Chairman of Council, and a member of the grounds team met with a specialist pond contractor who sent in a quote **(APPENDIX B)** for improving the water quality, however the best solution would be to have the water aerated which would require power being fed to the side of the pond. The reeds have taken over a large area and need to be systematically cut back and some removed. There had also been an issue with the water inlet which has now been rectified.

AGENDA ITEM 7**Tree Work**

Members are asked to NOTE that the works approved at the last committee meeting have been booked in as follows;

Micklefield Road, King's Wood boundary in the sum of £1,650.00 is due to be done on 3 November.

Boundary Road Recreation Ground in the sum of £950.00 is due to be done on 9 December.

AGENDA ITEM 8**Biodiversity Project**

Members are asked to CONSIDER reforming the Biodiversity Working Group, volunteers are asked to put their names forward at the meeting. The Working Group will look at the 7 key focus areas with the grounds team and formulate a plan to be brought to the next meeting in January.

8.1 Orchard Green

Members are asked RECEIVE a verbal update from Cllr Townsend and Cllr Webb on the ongoing issue with the Orchard Green clean up.

Members are asked to RECEIVE a verbal update from the Clerk on a quote for the cut and collect, at the site, for this year and the ongoing plan for collection for the whole project.

AGENDA ITEM 9

Railway Land

Members are asked to NOTE that a quotation has been received for the removal of the remaining larger overhanging trees along the bank. The quotation is for £1,800.00. As other quotations are being obtained, members are asked to APPROVE an amount up to £1,800.00 so that the work can be progressed before the next meeting.

AGENDA ITEM 10

Green Dragon Lane Bollards

Members are asked to RECEIVE an update from Cllr Townsend following her meeting with the Local Area Technician regarding the re-instatement of the bollards. Any further action from the parish council will be dependent on the outcome of the report.

If Buckinghamshire Council will not re-instate the bollards members are asked again to CONSIDER and, if so minded, APPROVE the re-instatement of the bollards at a cost of £70.22 each. There is a potential requirement for 25 bollards costing approximately £1,755.00, however, the football club have come back and feel that the number required is nearer to 60.

AGENDA ITEM 11

Winter Works Schedule

Members are asked to NOTE the following itemised works that have been scheduled.

King's Wood – glades to be opened up by our contractor

Beechwood Gardens, Loudwater – tree and scrub work to be undertaken **in-house** to open the area

Tylers Green Common posts – to be re-instated – ongoing replacement programme, **in-house**

Flackwell Heath allotment site – track to be re-surfaced, **in-house**

Ashley Drive Allotment site – new plot creation, **in-house**

All areas – ladder boards revarnished, **in-house**

Members are asked to NOTE the following completed works.

Sheepridge Lane footpath – completed in-house

Straight Bit Recreation Ground – outside fence repaired

AGENDA ITEM 12

Draft Committee Budget 2026/27

Members are asked CONSIDER and, if so minded, RECOMMEND the draft budget to the Finance and General Purposes committee (**APPENDIX C**) Members are asked to NOTE that this draft excludes EMR transfers.

Amendments can be made to the budget at this stage prior to formal approval a full Council in December.

AGENDA ITEM 13

Committee Finances

12.1 Income & Expenditure

Members are asked to NOTE the income and expenditure for month 6 (September) **APPENDIX D**

AGENDA ITEM 14

Questions from committee members and the public

A maximum of fifteen minutes will be given to members of the public, who may make representations, ask and answer questions and/or give evidence in respect of any item of business included in the agenda. Members of the public wishing to speak at the beginning of the meeting should inform the Clerk of this request as soon as possible.

AGENDA ITEM 15

Accounts for payment

Accounts for payment will be circulated at the meeting for consideration by councillors.

Date and time of next meeting: TBA