CHEPPING WYCOMBE PARISH COUNCIL

Report of the Council meeting held on **Thursday, 18 December 2025 at 7.30pm** at the Council Chamber, Cock Lane, Tylers Green, Bucks HP10 8DS

Present:	Cllr K Wood	Cllr S Guy
	Cllr A Barron	Cllr R Wilks
	Cllr S Herron	Cllr L Townsend
	Cllr C O'Leary	Cllr I Forbes
	Cllr H Darch	Cllr C Dodds
	Cllr N Thomas	

Also present: Cllr M West (Buckinghamshire Council and Penn Parish Council), Mr G Christie (CWPC) and Mrs S Thompson (CWPC)

For the purposes of the meeting Cllr Wood advised that Cllr Barron would be assisting with the meeting as most of the agenda had been brought forward from the Finance and General Purposes committee.

FC/25/042 **Apologies for Absence**

Apologies for absence were received and approved from Cllr D Johncock & Cllr E Johncock (holiday), Cllr K Griffiths (holiday), Cllr J Gurney (medical), Cllr L Webb (family) and Cllr L Willis (family)

FC/25/043 **Declarations of Interest and Code of Conduct**

Cllr Wood, Cllr Barron and Cllr Wilks all declared an interest in agenda item 16 Accounts for Payment being in receipt of expenses payments. Cllr Wood also declared and interest in agenda item 9 Fees and Charges being in receipt of the Chairman's allowance.

FC/25/044 **Council Minutes**

It was RESOLVED that;
the minutes of the Council meeting held on Thursday 16 October 2025 be approved as an accurate record.

FC/25/045 **Open Spaces Committee**

Council was asked to consider the report of the Committee meeting held on Thursday 30 October 2025.

OS/25/031 Widmer Pond - Cllr Darch asked if the Joint Meeting with Penn Parish Council had happened. Cllr Wood advised that the meeting had taken place and a report would be forthcoming.

It was RESOLVED that;
the report of the Committee meeting held on 30 October 2025 be approved.

FC/25/046 **Works & Services Committee**

Council was asked to consider the report of the Committee meeting held on Thursday 13 November 2025.

It was RESOLVED that;
the report of the Committee meeting held on 13 November 2025 be approved.

FC/25/047 **Finance &General Purposes**

Council was asked to consider the report of the Committee meeting held on Tuesday 2 December 2025.

FGP/25/024 Community Board – Cllr Barron highlighted that Cllr D Johncock would be the representative from the parish council going forward.

Cllr Wood added that there was a meeting with Sophia Comer West Chilterns Community Board Manager on 22 January. Feedback would be taken back to the next Finance & General Purposes meeting.

FC/25/048 **Planning Meetings**

Council was asked to consider the reports of the Planning Meetings held on 14 October 2025, 28 October 2025, 11 November 2025, 25 November 2025 and 9 December. All were approved.

Council was also asked to note the schedule of applications from October to December, showing eventual outcomes of the parish council submitted objections.

A vote of thanks was given to Cllr N Thomas, Cllr M West and Cllr J Waters for a great job at the Strategic Sites Committee (Gomm Valley).
Cllr Townsend advised that the Peregrine Business Park had been approved last week and 9 Fennels Farm Road had been rejected.

It was agreed that the time change to 12 noon would need to be monitored as members were not always able to attend.

FC/25/049 **Calendar of Meetings**

Council was asked to consider the recommendation from the Finance & General Purposes committee to approve the meeting dates for 2026.

It was RESOLVED that;
the Calendar of Meetings for 2026 be approved.

FC/25/050 **Fees & Charges 2026/27**

Council was asked to consider the recommendation from the Finance & General Purposes committee to approve the Fees and Charges for 2026/27. There has been an increase of 3.8% rounded, excepting allotment and pavilion rentals.

It was RESOLVED that;
the Fees and Charges 2026/27 be approved.

FC/25/051 **Investing - CCLA**

Council was asked to consider the recommendation from the Finance & General Purposes committee to invest a further £250k with the CCLA.

It was RESOLVED that;
a further £250k be approved for investment with the CCLA.

FC/25/052 **Council Budget 2026/27**

Council was asked to consider the recommendation from the Finance & General Purposes committee to approve the budget for 2026/27. Individual committee budgets had been agreed at committee level prior to being taken to the Finance & General Purposes committee.

It was RESOLVED that;
THE Council Budget for 2026/27 be approved.

