

CWPC Planning Application Objections 14 Mar 2026 - 24 Apr 2026

PL/26/00411/FA	07-Apr The Happy Union 265 Boundary Road Loudwater Buckinghamshire HP10 9QN	Chepping Wycombe Parish Council acknowledges the Planning Inspector's approval of the previous scheme and the previous application permission for a 16-bed HMO. However, the Council remains deeply concerned about the impact of this application on the village of Loudwater and formally objects to the current application for the reasons set out below. Since the previous scheme was approved, local context has materially changed. The Planning Inspector acknowledged the lack of parking capacity on Boundary Road. The nearby road of Snakeley Close is now actively enforced by Red Kite Housing as a residents-only parking area, meaning that displaced vehicles can no longer use it informally. Unmet parking demand from this development will therefore have a greater impact on the surrounding streets than was anticipated at the time of the Inspector's decision. The Parish Council objects to the design and scale of this application. The current proposal introduces significant changes to the frontage and appearance of the building compared to the previously approved scheme. The Happy Union occupies a prominent corner position on the junction of Treadaway Hill and Boundary Road and makes an important contribution to the street scene. The proposed removal of the traditional wood-plank cladding, dormers, and pitched roofs, key features giving the building its heritage character, in favour of a plain single-block design would erode the character of Loudwater village and cause harm to the local street scene that outweighs any benefit. The Parish Council remains deeply concerned about the absence of adequate amenity space for future residents of the development. There is insufficient outdoor and communal socialising space associated with the scheme. The Council is also concerned that the application does not adequately address access for those with disabilities. The previous Inspector's report suggested that some amenity space could be found at Boundary Park, opposite the site; however, that facility is a children's play area and is not suitable or intended as general amenity space for adult residents. It cannot reasonably be relied upon to meet the needs of future occupants. For the reasons above, CWPC requests that this application be called in for determination by the planning committee.	PENDING
PL/26/01772/FA	07-Apr 33 Chapman Lane Flackwell Heath Buckinghamshire HP10 9BD	CWPC objects to this application. With the loss of garage, and addition of bedrooms, insufficient parking is provided. There is also historic flooding problems with the manhole on site, which would need careful attention by the relevant parties.	PENDING

Chepping Wycombe Parish Council - Planning Meeting

Terms Of Reference April 2026

Chepping Wycombe Parish Council is a mandatory consultee on all planning applications that are submitted for any part of its 3 Wards and will make representations to the Local Planning Authority (LPA) on applications for planning permission for which have been notified to CWPC in accordance with the Local Government Act 1972 and Town and Country Planning Act 1990, Schedule 1, paragraph 8. As the Planning Meeting is not constituted as a formal CWPC committee, it does not have to be held in the Council Chamber, but does still have to be open to the public to attend.

Specifically, the Planning Meeting is accountable to Full Council for:

1. Agreeing the Council's response to all planning applications for developments within the Parish area and, if necessary for developments within neighbouring towns and parishes.
2. Agreeing the Council's response to all planning applications for tree works within the Parish area and, if necessary for tree works within neighbouring towns and parishes.
3. Agreeing which Councillor is to represent the Council at Buckinghamshire West Planning committees and at Public Enquiries examining planning applications within the Parish area and, if necessary for developments within neighbouring towns and parishes including Appeals.

The following sections give some explanatory details of the elements involved.

1. Council's Response On All Planning Applications

All 17 Councillors are permitted to attend the Planning Meeting and to comment on the planning applications listed on the agenda. However, 1 Councillor from each Ward is elected annually to represent the Ward and is expected to garner inputs from fellow Councillors for presentation at the meetings. The Ward planning representatives take it in turn to Chair each meeting. The quorum required is at least 3 councillors, one of whom must be an elected Ward representative. The Chair of the meeting must be one of the Ward representatives.

