

CHEPPING WYCOMBE PARISH COUNCIL



COUNCIL AGENDA

Members of the council are summoned to attend the Council meeting to be held on **Thursday, 18 December 2025 at 7.30pm** at the Council Chamber, Cock Lane, Tylers Green, Bucks HP10 8DS

The meeting is open to the public and press

Members of the public are permitted to make representations, ask and answer questions, in respect of any item of business included in the agenda. A fifteen-minute period is permitted in total.

1. Apologies for Absence

Schedule 12 of the Local Government Act 1972 requires a record be kept of the Members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Clerk.

2. Declarations of Interest and Code of Conduct

To receive any pecuniary or non-pecuniary declarations of interest and confirmation of any relevant dispensations.

- i) Under the Localism Act 2011 (sections 26-37 and Schedule 4) and in accordance with the Council's Code of Conduct, Members are required to declare any interests which are not currently entered in the Member's Register of Interests or if he/she has not notified the Monitoring Officer (Clerk) of it.
- ii) Should any Member have a Disclosable Pecuniary Interest in an item on the agenda, the Member may not participate in consideration of that item unless a Dispensation has first been requested (in writing) and granted by the Council.

3. Council Minutes

To CONSIDER the attached minutes of the Council meeting held on Thursday 16 October 2025 (Pages 3-6)

4. Open Spaces Committee

To CONSIDER the attached report of the Committee meeting held on Thursday 30 October 2025 (Pages 7-10)

5. Works & Services Committee

To CONSIDER the attached report of the Committee meeting held on Thursday 13 November 2025. (Pages 11-14)

6. Finance & General Purposes

To CONSIDER the attached report of the Committee meeting held on Tuesday 2 December 2025 (Pages 15-18)

7. Planning Meetings

To CONSIDER the attached reports of the Planning Meetings held on 14 October 2025 (Pages 19-20), 28 October 2025 (Pages 21-22), 11 November 2025 (Page 23), 25 November 2025 (Pages 24-25) and 9 December (Pages 26-27).

Council is also asked to NOTE the schedule of applications from October to December [APPENDIX A \(Page 28\)](#), showing eventual outcomes of the parish council submitted objections.

8. Calendar of Meetings

Council is asked to CONSIDER the recommendation from the Finance & General Purposes committee to APPROVE the meeting dates for 2026 [APPENDIX B](#) (Pages 29-30)

9. Fees & Charges 2026/27

Council is asked to CONSIDER the recommendation from the Finance & General Purposes committee to APPROVE the Fees and Charges for 2026/27 [APPENDIX C](#) (Pages 31-34). There has been an increase of 3.8% rounded, excepting allotment and pavilion rentals.

10. Investing - CCLA

Council is asked CONSIDER the recommendation from the Finance & General Purposes committee to invest a further £250k with the CCLA.

11. Council Budget 2026/27

Council is asked to CONSIDER the recommendation from the Finance & General Purposes committee to APPROVE the budget for 2026/27 [APPENDIX D](#) (Page 35). Individual committee budgets have been agreed at committee level prior to being taken to the Finance & General Purposes committee.

12. Precept 2026/27

Council is asked to CONSIDER the recommendation from the Finance & General Purposes committee to APPROVE the Precept being increased from £68.97 for a Band D property to £75.83 per year which represents a Precept request of 9.95%. This is an increase of £6.90 over the year making an impact of 0.60p per month. [APPENDIX D](#) (Page 35)

13. Public Participation

Members of the public wishing to speak at the beginning of the Council meeting should approach the Clerk with this request as soon as possible.

In view of the confidential nature of the business to be considered it is RECOMMENDED that Council resolve to exclude the public and press from the remainder of the meeting as permitted under the Public Bodies (Admissions to Meetings) Act 1960.

**14. Confidential – Pink Paper
Business Review**

Council is asked to CONSIDER and, if so minded, APPROVE the Business Review.

15. Questions by Members of the Council

At the time of agenda dispatch, no questions by members have been received.

16. Accounts for Payment

Accounts for payment are to be circulated at the meeting for consideration by councillors.



Wendy Thompson
Clerk of the Council
11 December 2025

Date & Time of Next Meeting: Thursday 19 March 2026 @ 7.30pm tbc

CHEPPING WYCOMBE PARISH COUNCIL

Report of the Council meeting held on **Thursday, 16 October 2025 at 7.30pm** at the Council Chamber,
Cock Lane, Tylers Green, Bucks HP10 8DS
The meeting was open to public and press

Present: Cllr A Barron Cllr R Wilks
Cllr S Herron Cllr L Townsend
Cllr C O'Leary Cllr I Forbes
Cllr K Griffiths Cllr H Darch
Cllr N Thomas Cllr C Dodds
Cllr S Guy

Also present: Cllr M West (Buckinghamshire Council and Penn Parish Council) and Mr J Herschel

Cllr Barron stepped in to chair the meeting in the absence of Cllr Wood and Cllr D Johncock

- FC/25/026 **Apologies for Absence**
Cllr D Johncock (holiday), Cllr L Johncock (holiday), Cllr L Webb (personal), Cllr L Willis (medical), Cllr J Gurney (medical) and Cllr K Wood (personal)
- FC/25/027 **Declarations of Interest and Code of Conduct**
There were none tendered.
- FC/25/028 Cllr Barron advised that agenda item 3 Citizens **Advice Buckinghamshire: an introduction for Chepping Wycombe Parish Council** had been deferred and would be happening at a later date.
- FC/25/029 **Council Minutes**
It was RESOLVED that;
the reports of the Council meeting held on Tuesday 24 June 2025 be approved as an accurate records.
- FC/25/030 **Open Spaces Committee**
Council was asked to consider the report of the Committee meeting held on Tuesday 9 September 2025.

It was RESOLVED that;
the report of the Committee meeting be approved.
- FC/25/031 **Works & Services Committee**
Council was asked to consider the report of the Committee meeting held on Thursday 25 September 2025.
Cllr Dodds clarified **WS/25/019 Committee Site Visit Feedback - Energy Cost Saving Project**
The project had been deferred - Cllr Dodds had been looking at domestic rates rather than business rates which would increase the payback time.

WS/25/018 Mr Herschel was asked to update Council on the project, attached notes from update.

It was RESOLVED that;
the report of the Committee meeting be approved.
- FC/25/032 **Finance & General Purposes Committee**
Council was asked to consider the report of the Committee meeting held on Thursday 2 October 2025.
Cllr Barron highlighted that items from the Finance & General Purposes meeting were covered later in the agenda.