FC/25/053 **Precept 2026/27**

Council was asked to consider the recommendation from the Finance & General Purposes committee to approve the Precept being increased from £68.97 for a Band D property to £75.83 per year which would represent a Precept request of 9.95%. This was an increase of £6.90 over the year making an impact of 0.60p per month.

Cllr Guy asked wat the extra money would be used for – Cllr Barron advised that all extra money was for the extremely large Derehams Recreation Ground project.

Cllr Townsend asked if our Precept had been benchmarked against other local parish councils. Cllr Wood advised that our Precept to date had been and still was the lowest for a Band D property in the area – looking at similar sized councils.

FC/25/054 **Public Participation**

Cllr M West wanted to just with all present a Happy Christmas and advised that he had enjoyed getting to know the council.

In view of the confidential nature of the business to be considered it was RECOMMENDED that Council resolve to exclude the public and press from the remainder of the meeting as permitted under the Public Bodies (Admissions to Meetings) Act 1960.

FC/25/055 **Confidential – Pink Paper**

Business Review

Council was asked to consider the Business Review.

It was RESOLVED that;
The Business Review be approved with a minor amendment.

It was noted that Cllr O'Leary voted against and Cllr Darch abstained from the vote.

FC/25/056 **Questions by Members of the Council**

There were no questions.

FC/25/057 **Accounts for Payment**

Accounts for payment were circulated at the meeting for consideration by councillors.

It was RESOLVED that;
The following payments be approved; transfers to A Ellis Tree Surgery Ltd, Active Enviropest, Cllr Barron, BMKALC, Briants of Risborough, Castle Water, CG Tree & Garden Services Ltd, Clarity Copiers (HW) Ltd, Collison Tree Care Ltd, Cllr Dodds, Dolphin Mobility Ltd, Ecology Solutions, Payroll, Reliance Auto Test, Rhino Play (SW) Ltd, SSE Energy Solutions, Cllr Wilks and Cllr Wood. Also, direct debits to Castle Water, Clear Business, EE, Motia Fuelcard Services Ltd, Redsquid Communications Ltd, Shorts Group Ltd and Trade Point (B&Q).

The chairman thanked members for their attendance and closed the meeting at 8.45pm