The Planning Meetings are normally scheduled to be fortnightly but this depends on the number of applications received and the deadline for comments. Additional meetings can be called by the Clerk/Deputy Clerk should the need arise. Meetings will normally take place on-line via Teams on a weekday and at a time agreed by the Ward representatives.

The Clerk/Deputy Clerk will produce and publish the agenda to all Councillors and on all CWPC noticeboards one week in advance of each meeting. Minutes of each

meeting will be taken by the Clerk/Deputy Clerk and circulated in draft to all Councillors in attendance at each meeting for comment prior to being uploaded to the LPA planning portal before the required deadline.

The final draft minutes will be circulated to all Councillors for information and the minutes of each meeting will be formally approved at the following Full Council meeting. If any amendments are agreed then the Clerk/Deputy Clerk will advise the LPA accordingly.

2. Council's Response On All Treework Applications

As for 1 above.

3. Attendance at Local Authority Planning Committees and Public Enquiries.

Where an application has been called-in by Buckinghamshire Councillors and this has been supported by CWPC, it is normal for the appropriate Ward planning representative to attend the local authority planning committee and to express the Council's view when invited by the committee chairman to do so.

Similarly, where an applicant has submitted an appeal against the refusal by the local planning authority to approve a planning application, the planning meeting will consider whether any further comments are needed over and above those submitted originally, and advise the CWPC Clerk who may then submit any additional comments to the Planning Inspectorate as directed. Where the Planning Inspectorate decides to consider the application in a Public Enquiry, it would be normal for the appropriate Ward planning representative to attend the Enquiry and to express the agreed Council's view when invited by the enquiry chairman to do so.

The Planning Meeting has delegated authority to:

- a) Make representations to the local planning authority and the Planning Inspectorate on all planning applications within the Parish and adjacent areas if necessary.
- b) Make representations to the appropriate authority on applications for tree orders.
- c) Make representations in respect of appeals against the refusal of planning applications.
- d) Identify and make representations to the relevant authority in respect of enforcement action or any other matters considered to be breaches of planning regulations.
- e) Consider and make representations to the appropriate authorities on any planning related matter or document that may affect the parish from a planning perspective.

CHEPPING WYCOMBE PARISH COUNCIL**STAFFING PANEL TERMS OF REFERENCE****Purpose of Panel:**

This Panel is appointed to make recommendations about all staffing matters, subject to budget and expenditure limits.

Membership

The panel shall comprise the Chairman of each committee together with the Chairman and Vice Chairman of the Council. The Chairman of Council will be the Chairman of the Panel with the Chairman of Finance and General Purposes Committee as the Vice Chairman. Three panel members shall constitute a quorum. The members may co-opt other members to the panel for specific projects as and when required. If a grievance or complaint is made against a member of this committee they will be immediately disqualified from the panel.

Meetings shall be clerked by the Clerk or Deputy Clerk.

Frequency of Meetings

At least two meetings will be held every year to undertake the duties laid down in these Terms of Reference. Additional meetings may be called as and when required by either the Chairman or Vice Chairman of the Panel

Terms of Reference

- To establish and keep under review the staffing structure in consultation.
- To draft, implement, review, monitor and revise policies for staff.
- To establish and review salary pay scales for all categories of staff and to be responsible for their administration and review.
- To ensure that the Council's procedures for the recruitment and appointment of all staff are followed and to recommend appointments to Full Council.
- To arrange execution of new employment contracts and changes to contracts.
- To establish and review performance management and staff training programmes for staff.
- To ensure that the Council's procedure leading to dismissal of staff is followed (including redundancy).
- To keep under review staff working conditions and health and safety matters.
- To monitor and address regular or sustained staff absence.
- To make recommendations on staffing related expenditure.
- To consider any appeal against a decision in respect of pay.
- To consider a grievance or disciplinary matter (and any appeal).
- All reporting directly to full Council.