FGP/25/007 1.1 Increases to transfer limit between accounts and delegated expenditure limits Cllr Forbes asked for a change to the wording to read;
*'Transfer between **bank** accounts from.....'*

It was RESOLVED that;

The report of the Committee meeting be approved with the amendment as above.

FC/25/033

Planning Meetings

Council was asked to consider the reports of the Planning Meetings held on 8 July 2025, 29 July 2025, 19 August 2025, 9 September 2025 and 23 September 2025. Cllr Barron thanked the Deputy Clerk for her work.

It was RESOLVED that;

The reports be approved.

Council was asked to note that future planning meetings would be held at 12 noon rather than 10am for a trial period to see if this works for more members to attend.

Council was also asked to note the schedule of applications from June to October, showing eventual outcomes of the parish council submitted objections.

FC/25/034

Financial Regulations

Council was asked to consider the recommendation from the Finance & General Purposes Committee to adopt the amendments.

It was RESOLVED that;

the recommended amendments to the Financial Regulations be adopted.

FC/25/035

Risk Register

Council was asked to consider the recommendation from the Finance & General Purposes Committee to approve the amendments to the Risk Register which are now aligned to our insurance company.

It was RESOLVED that;

The Risk Register be approved.

It was noted that a review mechanism would be put in place. This would sit with the Finance & General Purposes Committee on an annual basis. Cllr Barron was thanked for the work he had done on the Register.

FC/25/036

IT Security Policy

Council was asked to consider the recommendation from the Finance & General Purposes Committee to adopt the IT Security Policy.

It was RESOLVED that;

The IT Security Policy be adopted.

Council was also asked to consider the recommendation from the Finance & General Purposes Committee to approve the following;

- Cybersecurity Training
- All councillors to receive "cwpc.org.uk" email addresses:
- Microsoft Exchange Online Plan 1 & Microsoft Defender for Office 365 Plan 1
- Monthly Cost Per User: £8.50
- Total Monthly Cost: £144.50.
- Total Annual Cost: £1734 (+ £200 one off deployment cost)

It was RESOLVED that;

the cybersecurity training, councillor cwpc addresses and Microsoft Defender be approved.

FC/25/037

Grants

Following a grant application from the Flackwell Heath Bowls Club, Council was asked to consider the recommendation from the Finance & General Purposes Committee to contribute £10,000 towards the replacement of the drainage channels around the green.

It was RESOLVED that;

A grant of £10,000 be approved upon production of an invoice and proof of the work being undertaken.

Council was asked to consider a request for £365.81 being a 50% contribution towards the flagpole, purchased by a resident, which is used for Remembrance Day and Carols on the Common.

It was RESOLVED that;

A 50% contribution towards the flagpole be approved.

FC/25/038

Informal Meeting for Members

Council was asked to note that the date of the meeting had been set for Tuesday 18 November.

The public and press are excluded from the meeting.

Members were asked to send suggestions for consideration at the meeting to the Clerk or Chairman of Council.

FC/25/039

Questions by Members of the Council

There were no questions.

FC/25/040

Public Participation

There were no questions.

FC/25/041

Accounts for Payment

Accounts for payment were circulated at the meeting for consideration by councillors.

It was RESOLVED that;

the accounts for payment be approved and cheques numbered 11465 and 11466 be signed and that direct debits to Barclaycard, Castle Water, Clear Business, E-On Next, Fuelcard Services Ltd (Motia), NEST and Redsquid Communications Ltd (Triumph Technologies) along with transfers to Castle Water, Country Supplies, S Godliman, Grange Security Systems, SSE and W Thompson be approved for payment.

Date & Time of Next Meeting: Thursday 18 December 2025 @ 7.30pm

Improving our Footpaths Project

- **Presentation Reference:** The update follows a PowerPoint presentation shown at a previous Works and Services meeting.
- **Rights of Way (RoW) Team Engagement:**
 - Multiple attempts to meet with the RoW Team manager have been unsuccessful.
 - Wendy successfully contacted the local RoW Officer.
 - The RoW Team is overwhelmed due to staff shortages and budget cuts.
 - Council contractors are prioritizing highway complaints over footpath maintenance.
- **Progress Despite Challenges:**
 - Some contact has been made with other RoW Team members, offering potential collaboration.
 - The project is not entirely dependent on RoW Team support.
- **Chiltern Society Involvement:**
 - Active in environmental and footpath work for nearly 50 years.
 - Currently seeking volunteers for their Rights of Way Group.
- **Chiltern Society Volunteer Groups:**
 - **Footpath Maintenance Volunteers:** Handle more demanding tasks requested by the county RoW Team.
 - **Path Walkers:** Monitor and lightly maintain paths, reporting issues to Bucks RoW Team.
- **Local Collaboration Efforts:**
 - Contact made with Neil Saunders, area secretary for Path Walkers, to explore collaboration without disrupting existing volunteer efforts.
 - Emphasis on a cautious approach ("softly, softly") to avoid unintended consequences.
- **Immediate Local Focus:**
 - We have enough to do on unregistered paths in King's Wood, Derehams Recreation Ground, and Fennels Wood.
- **Survey Form Development:**
 - Bucks RoW lacks a standard path survey form.
 - Considering using the Chiltern Society's form if available.
- **Volunteer Acknowledgement:**
 - Thanks extended to those who have already volunteered to survey path signage.
 - Encouragement to maintain momentum and continue progress.

CHEPPING WYCOMBE PARISH COUNCIL

OPEN SPACES COMMITTEE

Report of the meeting held on **Thursday 30 October 2025** at **7.30pm** at the Council Office, Cock Lane, Tylers Green,
High Wycombe Bucks HP10 8DS

Present:	Cllr L Webb (Chairman)	Cllr I Forbes
	Cllr S Guy	Cllr J Gurney
	Cllr L Townsend	Cllr L Johncock
	Cllr H Darch	Cllr K Wood (ex officio)
	Cllr D Johncock (ex officio)	

Also present: Mr Russell Read (P&TG Res Society), Mr Miles Green (TG Resident) and Cllr M West (BC)

OS/25/029 **Apologies for absence**
Apologies for absence were received and approved from Cllr Willis (medical), Cllr Herron (medical) and Cllr Griffiths (meeting)

OS/25/030 **Declarations of members' interests in Items on the agenda**
There were none given.