Date & Time of Next Meeting: Thursday 19 March 2026 @ 7.30pm

Signed: Katrina S.A Wood **Dated: 19/03/2026**

Chepping Wycombe Parish Council

Pending expenditure transactions 18-Dec-25

PO	Chq	Invoice No	Supplier	Detail	Net	VAT	Amount	
	TRANSFER	SI-3190	A Ellis Tree Surgery Ltd	Boundary Road, tree work - Hornbeam reduce & reshape	950.00	190.00	1,140.00	
	TRANSFER	AE3362/2025	Active Enviropest	Routine rodent inspection, 25/11	40.00	0.00	40.00	
	TRANSFER	N/A	Barron, Cllr A	Expenses - Broadband Oct-Dec '25	45.00	0.00	45.00	
	TRANSFER	6467	BMKALC	Data Protection Overview - Cllr Barron	50.00	0.00	50.00	
	TRANSFER	6508	BMKALC	Futureproof Planning Seminar - Cllrs Johncock (D) & Darch	220.00	0.00	220.00	270.00
x	TRANSFER	0340/34008919	Briants of Risborough	Posts and postcrete, for stock	372.60	74.52	447.12	
	TRANSFER	10008567494	Castle Water	Kingswood Cemetery Cock Lane, Nov '25	13.32	0.00	13.32	
x	TRANSFER	2398	CG Tree & Garden Services Ltd	37A Straight Bit tree work	360.00	72.00	432.00	
	TRANSFER	491911	Clarity Copiers (High Wycombe) Ltd	Print/copy charges, Nov '25	57.48	11.50	68.98	
x	TRANSFER	2536	Collison Tree Care Ltd	Railway land trees	1,800.00	360.00	2,160.00	
x	TRANSFER	507556	Country Supplies	Fence posts/rails (Cock Lane Cem), Shingle (Track 6)	297.90	59.58	357.48	
	TRANSFER	N/A	Dodds, Cllr C	Expenses - Broadband Apr-Sep '25	90.00	0.00	90.00	
x	TRANSFER	50676	Dolphin Mobility Ltd	Repair to stairlift	205.00	0.00	205.00	
	TRANSFER	E7996	Ecology Partnership Ltd, The	Bat & Newt surveys, Derehams	2,080.00	416.00	2,496.00	
x	TRANSFER	SI926286	Glasdon UK Ltd	25 x Edgeliner Bollards (GDL)	1,566.00	313.20	1,879.20	
	TRANSFER	6131505	Grange Security Systems	Intruder alarm annual maintenance contract	621.00	124.20	745.20	
	TRANSFER	N/A	HMRC	Tax & NI Dec '25	6,288.16	0.00	6,288.16	
	TRANSFER	1454	Hollam Solicitors	Legal fees, re FH Scouts lease, Derehams, GDL mast	3,080.00	607.80	3,687.80	
	TRANSFER	N/A	Johncock, Cllr D	Expenses - Broadband Oct-Dec '25, Mileage & parking BMKALC plan	76.95	0.00	76.95	
x	TRANSFER	OASI0174668	Origin Amenity Solutions	Line marking paint	156.25	31.25	187.50	
x	TRANSFER	OASI0175623	Origin Amenity Solutions	Replacement battery charger for line marker	69.67	13.93	83.60	271.10
	DD ~~TRANSFER~~	N/A	Payroll	Salaries & LGPS December '25	16,842.63	0.00	16,842.63	
	TRANSFER	I042555	Reliance Auto Test	MOT - Isuzu BP72 LWV	58.60	0.00	58.60	
x	TRANSFER	INV-202501	Rhino Play (SW) Ltd	Replacement of springy base & re-install top seats at Boundary Roa	2,432.00	486.40	2,918.40	
	TRANSFER	IV03810072	SSE Energy Solutions	Electricity Derehams, Sept-Nov '25	680.79	34.04	714.83	
	TRANSFER	N/A	Wilks, Cllr R	Expenses - Broadband Jul-Dec '25	90.00	0.00	90.00	
	TRANSFER	N/A	Woods, Cllr K	Expenses - Christmas gifts, food/drink	215.67	0.00	215.67	
	DD	10008424340	Castle Water	Office/Depot, Nov '25	32.36	0.00	32.36	
	DD	10008472674	Castle Water	Altona Road, Nov '25	10.73	0.00	10.73	
	DD	10008606541	Castle Water	Ashley Drive Allotments, Oct '25 - Mar '26	9.97	0.00	9.97	
	DD	10008592693	Castle Water	Ashley Drive Allotments, Oct '25 - Mar '26	90.70	0.00	90.70	143.76
	DD	8337629	Clear Business	Phone and broadband, office, Dec '25	97.89	19.58	117.47	
	DD	V02412392092	EE	Warden phone, Nov '25	24.66	4.93	29.59	
	DD	9010795908	Fuel Card Services Ltd	Vehicle fuel, Nov '25	249.59	49.92	299.51	
	DD	27667	Redsquid Communications Ltd	ICT & Voice Service Charge, Jan '26	390.00	78.00	468.00	
	DD	288514	Shorts Group Ltd	Dog bins, FH Nov '25	217.76	43.55	261.31	
	DD	288515	Shorts Group Ltd	Dog bins, LW Nov '25	362.96	72.59	435.55	
	DD	288516	Shorts Group Ltd	Dog bins, TG Nov '25	471.84	94.37	566.21	1,263.07
x	DD	2008403066	Trade Point (B&Q)	Postcrete (for Cock Lane Cem posts)	106.25	21.25	127.50	
	DD	2008516905	Trade Point (B&Q)	Mortar & Ballast (for manhole covers)	14.05	2.81	16.86	
	DD	2008887593	Trade Point (B&Q)	Paint roller tray set	7.50	1.50	9.00	
x	DD	2009069349	Trade Point (B&Q)	Trunking & supplies (washroom refurb), cleaning products	152.34	30.45	182.79	
x	DD	2009187897	Trade Point (B&Q)	Trunking & supplies (washroom refurb)	33.49	6.70	40.19	
x	DD	2009251164	Trade Point (B&Q)	Postcrete (for stock/ongoing work)	125.00	25.00	150.00	
x	DD	2009356683	Trade Point (B&Q)	Postcrete (TG common), tape measures (stock)	61.50	12.29	73.79	600.13
					41,217.61	3,257.36	44,474.97	

Income received since last committee meeting over £500.00

			Little Buddies	Preschool, Derehams, November '25	810.00	0.00	810.00
			HMRC	VAT	2,096.02	0.00	2,096.02
					2,906.02	0.00	2,906.02

Signed: ....

Date: 19/12/2025

Signed: ....

Date: 19/12/2025

The RFO confirms that all goods and services have been received and that the invoices are accurate.

We have compared the invoice against the direct debit and payflow payments as above, along with the relevant purchase order details against the cheques