Annual Internal Audit Report 2025/26

Chepping Wycombe Parish Council

www.cwpc.org.uk

During the financial year ended 31 March 2026, this authority's internal auditor acting independently and on the basis of an assessment of risk, carried out a selective assessment of compliance with the relevant procedures and controls in operation and obtained appropriate evidence from the authority.

The internal audit for 2025/26 has been carried out in accordance with this authority's needs and planned coverage. On the basis of the findings in the areas examined, the internal audit conclusions are summarised in this table. Set out below are the objectives of internal control and alongside are the internal audit conclusions on whether, in all significant respects, the control objectives were being achieved throughout the financial year to a standard adequate to meet the needs of this authority.

Internal control objective	Yes	No*	Not covered**
A. Appropriate accounting records have been properly kept throughout the financial year.	✓		
B. This authority complied with its financial regulations, payments were supported by invoices, all expenditure was approved and VAT was appropriately accounted for.	✓		
C. This authority assessed the significant risks to achieving its objectives and reviewed the adequacy of arrangements to manage these.	✓		
D. The precept or rates requirement resulted from an adequate budgetary process; progress against the budget was regularly monitored; and reserves were appropriate.	✓		
E. Expected income was fully received, based on correct prices, properly recorded and promptly banked; and VAT was appropriately accounted for.	✓		
F. Cash payments were properly supported by receipts, all cash expenditure was approved and VAT appropriately accounted for.	✓		
G. Salaries to employees and allowances to members were paid in accordance with this authority's approvals, and PAYE and NI requirements were properly applied.	✓		
H. Asset and investments registers were complete and accurate and properly maintained.	✓		
I. Periodic bank account reconciliations were properly carried out during the year.	✓		
J. Accounting statements prepared during the year were prepared on the correct accounting basis (receipts and payments or income and expenditure), agreed to the cash book, supported by an adequate audit trail from underlying records and where appropriate debtors and creditors were properly recorded.	✓		
K. If the authority certified itself as exempt from a limited assurance review in 2024/25, it met the exemption criteria and correctly declared itself exempt. (If the authority had a limited assurance review of its 2024/25 AGAR tick "not covered")			✓
L. The authority published the required information on a website/webpage up to date at the time of the internal audit in accordance with the relevant legislation.	✓		
M. In the year covered by this AGAR, the authority correctly provided for a period for the exercise of public rights as required by the Accounts and Audit Regulations (during the 2025/26 AGAR period, were public rights in relation to the 2024-25 AGAR evidenced by a notice on the website and/or authority approved minutes confirming the dates set).	✓		
N. The authority has complied with the publication requirements for 2024/25 AGAR (see AGAR Page 1 Guidance Notes).	✓		
O. The authority has complied with laws, regulations & proper practices relating to digital and data compliance.	✓		
P. (For local councils only) Trust funds (including charitable) – The council met its responsibilities as a trustee.	Yes	No	Not applicable
			✓

For any other risk areas identified by this authority adequate controls existed (list any other risk areas on separate sheets if needed).

Date(s) internal audit undertaken

Name of person who carried out the internal audit

08/04/2026

ERNEST NEWHOUSE

Signature of person who carried out the internal audit

Ernest Newhouse

Date

08/04/2026

*If the response is 'no' please state the implications and action being taken to address any weakness in control identified (add separate sheets if needed).

**Note: If the response is 'not covered' please state when the most recent internal audit work was done in this area and when it is next planned; or, if coverage is not required, the annual internal audit report must explain why not (add separate sheets if needed).

