

CHEPPING WYCOMBE PARISH COUNCIL

OPEN SPACES COMMITTEE

Report of the meeting held on **Tuesday 9 September 2025** at **7.30pm** at the Council Office, Cock Lane, Tylers Green, High Wycombe Bucks HP10 8DS

Present: Cllr L Webb (Chairman) Cllr I Forbes
Cllr S Guy Cllr J Gurney
Cllr L Townsend Cllr H Darch
Cllr S Herron Cllr K Griffiths
Cllr K Wood (ex officio)

Also present: Cllr J Waters (BC) and Mr R Read (P&TG Residents' Society)

OS/25/014 **Apologies for absence**
Apologies were received and approved Cllr D Johncock and Cllr L Johncock (holiday) and Cllr L Willis (recovery), Cllr M West BC (Meeting).

OS/25/015 **Declarations of members' interests in Items on the agenda**
There were none.

The Chairman of committee suspended Standing Orders and asked for a re-ordering of the agenda. All present approved.

OS/25/016 **Tylers Green Common: 2 Footpath**
Members were asked to note following the last committee meeting and the subsequent site visit Cllr Darch contacted the headteacher at the First School to see if the school would support the suggestion of a footpath to run along the edge of the Common. The headteacher advised she would not support this proposal.

Mr Read advised that he felt that there was an unarguable case for a path from the pond to the new bus stop to cope with the footfall. This was not supported by the committee.

It was agreed that the Chairman of committee and Clerk would obtain usage figures for the service serving Beaconsfield, as it had been suggested to create a small hardstanding for people waiting at the stop. This item to be brought back to the next committee meeting.

OS/25/017 **Delegated Action**
Members were asked to note that since the last meeting in May the following delegated actions had been taken:

Deadwood removal on Oak – King's Wood	£200.00
Goat Willow crown lift – Rushbrooke Close	£320.00
Ordered repair to trampoline (Ashley Drive)	£2,432.00

OS/25/018 **Allotments**
Members were asked to note that the renewals had been sent out. After the inspections in early Summer some allotments have been handed back and will be offered to people on the waiting list following the renewal process.

1 Allotment Competition Winners

Members were asked to note the winners from both allotment sites. Cllrs Griffiths and Guy were thanked for their input with the judging.

2 BBQ and Picnic

Members were asked to note that the BBQ at the Flackwell Heath site was held on Saturday 30 August and was a great success.

Members were reminded of the date for the picnic at the Ashley Drive site was due to be held on Saturday 13 September, starting at around 12.30 all are welcome.

It was noted that at the BBQ there was a request to support elderly people who would like involvement on an allotment but not a full plot, effectively asking for plots to be halved or shared. The committee's view was that a single point of contact for each allotment plot to avoid issues was preferred as opposed to splitting any plots.

OS/25/019 Derehams Lane Recreation Ground

Members were asked to note that the tree work to remove the conifers on the site had been completed.

Members were also asked to note that the planning application had now been submitted to Buckinghamshire Council following a slight hold up with an Ecology Survey. The Clerk to send through the plans.

OS/25/020 Tylers Green Common

1 Tracks

Members were asked to consider one of the following quotations for the remedial work to Bank Road.

It was RESOLVED that;

Quote B be approved and the work to be ordered.

OS/25/021 Tree Work

Members were asked to consider one of the following quotations for each site.

Micklefield Road, King's Wood boundary

Reduce 2 large Ash chipping arisings back into the wood

It was RESOLVED that;

Quote B be approved and the work to be ordered.

Boundary Road Recreation Ground

Reduce and rebalance Hornbeam to clear from adjacent properties

It was RESOLVED that;

Quote A be approved and the work to be ordered.

OS/25/022 Biodiversity Project

Members were asked to receive an update from Cllr Webb relating to the Bird and Bat box initiative and the Clean and Dip session at Boundary Road Recreation Ground. The Clean and Dip session took place on 8 August and was well attended. Following a conversation with John Shaw the Bird and Bat box initiative has been passed to the local schools. The committee had already agreed to contribution towards this initiative and would do so once the headteachers of the schools confirmed their participation.

Orchard Green, Flackwild Heath – Members were asked to note that the office had been receiving complaints about the condition of the site. It was understood that Flackwild Heath along with the Chiltern Rangers would be caring for this area and in particular it had been made extremely clear that the parish council had no facility to 'cut and collect' at the end of the season. However, the end of season work had been put back into the parish council's direction or at an extra cost from the Chiltern Rangers.