OS/25/031 **2 Widmer Pond**
Members were asked to note that during the hot weather there had been an issue with the fish in the pond, many died due to the high temperatures leading to a lack of dissolved oxygen in the water as in other places around the country. The Clerk, Deputy Clerk, Chairman of Council, and a member of the grounds team met with a specialist pond contractor to attempt to find a solution for improving the water quality, however the best solution would be to have the water aerated which would require power being fed to the side of the pond. Over time the reeds have taken over a large area and need to be systematically cut back and some removed. There had also been an issue with the water inlet which has now been rectified.

Members received a history of the pond from Mr Green who advised of the historic link with Chiltern Society and volunteers who would annually clear the pond of some of the reed, however, this has not happened on a regular basis. He also advised that about 90% of the reeds were actually within the Penn Parish boundary.

It was agreed that the pond was a significant part of the village and a management plan between the two parishes would need to be put in place. A joint meeting was suggested to find a way forward.

Mr Green and Mr Read thanked members and left the meeting at 8.00pm

OS/25/032 **Delegated Action**
Members were asked to note that there have been no delegated actions since the last committee meeting.

OS/25/033 **Allotments**
Members were asked to note that there were no vacancies on either allotment site. There were currently five people on the waiting list for Chapel Road and there was one person on the waiting list at Ashley Drive.

1 Community Allotment Plot

Members were asked to note that Wooburn & Bourne End offer a community allotment scheme. Members were asked to consider whether the parish council would be interested in investigating this as a possibility.

It was RESOLVED that;

In principle a Community Allotment plot at each site be approved, subject to finding a volunteer for each site to be the named point of contact for the plot.

The 'Community Plot' would be placed on each waiting list – number 6 at Chapel Road and number 2 at Ashley Drive. Once a plot is available at each site it will be set aside

2 Lean-to Ashley Drive Site

Members were asked to note that a request had been made at the Allotment Picnic for a lean-to to be added to the shed. This would be erected to the door side of the shed still allowing for parking.

Members were asked to consider an estimate for the project of £500.00. The job would be done in-house by the grounds team.

It was RESOLVED that;

the lean-to be approved and scheduled in as part of the work programme.

OS/25/034

Derehams Lane Recreation Ground

Members were asked to note that the planning application submitted to Buckinghamshire Council was still waiting validation. The Planning Department were currently running about 6 weeks behind. It was noted that members expressed disappointment at the delay.

OS/25/035

Tylers Green Common

1 Tracks

Members were asked to note that the works approved at the last committee meeting for the remedial work to Bank Road had been completed.

Members were asked to consider the quotation for the re-surfacing the top section of Trac 6 using a grid system. Members were asked to note that contributions would be sought from the residents along the track.

It was RESOLVED that;

The re-surfacing would be a viable option however contributions from the residents would be required for the work to proceed.

OS/25/036

Tree Work

Members were asked to note that the works approved at the last committee meeting had been booked in as follows;

Micklefield Road, King's Wood boundary in the sum of £1,650.00 is due on 3 November.

Boundary Road Recreation Ground in the sum of £950.00 is due on 9 December.

OS/25/037

Biodiversity Project

Members were asked to consider re-forming the Biodiversity Working Group, volunteers were asked to put their names forward. The Working Group will look at the 7 key focus areas with the grounds team and formulate a plan to be brought to the next meeting in January.

It was RESOLVED that;

The Biodiversity working group membership be Cllr Wood, Cllr Townsend, Cllr D Johncock, Cllr L Johncock, Cllr Herron, Cllr Guy and Cllr Webb.

1 Orchard Green

Members were asked to receive a verbal update from Cllr Townsend and Cllr Webb on the ongoing issue with the Orchard Green clean up.

Members were asked to receive a verbal update from the Clerk on a quote for the cut and collect, at the site, for this year and the ongoing plan for collection for the whole project. The Clerk advised that the quote had not been received but she would continue to chase and re-iterated that the parish council were not in a position to cut and collect. The grass cutting machinery we own is flail based and the quality of the cut at this stage would be poor. The rental/purchase of equipment going forward is being investigated. In the meantime, a cut and collect would be arranged as soon as possible.

OS/25/038

Railway Land

Members were asked to note that a quotation has been received for the removal of the remaining larger overhanging trees along the bank. The quotation as for £1,800.00. As other quotations are being obtained, members were asked to approve an amount up to £1,800.00 so that the work can be progressed before the next meeting.

It was RESOLVED that;

Approval be given for an amount up to £1,800 for the work.

OS/25/039

Green Dragon Lane Bollards

Members were asked to receive an update from Cllr Townsend following her meeting with the Local Area Technician regarding the re-instatement of the bollards. Any further action from the parish council will be dependent on the outcome of the report. Cllr Townsend advised that Buckinghamshire Council would not be re-instating the bollards even under the Health & Safety banner.

Members were asked to consider the re-instatement of the bollards at a cost of £70.22 each. The total to be purchased 25 costing approximately £1,755.00, however, the football club had reverted and feel that the number required was nearer to 60.

It was RESOLVED that;

The purchase and installation of 25 bollards be approved.

Cllr Forbes abstained from the vote

OS/25/040

Winter Works Schedule

Members were asked to note the following itemised works that have been scheduled.

King's Wood – glades to be opened up by our contractor

Beechwood Gardens, Loudwater – tree and scrub work to be undertaken **in-house** to open the area

Tylers Green Common posts – to be re-instated – ongoing replacement programme, **in-house**

Flackwell Heath allotment site – track to be re-surfaced, **in-house**

Ashley Drive Allotment site – new plot creation, **in-house**

All areas – ladder boards revarnished, **in-house**

Members are asked to NOTE the following completed works.

Sheepridge Lane footpath – completed in-house

Straight Bit Recreation Ground – outside fence repaired

OS/25/041

Draft Committee Budget 2026/27

Members were asked to consider for recommendation the draft budget to the Finance and General Purposes committee. Members were asked to note that the draft excluded EMR transfers. Amendments could be made to the budget at this stage prior to formal approval a full Council in December.

OS/25/042

Committee Finances

1 Income & Expenditure

Members were asked to note the income and expenditure for month 6 (September).

Cllr Darch highlighted the £1,000 allocated for water to Widmer Pond.

OS/25/043

Questions from committee members and the public

Cllr Darch asked about the replacement memorial tree for the Back Common, TG. The Clerk advised that it had been ordered and would be planted before the memorial service.