Section 1 – Annual Governance Statement 2025/26

We acknowledge as the members of:

Chepping Wycombe Parish Council

our responsibility for ensuring that there is a sound system of internal control, including arrangements for the preparation of the Accounting Statements. We confirm, to the best of our knowledge and belief, with respect to the Accounting Statements for the year ended 31 March 2026, that:

	Agreed		Yes* means that this authority:
	Yes	No*	
1. We have put in place arrangements for effective financial management during the year, and for the preparation of the accounting statements.	✓		prepared its accounting statements in accordance with the Accounts and Audit Regulations.
2. We maintained an adequate system of internal control including measures designed to prevent and detect fraud and corruption and reviewed its effectiveness.	✓		made proper arrangements and accepted responsibility for safeguarding the public money and resources in its charge.
3. We have assured ourselves that there are no matters of actual or potential non-compliance with laws, regulations and Proper Practices that could have a significant financial effect on the ability of this authority to conduct its business or manage its finances.	✓		has only done what it has the legal power to do and has complied with Proper Practices in doing so.
4. We provided proper opportunity during the year for the exercise of electors' rights in accordance with the requirements of the Accounts and Audit Regulations.	✓		during the year gave all persons interested the opportunity to inspect and ask questions about this authority's accounts.
5. We carried out an assessment of the risks facing this authority and took appropriate steps to manage those risks, including the introduction of internal controls and/or external insurance cover where required.	✓		considered and documented the financial and other risks it faces and dealt with them properly.
6. We maintained throughout the year an adequate and effective system of internal audit of the accounting records and control systems.	✓		arranged for a competent person, independent of the financial controls and procedures, to give an objective view on whether internal controls meet the needs of this smaller authority.
7. We took appropriate action on all matters raised in reports from internal and external audit.	✓		responded to matters brought to its attention by internal and external audit.
8. We considered whether any litigation, liabilities or commitments, events or transactions, occurring either during or after the year-end, have a financial impact on this authority and, where appropriate, have included them in the accounting statements.	✓		disclosed everything it should have about its business activity during the year including events taking place after the year end if relevant.
9. (For local councils only) Trust funds including charitable. In our capacity as the sole managing trustee we discharged our accountability responsibilities for the fund(s)/assets, including financial reporting and, if required, independent examination or audit.	Yes	No	N/A
			✓
10. We have put in place arrangements for the effective IT and data management in accordance with proper practices during the year under review.	✓		has made suitable arrangements for its IT and data management and has complied with proper practices in doing so.

***Please provide explanations to the external auditor on a separate sheet for each 'No' response and describe how the authority will address the weaknesses identified. These sheets must be published with the Annual Governance Statement.**

This Annual Governance Statement was approved at a meeting of the authority on:

and recorded as minute reference:

Signed by the Chair and Clerk of the meeting where approval was given:

Chair

Clerk

www.cwpc.org.uk

ANNUAL RETURN
FOR THE YEAR ENDED 31 MARCH 2026
Chepping Wycombe Parish Council

SECTION 2 - THE STATEMENT OF ACCOUNTS

I certify that the accounts contained in this return present fairly the financial position of the council, are consistent with the underlying financial records and have been prepared on the basis of Income and Expenditure.

Responsible Financial Officer

H. Thompson

Date

02/04/2026

I confirm that these accounts are approved by the Council and recorded as council minute reference

Dated

Signed on behalf of the above Council (Chair)

Date

		<u>Last Year £</u>	<u>This Year £</u>	<u>General Notes for Guidance</u>
1	Balances brought forward	708,729	737,730	Total balances and reserves at the beginning of the year as recorded in the financial records. Value must agree to Box 7 of the previous year.
2	(+) Precept or Rates and Levies	405,810	472,469	Total amount of precept (or for IDBs rates and levies) received or receivable in the year. Exclude any grants received.
3	(+) Total other receipts	63,642	76,978	Total income or receipts as recorded in the cashbook less the precept or rates/levies received (line 2). Include any grants received.
4	(-) Staff costs	221,834	265,020	Total expenditure or payments made to and on behalf of all employees. Include gross salaries and wages, employers NI contributions, employers pension contributions, gratuities and severance payments.
5	(-) Loan interest/capital repayments	0	0	Total expenditure or payments of capital and interest made during the year on the authority's borrowings (if any).
6	(-) All other payments	218,617	206,847	Total expenditure or payments as recorded in the cashbook less staff costs (line 4) and loan interest/capital repayments (line 5).
7	(=) Balances carried forward	737,730	815,310	Total balances and reserves at the end of the year. [Must equal (1+2+3)-(4+5+6)]
8	Total value of cash and short term investments	762,277	836,901	The sum of all current and deposit bank accounts, cash holdings and short term investments held as at 31 March – To agree with bank reconciliation.
9	Total fixed assets plus long term investments and assets	1,891,097	1,891,747	The value of all the property the authority owns – it is made up of all its fixed assets and long term investments as at 31 March.
10	Total borrowings	0	0	The outstanding capital balance as at 31 March of all loans from third parties (including PWLB).