Cllr Webb and Cllr Townsend will take this further with Flackwild Heath and Chiltern Rangers.

OS/25/023 Railway Land

Members were asked to note that following the last committee meeting and the subsequent site visit Jonathan and Darren had worked along the site and removed the leaning trees on the initial section. A tree surgeon will be engaged to quote for the larger trees.

Once the clearance had been completed the consultant from Core Technical would be asked to attend the site for a further inspection and to attend a meeting to discuss the site.

OS/25/024

Green Dragon Lane Recreation Ground, Flackwell Heath

Following a further request from the Flackwell Heath Minors FC to re-instate the small bollards along the Bucks highway verge; a site visit with Cllr Herron, the Deputy Clerk and the Clerk took place on Thursday 21 August. Over time the 'edgeminder' bollards had been hit or lost and the club is concerned about ongoing parking issues. Members were asked to consider the re-instatement of the bollards at a cost of £70.22 each. There is a potential requirement for 25 bollards costing approximately £1,755.00.

It was RESOLVED that;

The re-instatement of the bollards should fall within the remit of Buckinghamshire Council as there were not a new project for a replace/repair job.

Cllr Townsend as a Buckinghamshire Council councillor would take this up with the LAT for Flackwell Heath and report back.

The Club also highlighted an issue of the hedge behind the pavilion being broken down in places. Members were asked to note that the grounds team (Jonathan and Darren) would undertake a temporary repair using chestnut paling to the hedge line.

Members are also asked to note that Jonathan and Darren had removed some of the lower branches of one of the Sycamores that were touching the pavilion roof.

OS/25/025

Committee Site Visit Update

Members were asked to note the following;

Tylers Green Common – tracks

Contractors had attended the site, and we were currently awaiting quotations for a possible solution for Track 6 which could be rolled out depending on cost and contributions towards the work.

Railway Land

As above agenda item 9

Boundary Road Recreation Ground

No action to be taken at present – Buckinghamshire Council are looking to renew the lease with us. As above agenda item 8 – Clean and Dip session.

OS/25/026

Committee Finances

1 Income & Expenditure

Members were asked to note the income and expenditure for month 4 (July)

OS/25/027

Questions from committee members and the public

Cllr Waters advised that the land at the junction of Branch Road and Queensmead Road was being cleared by Red Kite and handed back to the resident as part of their garden. Also, Red Kite would also be undertaking some tree work around Snakeley Close.

Cllr Darch advised that one of the Rowan trees looked extremely unwell and probably needed to be replaced prior to Remembrance Day. He also asked about the cleaning of the war memorial on St Margaret's church wall. The Clerk advised that this had been picked up by the church office and was being dealt with.

OS/25/028

Accounts for payment

Accounts for payment were circulated at the meeting for consideration by councillors.

It was RESOLVED that;

the accounts for payment be approved; cheques numbered 11462 to 11463 be signed and that direct debits to Barclaycard, Barclays, Castle Water, E-On Next, EE, HMRC, Fuelcard Services Ltd, Nest, Peninsula Business Services, Short Group Ltd and Trade UK along with Bank Transfers to Ellis Tree Surgery Ltd, Active Enviropest, Brocklehurst Architects Ltd, Broxap Ltd, CG Tree & Garden Services Ltd, CS Auto Clinic, Cutting Edge Garden Machinery, GDT Fire Extinguishers Ltd, ICU Window Cleaning, K & S Walker Ltd, Origin Amenity Solutions, Play Inspection Company, K Saunders, A Thompson, W Thompson, Tilhill Forestry Ltd and Turville Printing Services LLP be approved for payment.

Date and time of next meeting: Thursday 30 October 2025 @ 7.30pm

Signed:



Dated: 16 October 2025

PO	Chq	Invoice No	Supplier	Detail	Net	VAT	Amount
x	11462 11463	488002 6239434	Clarity Copiers (High Wycombe) Ltd Viking Office UK Ltd	Copy/print charges 28/8-26/8/25 Coffee, Water, Postage Stamps, Waste Bin	29.38 282.99	5.88 31.82	35.26 314.81
	TRANSFER	SI-3022	A Ellis Tree Surgery Ltd	Tree works at 38 Rushbrooke Close	320.00	64.00	384.00
	TRANSFER	AE3257/2025	Active Enviropest	Pest control inspection, office/depot - Sept '25	40.00	0.00	40.00
	TRANSFER	BA. 6491	Brocklehurst Architects Ltd	Fees & Services, Derehams	300.00	60.00	360.00
x	TRANSFER	0000336819	Broxap Ltd	4 x Bollards for Loudwater War Memorial	796.00	159.20	955.20
x	TRANSFER	2285	CG Tree & Garden Services Ltd	Conifer felling at Derehams	2,400.00	480.00	2,880.00
	TRANSFER	27482	CS Auto Clinic	Service on Transit	124.00	84.80	508.80
	TRANSFER	8311	Cutting Edge	Repair to chipper	124.39	24.87	149.26
	TRANSFER	250593	GDT Fire Extinguishers Ltd	Fire alarm and extinguisher service, office & depot	377.00	75.40	452.40
	TRANSFER	N/A	ICU Window Cleaning	Window cleaning office and warden house	35.00	0.00	35.00
x	TRANSFER	13720	K&S Walker Ltd	12yd Skip Remove & Re-supply, depot	375.00	75.00	450.00
x	TRANSFER	OAS0164269	Origin Amenity Solutions	Line marking paint - Derehams	93.00	18.60	111.60
x	TRANSFER	OAS0164335	Origin Amenity Solutions	Line marking paint - Derehams	62.00	12.40	74.40
	TRANSFER	N/A	Payroll August '25	Salaries and LGPS	20,635.64	0.00	20,635.64
	TRANSFER	79587	Play Inspection Company, The	Annual inspection 5 x Rec Grounds play equipment	500.00	100.00	600.00
	TRANSFER	N/A	Saunders, Karen	Timpsons - 3 sets of 3 keys for Derehams	54.00	0.00	54.00
	TRANSFER	N/A	Thompson, Adrienne	Allotment marker posts	140.00	0.00	140.00
	TRANSFER	N/A	Thompson, Wendy	Tea, Toilet Rolls, Air Freshener, Seat Cushion - for office	36.46	0.00	36.46
	TRANSFER	5252028280	Tilhill Forestry Ltd	Kings Wood management, Apr-Jun '25	450.00	90.00	540.00
	TRANSFER	00029101	Turville Printing Services LLP	Newsletters, Summer '25	1,498.00	0.00	1,498.00
	TRANSFER	00029100	Turville Printing Services LLP	TGMS Parking Signs (x10)	154.00	30.80	184.80
	DD	N/A	Barclaycard	Bucks CC street work licence for LW War Mem Bollards, Bench plac	1,154.60	0.00	1,154.60
	DD	N/A	Barclays	Bank Charges 14/7-12/8/25	15.69	0.00	15.69
	DD	10007528491	Castle Water	Office & Depot Aug '25	57.52	0.00	57.52
	DD	10007476820	Castle Water	Flackwell Heath Allotments	153.33	0.00	153.33
	DD	KI-031D95C6-0049	E-On Next	Gas - Office, Aug '25	10.32	0.52	10.84
	DD	V02381540813	EE	Warden phone	24.66	4.93	29.59
	DD	9010253645	Fuel Card Services Ltd	Fuel for CWPC vehicles/equipment	374.70	74.94	449.64
	DD	N/A	HMRC	Tax and NI August	9,793.22	0.00	9,793.22
	DD	N/A	Nest	Pensions	1,041.59	0.00	1,041.59
	DD	U005136606	Peninsula	HR Services	150.90	28.50	179.40
	DD	U005144813	Peninsula	H&S Services	192.65	36.38	229.03
	DD	280626	Shorts Group Ltd	Dog bins, Flackwell Heath	217.76	43.55	261.31
	DD	280627	Shorts Group Ltd	Dog bins, Loudwater	362.96	72.59	435.55
	DD	280628	Shorts Group Ltd	Dog bins, Tylers Green	471.84	94.37	566.21
	DD	2006754402	Trade Point (B&Q)	WD-40, 3 In One, sponges	22.71	4.54	27.25
x	DD	2006801992	Trade Point (B&Q)	Cleaning supplies for office, disposable gloves	35.32	7.08	42.40
					43,206.63	1,680.17	44,886.80

Income received since last committee meeting over £500.00						
	Penn & Tylers	Derehams Football		528.00	0.00	528.00
	HRCM	VAT		1,293.26	0.00	1,293.26
	Burial Fees	Cock Lane		1,537.00	0.00	1,537.00
				<u>3,358.26</u>	<u>0.00</u>	<u>3,358.26</u>

Signed:  09/09/2025.
Date:

Signed: William Sullivan
Date: 15/9/25

The RFO confirms that all goods and services have been received and that the invoices are accurate.

We have compared the invoice against the direct debit and payoff payments as above, along with the relevant purchase order details against the cheques