Cllr D Johncock asked if the Clerk was aware of the ASB at the Straight Bit Recreation Ground and asked that a review of CCTV system be brought to the next meeting. The Clerk advised that she had been made aware of the ASB by one of our Flackwell Heath councillors who had received a telephone call. Cllr Townsend will advise the Local Area Technician of the ASB and the damage to the toilet block at the site.

Accounts for payment

Accounts for payment were circulated at the meeting for consideration by councillors.

It was RESOLVED that;

the accounts for payment be approved; cheques numbered 11467 to 11468 be signed and that direct debits to Barclays, HMRC, Peninsula Business Services, Redsquid Communications Ltd, Shorts Group Ltd, Trade UK, Trade Point along with Bank Transfers to John Lee Construction Ltd, K&S Walker Ltd, NALC, Barclays, P&TG WI Evening and W Thompson be approved for payment.

The chairman of the meeting thanked members for their attendance and closed the meeting at 8.58pm

Date and time of next meeting: TBA

CHEPPING WYCOMBE PARISH COUNCIL

WORKS & SERVICES COMMITTEE

"Cherish the past, adorn the present, construct for the future"

Report of the meeting to be held on **Thursday 13 November 2025** at **7.30pm** at the
Council Office, Cock Lane, Tylers Green, High Wycombe, Bucks, HP10 8DS

Present:	Cllr C Dodds - Chairman Cllr R Wilks – Vice-chairman Cllr K Wood Cllr C O’Leary Cllr D Johncock (ex officio)	Cllr A Barron Cllr L Johncock Cllr L Townsend Cllr J Gurney
Also present:	Ms W Thompson (Clerk of the Council) Cllr J Waters (Buckinghamshire Council)	
WS/25/023	Apologies for absence Cllr S Herron (medical) and Cllr S Guy (personal).	
WS/25/024	Declarations of members’ interests in items on the agenda There were none tendered.	
WS/25/025	Delegated Action Members were asked to note the following delegated actions by the Chairman of committee and the clerk since the last committee meeting in September: Defibrillator pads replaced at Flackwell Heath Community Centre, Flackwell Heath Bowls Club and Loudwater School £172.38 Cllr Townsend expressed an interest in providing training for residents, on the use of defibrillators.	
WS/25/026	Offices, depot and warden’s house 1 Washroom area refurbishment – workshop Members were asked to note that work was underway; the electrics had been disconnected and the room gutted. The project was to be ongoing with the work undertaken by the grounds team during periods of bad weather. 2 Front Door Entry Members were asked to note that the front door electrics had been completed, facilitating keypad entry and push button exit. The system was working well.	
WS/25/027	Cemeteries 1 Altona Road Members were asked to note the following: - The crown would be lifted on the Plane tree in the centre of the cemetery, work to be undertaken by the grounds team. - The small trees along the top footpath had been trimmed, and the paths had been weeded and raked. - The photographing and uploading of memorials, to Find A Grave website, was continuing and would be an ongoing project with an aim for it to be completed for summer 2026. 2 Cock Lane Members were asked to note the following: - Six new posts had been installed at the car park entrance.	

- The car park fencing had been repaired.
- The new memorial bench had been installed.
- The raised flower bed had been replanted, and the paths had been weeded and raked.
- Cllr Dodds made a particular note of thanks to the grounds team for the above work.

3 Hammersley Lane Garden of Rest

Members were asked to note the hedges had been trimmed, and the paths had been weeded and raked.

WS/25/028

War Memorials

1 Tylers Green

Members were asked to note that permission from St Margaret's Church was granted during October and the cleaning of the memorial had been completed, the surrounding vegetation was also cut back and the vicar had highlighted it as a job well done.

Cllr D Johncock asked whether the lettering on the memorial would be repainted, the clerk advised a member of the grounds team would carry out the work in spring/summer, in good weather.

2 Loudwater

Members were asked to note the following:

- New picket fencing had been installed alongside the yew hedge to help prevent damage. Cllr Dodds advised that a little more infilling of yew was required, this would be completed by the grounds team. Cllr Dodds also requested that the yew hedge be kept to the height of the fence.
- The paving slabs in front of the bench, which had raised due to an underlying tree root, had been lifted and resealed to lie flat.
- The memorial had been cleaned, weeded and replanted.

6.3 Flackwell Heath

Members were asked to note that the memorial had been cleaned, weeded and replanted. It was noted that the painted drain cover at the memorial needed attention.

WS/25/029

Improving our footpaths project

Cllr Wilks provided a report on his initial footpath survey of CWY/45/1, which was found to be in overall good condition. Cllr Dodds provided a verbal report on his initial surveys of CWY/62/1 and CWY/63/1, the report was yet to be written up. Mr J Herschel provided a project update which was shared on his behalf by Cllr Dodds, see attached.

Cllr Dodds and Mr Herschel would review and update the survey form before sharing it with those who had volunteered to survey the paths.

Cllr Barron asked what the ultimate plan for the gathered information was, Cllr Dodds advised the findings would be shared with the Buckinghamshire RoW team and the Chilterns Society for their records and to take any necessary action.

WS/25/030

Draft Committee Budget 2026/27

Members were asked to consider the draft budget for 2026/27.

Cllr D Johncock expressed concern over the 366% increase in electricity costs for footway lighting. The clerk advised the supplier billing had been changed from unmetered to half-hourly metered, the pricing had been negotiated and a 12 month contract was in place.

Cllr Waters offered to look into the contracts for street/footway lighting Buckinghamshire Council currently have in place, and would share his findings with the clerk.

It was RESOLVED that;

The draft budget for 2026/27 be recommended to Council in December.

Members were asked to bring suggestions for new projects for 2026.

- WS/25/031 Members were asked to note the committee's income and expenditure to Period 6 (September).
- WS/25/032 **Questions from committee members and the public**
Cllr Waters requested the use of an MVAS for Boundary Road, Loudwater; he would organise it's siting and volunteers. Cllr Waters also advised that the Chief Executive of Buckinghamshire Council had resigned but was due to remain in post until the new year.
Cllr Wilks, in response to Cllr Townsend's enquiry regarding defibrillator training (see WS/25/025), highlighted his St John Ambulance training and that CPR was more important, use of a defibrillator being a last resort.
- WS/25/033 **Accounts for payment**
Accounts for payment were circulated at the meeting for consideration by councillors.
- It was RESOLVED that;***
the accounts for payment be approved and cheque numbers 11469 and 11470 be signed and that direct debits to Barclaycard, Castle Water, Clear Business, E-On Next, EE, Fuel Card Services, HMRC, Nest, Redsquid Communications, Shorts Group, Trade Point (B&Q) and Trade Point (Screwfix), along with Bank Transfers to Active Enviropest, Adams & Page, Castle Water, Cleaning with Sammi, Collison Tree Care, Country Supplies, Farnham Common Nurseries, Barclays, PF & DF Gray, R Sadler (grant), K Saunders (expenses) and Wicksteed Leisure also be approved for payment.