The following documents should accompany the accounts when submitted to the auditor:

- * A brief explanation of significant variations from last year to this year in Section 2;
- * Bank Reconciliation as at 31 March

Section 2 – Accounting Statements 2025/26 for

Chepping Wycombe Parish Council

	Year ending		Notes and guidance
	31 March 2025 £	31 March 2026 £	
			<i>Please round all figures to nearest £1. Do not leave any boxes blank and report £0 or Nil balances. All figures must agree to underlying financial records.</i>
1. Balances brought forward	708,729	737,730	Total balances and reserves at the beginning of the year as recorded in the financial records. Value must agree to Box 7 of previous year.
2. (+) Precept or Rates and Levies	405,810	472,469	Total amount of precept (or for IDBs rates and levies) received or receivable in the year. Exclude any grants received.
3. (+) Total other receipts	63,642	76,978	Total income or receipts as recorded in the cashbook less the precept or rates/levies received (line 2). Include any grants received.
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5. (-) Loan interest/capital repayments	0	0	Total expenditure or payments of capital and interest made during the year on the authority's borrowings (if any).
6. (-) All other payments	218,617	206,847	Total expenditure or payments as recorded in the cash-book less staff costs (line 4) and loan interest/capital repayments (line 5).
7. (=) Balances carried forward	737,730	815,310	Total balances and reserves at the end of the year. must equal (1+2+3) - (4+5+6).
8. Total value of cash and short term investments	762,277	836,901	The sum of all current and deposit bank accounts, cash holdings and short term investments held as at 31 March – To agree with bank reconciliation.
9. Total fixed assets plus long term investments and assets	1,891,097	1,891,747	The value of all the property the authority owns – it is made up of all its fixed assets and long term investments as at 31 March.
10. Total borrowings	0	0	The outstanding capital balance as at 31 March of all loans from third parties (including PWLB).

For Local Councils Only	Yes	No	
11 Do the figures in the accounting statements above exclude any trust transactions?	✓		For guidance refer to the Practitioners' Guide sections 2.31 to 2.33.

I certify that for the year ended 31 March 2026 the Accounting Statements in this Annual Governance and Accountability Return have been prepared on either a receipts and payments or income and expenditure basis following the guidance in Governance and Accountability for Smaller Authorities – a Practitioners' Guide to Proper Practices and present fairly the financial position of this authority.

Signed by Responsible Financial Officer before being presented to the authority for approval.

W. Thompson

Date

02/04/2026

I confirm that these Accounting Statements were approved by this authority on this date:

02/04/2026

as recorded in minute reference:

MINUTE REFERENCE

Signed by Chair of the meeting where the Accounting Statements were approved

02/04/2026

Chepping Wycombe Parish Council

Bank - Cash and Investment Reconciliation as at 31 March 2026

Confirmed Bank & Investment Balances

Bank Statement Balances

31/03/2026	Current A/c	18,630.74	
31/03/2026	Petty Cash	250.00	
31/03/2026	Business Account	305,815.76	
			324,696.50

Other Cash & Bank Balances

512,254.11

836,950.61

Unpresented Payments

50.00

836,900.61

Receipts not on Bank Statement

0.00

Closing Balance

836,900.61

All Cash & Bank Accounts

1	Current Bank A/c	18,580.74
2	Petty Cash	250.00
3	Business Account	305,815.76
	Other Cash & Bank Balances	512,254.11
	Total Cash & Bank Balances	836,900.61