The chairman of the meeting thanked members for their attendance and closed the meeting at 8.18pm

Date and time of next meeting: TBC

Signed

Dated

Update footpath Improvements Update

1. Survey form

A draft survey form with a focus on the condition of stiles, gates and waymark posts [described by Bucks RoW Team as 'furniture'] has been prepared

2. Survey form trialled

The draft has been trialled on a footpath in Flackwell Heath and amendments will be made to simplify the form making it easier to use

3. Survey of stiles in Loudwater leading into Penn PC

While most stiles in the parish have been replaced by the parish by sponsoring the Chiltern Society 'Donate a Gate' scheme there are still quite a few where landowners have refused to have their stiles replaced. We have prepared a plan to survey their condition and their ease of use by walkers.

Once we have up to date information we should approach the Bucks RoW Team to determine if it is possible under more recent legislation to see some or all of them replaced with gates, enabling walkers to more easily use these footpaths.

Realistically we should have the survey completed and supporting documents prepared by early in the new year

4. Fennels Wood and the Railway Land

The parish council pays the owner of Fennels Wood a modest annual fee for residents to use the marked paths in the wood, in addition to the two legal Definitive footpaths.

The council owns the two sections of the old railway track in Loudwater. The two sections are blocked by that part which was bought by the county to enable an extension to the school.

To enable walkers to walk the full route the council built a new route through lower Fennels Wood which included a number of stairways. The condition of the stairs and handrails is being surveyed and necessary repairs can be put in hand by the clerk under delegated powers.

CHEPPING WYCOMBE PARISH COUNCIL

Finance and General Purposes Committee

Report of the meeting held on **Tuesday 2 December 2025 at 7.30pm**
at the Council Office, Cock Lane, Tylers Green, High Wycombe Bucks HP10 8DS

The meeting was open to members of the public and press

Present:	Cllr A Barron – Chairman	Cllr C O’Leary
	Cllr I Forbes – Vice-chairman	Cllr R Wilks
	Cllr C Dodds	Cllr K Griffiths
	Cllr H Darch	Cllr N Thomas
	Cllr D Johncock (ex-officio)	Cllr K Wood (ex-officio)

Also present: Cllr L Johncock ad Cllr J Waters (BC)

FGP/25/018 Apologies for absence

Apologies were received and approved from Cllr L Willis (ill), Cllr L Webb (Work commitment) and Cllr M West

FGP/25/019 Declarations of members’ interests in agenda items

Declarations of interest were tendered by Cllr Darch and Cllr D Johncock being in receipt of expenses agenda item 12 Accounts for Payment and Cllr Wood being in receipt of Chairman’s Allowance 5.2 Fees and Charges.

FGP/25/020 Staff Matters -Absence Report

Members were asked to receive a verbal report from the clerk on the sickness absence of staff since the last committee meeting in October. The clerk advised that two members of the grounds team had been absent one for 3 days and the other for one day.

FGP/25/021 Health & Safety Report of any incidents

Members were asked to note that there had been no incidents since the last committee meeting in October. The last notified incident was on 25 March 2025, therefore being incident free for 170 working days as at the date of the agenda.

FGP/25/022 Policies and Procedures

1 Calendar of Meetings 2026

Members were asked to consider the Calendar of Meetings with a view to recommending for approval at the next full Council.

It was noted that the Finance & General Purposes meeting on 24 February clashed with a training session that some councillors were booked on so it was agreed to move the meeting to Tuesday 3 March 2026.

It was RESOLVED that;

The Calendar of Meetings be recommended to full Council for approval with the above amendment.

2 Fees and Charges

Members were asked to consider the schedule of Fees and Charges, with a view to recommending for approval at the next full Council. The schedule shows an increase of 3.8% (CPI) rounded. Allotments fees had been held as they stand.

It was RESOLVED that;

The Fees and Charges for 2026/27 be recommended to full Council for approval.

Cllr Wood abstained from the vote.

3 Expenses Policy Review

Members were asked to note that the policy was currently under review and will be brought back to the next committee meeting for recommendation for approval to full Council. A working party of Cllr Wood, Cllr Forbes, Cllr Dodds and Cllr Barron was created.

4 IT Security Policy – Councillor Email Addresses

Members were asked to note that the email addresses had been ordered as per the requirement laid out in the IT Security Policy. The new addresses (@cwpc.org.uk) will have the same level of protection as the office staff addresses and will therefore be in line with Assertion 10 on the AGAR for the year end.

FGP/25/023

Grants

Members were asked to note that there was currently £9,634.19 remaining in the budget, taking account the grant for the Flackwell Heath Bowls Club and the grant for the 50% contribution towards the flagpole for Tylers Green.

FGP/25/024

Community Board

Members were asked to note that the next Community Board meeting will be held on 26 March 2026. Cllr D Johncock will be the representative from the Parish Council. A meeting had been arranged with the West Chilterns Community Board Manager and Cllr Johncock would report back to the next meeting.

FGP/25/025

Neighbourhood Action Group (NAG)

Members were asked to note the minutes from the last NAG meeting held on 28 October 2025. Members were asked to note that the next meeting is due to be held on Thursday, 19 February at 7pm in the Tylers Green Village Hall.

Cllr D Johncock advised that the NAG had just finished a pamphlet on drug awareness and asked for any project ideas from members present for the next NAG meeting.

It was noted that Cllr Barron thanked the representatives of the NAG for all the work they did.

FGP/25/026

Investing – CCLA

Members were asked to note the current balance held with the CCLA - **£256,481.43** as at 4 November 2025, and that we are receiving around 4.01% investment return. Report from Cllr Barron on the quarterly investment reports on the stock market from CCLA attached.

It was noted that a further £250k should be invested this to be recommended to full Council.

FGP/25/027

Budget

1 Committee Finances (Period 7) October

Members were asked to note the summary of income and expenditure by committee. Cllr Forbes highlighted the budget line for publicity being a little tight for a second newsletter.

2 Council Finances (Period 7) October

Members were asked to note the summary of the Council's financial position.

3 Finance & General Purposes Committee Draft Budget 2026/27

Members were asked to consider the committee draft budget, members were encouraged to suggest adjustments prior to being recommended for approval at the next full council.

Areas highlighted for monitoring were Publicity, Website development, Training and Postage.

It was RESOLVED that;

The draft committee budget be recommended for approval at the next full Council meeting.

4 Council Draft Budget 2026/27

Members were asked to consider the Council draft budget, as above making any adjustments, prior to being recommended for approval at the next full council.

It was RESOLVED that;

The draft Council budget for 2026/27 be recommended to full Council for approval.

5 Precept 2026/27

Members were asked to receive a short presentation from the chairman of committee with a recommendation to increase the Precept therefore a request for a 9.95% change in our Precept charged to householders is proposed. However, there could be a slight change to the Precept received if the housing numbers vary from the current estimate.

It was RESOLVED that;

The Precept request for a 9.95% increase be recommended to full Council for approval.

It was noted that Cllr Thomas abstained from the vote.

6 Community Infrastructure Levy (CIL)

Members were asked to note that the budget line for CIL at £61,923.82, taking into account the £5k awarded to the Flackwell Heath Bowls Club. These funds are to be used for community benefit and need to be spent within a timeframe as below:

£9,112.44	2025/26
£31,767.33	2026/27
£7,975.22	2027/28
£13,049.03	2028/29
19.80	2029/30

Cllr Thomas asked if there was a plan for the CIL use. Cllr Johncock advised that a further debate on the use of CIL would need to take place.

FGP/25/028

Questions from council members and the public

- Cllr Thomas asked how much money had been set aside for Derehams. The clerk advised that we had about £145k set aside but this would be added to in the year end transfers to the Earmarked Reserves.
- Cllr Waters advised that there were currently no issues raised by residents with the planning application for Derehams and there would be no need to go to Committee.
- He advised that Buckinghamshire Council would be applying a 5% precept charge for 2026/27.
- He also advised that the Community Board were allowing one project per ward and the project for Loudwater was to revitalise the residents' society.

FGP/25/029

Accounts for Payment

Accounts for payment were circulated at the meeting for consideration by councillors.

It was RESOLVED that;

the accounts for payment be approved as follows; cheque numbers 011471 and 011472, direct debits to Barclays, Castle Water, E-On Next, Nest, Peninsula Business Solutions, SSE and Trade UK along with Bank Transfers to Active Enviropest, Briants of Risborough, Castle Water, Cleaning with Sammi, Craig Ringsell Sports Pitches, Flackwell Heath Bowls Club, Flackwell Heath Community Association, Gough Contractors, Grange Security Systems, Hawes Plant & Tool Hire Ltd, Hollam Solicitors, K&S Walker Ltd, RJP Garden Maintenance and SparkX Ltd.

The chairman thanked members for their attendance and closed the meeting at 8.14pm

CCLA market update (from 6th November):

The key headlines from this month's update:

- Solid earnings reports and looser monetary policy boosted share prices in October.
- Stock market concentration, share price volatility and retail investor participation also rose.
- Interest rate cuts and governments' budgetary efforts led to lower bond yields in October.

An extract from the UK market update:

Investors speculate that the Chancellor will have to find £10billion to £30billion in additional revenues or cuts to achieve her budget goals. Tax rises are likely, counter to the government's electoral promises just over a year ago.

It would appear that CCLA are spot on the money!

CCLA launched their third UK modern slavery benchmark to evaluate how listed companies approach and manage modern slavery in their operations and supply chains.

Key findings:

- 25 leading UK companies have improved their performance in tackling modern slavery.
- Finance sector firms have particularly increased their scores, accounting for six of the 10 most improved since we launched the benchmark in 2023.
- Few companies are going beyond regulatory compliance and actively seeking to fix modern slavery in their supply chains.
- With regulation around the issue set to tighten in the UK and overseas, corporate performance will need to improve further.

Dr Martin Buttle, Better Work Lead at CCLA

'We are concerned that too many companies are meeting the letter of the law but are not going further to find and fix modern slavery – by actively seeking it out in their operations and supply chains and providing redress to any individuals that have been affected. We will continue to engage with companies to encourage them to adopt leading practice.'

CHEPPING WYCOMBE PARISH COUNCIL

PLANNING MEETING

14 October 2025

Report of the meeting held at **12.00am via Microsoft Teams**
The meeting was open to members of the public and press

Present: Cllr A Barron Cllr R Wilks
 Cllr H Darch Cllr S Guy

Cllr H Darch was chairman of the meeting.

1. Apologies for Absence

Apologies were received from Cllr D Johncock, Cllr L Johncock, Cllr L Townsend, Cllr K Griffiths, Cllr C Dodds and Cllr N Thomas.

2. Declarations of Interest and Code of Conduct

There were no declarations.

3. Applications for consideration

Ref	Property Address	Proposal	Comment
PL/25/2926/FA	165 Blind Lane Flackwell Heath Buckinghamshire HP10 9LE	Householder application for two storey side extension with an integral garage	No comment
PL/25/3127/FA	15 Wilfrids Wood Close Flackwell Heath Buckinghamshire HP10 9LJ	Single storey rear extension to garage, replacing current outbuilding	No comment
PL/25/3145/FA	10 Taplin Way Tylers Green Buckinghamshire HP10 8DW	Two-storey side extension and single-storey rear extension	No comment
PL/25/3496/TP	Opus House Hammersley Lane Tylers Green Buckinghamshire HP10 8HE	Remove/fell dead tree, due to Kretzschmaria deusta (root decaying fungus) and Honey Fungus. T3 Beech - Remove/fell poor specimen tree with decay on the main stem (eastern side) and declining top. Crown bias to west and over the road. T6 Beech - Remove/fell poor specimen tree, due to Kretzschmaria deusta (root decaying fungus) and serious decline. T9 Beech - Remove/fell poor specimen tree, due to Kretzschmaria deusta (root decaying fungus) and serious decline. T11 Beech - Crown reduction be approximately 1.5 - 2 metres, back to a suitable pruning point/healthy growth, due to crown dieback.	Any works to be carried out only with the full approval of the Bucks Council Wycombe Area's tree consultant. We note the TPO in place and request that a replacement tree be planted; species to be suggested by arboriculturist. In addition, CWPC requests the case officer revisit application 23/08119/TPO to ensure that suitable replacement trees are now in place.

4. Questions from members of the committee

Cllr Darch highlighted that planning applications had been submitted for all six buildings forming Peregrine Business Park, High Wycombe:

Eagle House [PL/25/4154/PAPCR](#)

Swan House [PL/25/4155/PAPCR](#)

Star House [PL/25/4154/PAPCR](#)

Mallard House [PL/25/4153/PAPCR](#)

Swift House [PL/25/4156/PAPCR](#)

Hawk House [PL/25/4152/PAPCR](#)

Although not within our ward, given this area is adjacent to the proposed Gomm Valley development a request to comment with the below was made:

CWPC strongly objects to this site becoming residential. Given the scale of the proposed Gomm Valley development, immediately neighbouring Peregrine Business Park, the site should remain available for businesses providing employment opportunities to those residing within the new development as well as the wider area.

The chairman thanked those present and closed the meeting at 12.23pm

Date & time of next meeting: Tuesday 28 October 2025 @ 12pm, on Teams

CHEPPING WYCOMBE PARISH COUNCIL

PLANNING MEETING

28 October 2025

Report of the meeting held at **12.00am via Microsoft Teams**
The meeting was open to members of the public and press

Present: Cllr H Darch Cllr S Guy
 Cllr D Johncock Cllr N Thomas

Cllr D Johncock was chairman of the meeting.

- 1. Apologies for Absence**
 Apologies were received from Cllr K Griffiths, Cllr C Dodds and Cllr R Wilks.
- 2. Declarations of Interest and Code of Conduct**
 There were no declarations.
- 3. Applications for consideration**

Ref	Property Address	Proposal	Comment
PL/25/3148/TP	Astons Channer Drive Tylers Green Buckinghamshire HP10 8HJ	g1 4 beech trees -prune back lateral branches by 1-2m upto 10m to clear from the property and garden t1 oak prune back lateral branches by 1.5-2.5m to clear from the ash tree and allow more light into the garden	We note the TPO in place. Any works to be carried out only with the full approval of the Bucks Council Wycombe Area's tree consultant.
PL/25/2894/FA	Highfield Hammersley Lane High Wycombe Buckinghamshire HP10 8HG	Part two storey, part single storey rear extension, side extensions at first floor, alterations to roof and elevations, addition of 3 front and 2 rear dormers	CWPC notes the Planning Officer's comments, August 2024, regarding the previous application of a very similar nature, for this property. This application does not highlight substantial amendments from the previous application, and it is felt the property will be overbearing on the roadside. CWPC would welcome the Planning Officer's comment with regard to whether the amended plans submitted here are sufficiently revised.
PL/25/4010/TP	Valvert Rayners Avenue Loudwater Buckinghamshire HP10 9SL	Yews x2 - Lift canopy to 5m to allow for adjoining driveway access, 1.5m reduction all round, remove epicormic growth from the bottom of tree. Cypress x1: Reduce crown by 6m, lift to 5m to remove heavy overhanging branches, remove Ivy from the trunk, prune northern lateral sides (up to 1m) and prune all round where possible (up to 1m)	We note the TPO in place. Any works to be carried out only with the full approval of the Bucks Council Wycombe Area's tree consultant.

PL/25/3307/FA	34 Coppice Farm Road Tylers Green Buckinghamshire HP10 8AL	Proposed new detached dwelling adjacent to 34 Coppice Farm Road with new dropped kerbs.	CWPC strongly objects to this application for the following reasons: Despite a reduction in size, in comparison to the previous application, this would still result in an overdevelopment of the site. We have deep concerns regarding the parking provision, and believe it will lead to cars parking on the corner of Coppice Farm Road and Old Kiln Road thus becoming a highways safety issue for pedestrians and vehicles.
PL/25/4328/TP	Penn School Church Road Penn Buckinghamshire HP10 8LZ	T1 and T2 Yew - Reduce in height and width by 1.5m-2m to prevent any branch failure and improve shape	We note the TPO in place. Any works to be carried out only with the full approval of the Bucks Council Wycombe Area's tree consultant.

4. Questions from members

- Cllr Johncock highlighted an enquiry from a Flackwell Heath resident with concerns regarding an intended planning application for a development on Heath End Farm. It was agreed that the statement drafted by Cllr Johncock be sent as a response to this resident.
- Cllr Darch advised that he had attended the planning committee meeting, 22 October 2025, in respect of application 24/07240/REM - Ashwells Field. The application has been approved by a small majority. Cllr Darch noted that conditions will be applied to the approval, including for the management of the open spaces within the site, for which a committee should be formed. Traffic calming measures, particularly around the village schools, are yet to be resolved.

The chairman thanked those present and closed the meeting at 12.33pm

Date & time of next meeting: Tuesday 11 November 2025 @ 12pm, on Teams

CHEPPING WYCOMBE PARISH COUNCIL

PLANNING MEETING

11 November 2025

Report of the meeting held at **12.00am via Microsoft Teams**
The meeting was open to members of the public and press

Present: Cllr R Wilks
Cllr H Darch
Cllr L Townsend
Cllr D Johncock
Cllr N Thomas

Cllr H Darch was chairman of the meeting.

- 1. Apologies for Absence**
Apologies were received from Cllr C Dodds.
- 2. Declarations of Interest and Code of Conduct**
There were no declarations.
- 3. Applications for consideration**

Ref	Property Address	Proposal	Comment
PL/25/3598/HB	The Lodge Rayners Avenue Loudwater Buckinghamshire HP10 9SL	Listed building consent for works comprising repairs to chimneys, localised repairs to external elevations and piers, porch roof repair, improvement of external ground levels including replacement hardstanding, changing incompatible internal wall finishes to a traditional wall finish and changing the internal modern concrete flooring to a more compatible limecrete flooring system.	No comment
PL/25/3618/FA	16 Chapel Road Flackwell Heath Buckinghamshire HP10 9AB	Single storey rear orangery extension	No comment
PL/25/3638/FA	118 Heath End Road Flackwell Heath Buckinghamshire HP10 9EW	Demolition of existing detached garage and erection of front porch, single storey side/rear extension with fenestration alterations and alterations to existing vehicular access.	No comment

- 4. Questions from members**
Cllr Thomas asked whether there had been sight of the minutes from the DevComms/Taylor Wimpey meeting held on 1 October 2025, regarding the Gomm Valley development. The deputy clerk advised that despite numerous follow-ups the minutes had not yet been received; she will follow up again.

The chairman thanked those present and closed the meeting at 12.10pm

Date & time of next meeting: Tuesday 25 November 2025 @ 12pm, on Teams

CHEPPING WYCOMBE PARISH COUNCIL

PLANNING MEETING

25 November 2025

Report of the meeting held at **12.00am via Microsoft Teams**
The meeting was open to members of the public and press

Present: Cllr J Gurney Cllr D Johncock
Cllr H Darch Cllr S Guy

Cllr H Darch was chairman of the meeting.

- 1. Apologies for Absence**
Apologies were received from Cllr K Griffiths, Cllr L Townsend and Cllr N Thomas.
- 2. Declarations of Interest and Code of Conduct**
There were no declarations.
- 3. Applications for consideration**

Ref	Property Address	Proposal	Comment
PL/25/3922/FA	22 Links Road Flackwell Heath Buckinghamshire HP10 9LY	Householder application for a rear glass roof canopy incorporating a retractable awning.	No comment
PL/25/4466/TP	Land at Channer Drive Tylers Green Buckinghamshire HP10 8HT	Fell oak tree (T1) - badly diseased and leaning towards flats in St John's Road. It is in a dangerous condition and requires felling.	Any works to be carried out only with the full approval of the Bucks Council Wycombe Area's tree consultant. We note the TPO in place and request that a replacement tree be planted; species to be suggested by arboriculturist.
PL/25/3850/FA	Loudwater Sports Club Derehams Lane Loudwater Buckinghamshire HP10 9RR	Demolition of existing outdated structures and construction of new shared-use building, accommodating nursery and community facility, and modern football changing pavilion. Improvements to existing parking areas including formation of new access from highway, new car parking spaces, and resurfacing of existing gravel vehicular access routes. Two new tennis courts and fencing.	As this is a CWPC application it was decided that no comment of any kind would be made on this application.
PL/25/3905/FA	14 The Orchard Flackwell Heath Buckinghamshire HP10 9PR	Proposed two storey side extension and single storey rear extension	CWPC strongly objects to this application for the reasons stated below: - The development would be overbearing, on the grounds of mass and appearance. - It would be over-development of the site, and

			out of keeping with the surrounding estate. • The loss of parking provision with removal of the garage, potentially impacting neighbours and other road users.
PL/25/4200/FA	9 Fennels Farm Road Flackwell Heath Buckinghamshire HP10 9BP	Demolish existing conservatory, construction of ground floor front, side and rear extensions, new raised roof to create first floor living accommodation, alterations to existing garage including new roof, external alterations including new doors and windows, new patio and alterations to garden and installation of AC unit (alternative scheme to pp 24/06190/FUL)	CWPC strongly objects to this application for the reasons stated below: • The development is inappropriate and out of keeping with the street scene. • The property would be overbearing. • The development would impact neighbouring properties, particularly no. 7.

4. Questions from members

Cllr Johncock highlighted that an appeal had been successful for 24/07009/FUL; permission has been granted for The Happy Union to be developed into a 16-bed house of multiple occupation. Cllr Gurney re-iterated the concerns of the council regarding a lack of parking provision.

Cllr Johncock, in response to the Town and Parish Council Planning Surgery survey received from Buckinghamshire Council, asked whether members felt engaged by the Planning & Environment Service. The consensus was that they did not. Cllr Darch suggested that a named planning liaison contact would be very useful.

The chairman thanked those present and closed the meeting at 12.19pm

Date & time of next meeting: Tuesday 9 December 2025 @ 12pm, on Teams

CHEPPING WYCOMBE PARISH COUNCIL

PLANNING MEETING

9 December 2025

Report of the meeting held at **12.00am via Microsoft Teams**
The meeting was open to members of the public and press

Present: Cllr D Johncock Cllr A Barron
 Cllr H Darch Cllr S Guy
 Cllr N Thomas

Cllr D Johncock was chairman of the meeting.

1. Apologies for Absence

Apologies were received from Cllr R Wilks.

2. Declarations of Interest and Code of Conduct

Cllr Darch declared an interest in application PL/25/4326/FA, being a near neighbour, and therefore declined to make any comment on this application.

3. Applications for consideration

Ref	Property Address	Proposal	Comment
PL/25/4510/FA	Old Orchard Cottage Cock Lane Tylers Green Buckinghamshire HP10 8DS	Loft conversion into habitable accommodation incorporating front, side and rear rooflights.	No comment
PL/25/4470/FA	37 Fennels Farm Road Flackwell Heath Buckinghamshire HP10 9BP	Single rear extension with skylight, enlargement of existing garage to match next door	No comment
PL/25/4326/FA	13 Wheeler Avenue Tylers Green Buckinghamshire HP10 8EN	Single storey front extension with front porch, first-floor front extension, single storey rear extension and additional ground and first-floor flank windows.	No comment
PL/25/4458/FA	Sportsmans Cottage Beacon Hill Penn Buckinghamshire HP10 8NJ	Replacement dwelling following the demolition of the existing property	No comment
PL/25/4642/TP	Unit A1 Knives Beech Industrial Estate Knives Beech Way Loudwater Buckinghamshire HP10 9QY	Crown reduce back to suitable growth points on south east side by 2-3 meters, to give 3-4 metre clearance from the building and help with leaf litter in gutter and crown lift to give a vertical ground clearance of 6 meters due to low limbs over the public footpath and so company	We note the TPO in place. Any works to be carried out only with the full approval of the Bucks Council Wycombe Area's tree consultant.

		branding on the building can be seen x 2 London Plane (T2 & T3)	
PL/25/4728/VRC	1 Hammersley Lane High Wycombe Buckinghamshire HP13 7BN	Variation of conditions 3 (materials) and 8 (landscaping) attached to planning permission 25/05680/FUL (Householder application for construction of two storey side extension, single storey rear extension, hip to gable end roof extension with 1 x rear dormer window and 2 x front roof lights in connection with loft conversion and replacement detached garage and workshop in rear garden) to allow for the change of colour of windows and roof tiles and to replace the hedges and trees on the boundary with brick and blocks retaining walls combined with close board fencing where appropriate .	Without sight of any neighbour comments on this application, CWPC is unable to confirm the assertion on the application that the change to the boundary treatment is at the request of the neighbour. CWPC places trust in the planning officer that they will confirm this statement.
PL/25/4743/FA	32 Thanstead Copse Loudwater Buckinghamshire HP10 9YH	Addition of a single storey extension to the rear elevation	No comment

4. Questions from members

There were none.

The chairman thanked those present and closed the meeting at 12.16pm

Date & time of next meeting: Tuesday 23 December 2025 @ 12pm, on Teams