Chepping Wycombe Parish Council

Supporting Reserves Reconciliation for ANNUAL RETURN 31 March 2026

Explains the difference between boxes 7 & 8 on the Annual Return

<u>Code</u>	<u>Description</u>	<u>Last Year £</u>	<u>This Year £</u>
	Total Reserves	737,730.42	815,310.23
105	VAT Control A/c	1,785.36	2,461.29
	Less Total Debtors	1,785.36	2,461.29
500	Creditors	6,491.88	10,930.34
510	Accruals	19,839.74	13,121.33
	Plus Total Creditors	26,331.62	24,051.67
	Equals Total Cash and Bank Accounts	762,276.68	836,900.61
200	Current Bank A/c	106,251.22	18,580.74
210	Business Account	405,489.24	305,815.76
220	Term Deposits	250,286.22	512,254.11
230	Petty Cash	250.00	250.00
	Total Cash and Bank Accounts	762,276.68	836,900.61

Smaller authority name: **CHEPPING WYCOME PARISH COUNCIL**

**NOTICE OF PUBLIC RIGHTS AND PUBLICATION
OF UNAUDITED ANNUAL GOVERNANCE &
ACCOUNTABILITY RETURN**

ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2026

**Local Audit and Accountability Act 2014 Sections 26 and 27
The Accounts and Audit Regulations 2015 (SI 2015/234)**

NOTICE	NOTES
1. Date of announcement Monday, 1 June 2026 (a) 2. Each year the smaller authority's Annual Governance and Accountability Return (AGAR) needs to be reviewed by an external auditor appointed by Smaller Authorities' Audit Appointments Ltd. The unaudited AGAR has been published with this notice. As it has yet to be reviewed by the appointed auditor, it is subject to change as a result of that review. Any person interested has the right to inspect and make copies of the accounting records for the financial year to which the audit relates and all books, deeds, contracts, bills, vouchers, receipts and other documents relating to those records must be made available for inspection by any person interested. For the year ended 31 March 2026, these documents will be available on reasonable notice by application to: (b) The Clerk, Chepping Wycombe Parish Council Council Offices, Cock Lane, Tylers Green, Bucks HP10 8DS commencing on (c) <u>Wednesday 3 June 2026</u> and ending on (d) <u>Tuesday 14 July 2026</u> 3. Local government electors and their representatives also have: • The opportunity to question the appointed auditor about the accounting records; and • The right to make an objection which concerns a matter in respect of which the appointed auditor could either make a public interest report or apply to the court for a declaration that an item of account is unlawful. Written notice of an objection must first be given to the auditor and a copy sent to the smaller authority. The appointed auditor can be contacted at the address in paragraph 4 below for this purpose between the above dates only. 4. The smaller authority's AGAR is subject to review by the appointed auditor under the provisions of the Local Audit and Accountability Act 2014, the Accounts and Audit Regulations 2015 and the NAO's Code of Audit Practice 2024. The appointed auditor is: PKF Littlejohn LLP (Ref: SBA Team) 30 Churchill Place London E14 5RE (sba@pkf-l.com) 5. This announcement is made by (e) <u>W. Thompson</u>	(a) Insert date of placing of the notice which must be not less than 1 day before the date in (c) below (b) Insert name, position and address/telephone number/ email address, as appropriate, of the Clerk or other person to which any person may apply to inspect the accounts (c) Insert date, which must be at least 1 day after the date of announcement in (a) above and exactly 30 working days before the date appointed in (d) below (d) The inspection period between (c) and (d) must be 30 working days inclusive and must include the first 10 working days of July. (e) Insert name and position of person placing the notice – this person must be the responsible financial officer for the smaller authority

THE ORCHARD FLACKWELL HEATH - BIODIVERSITY PLAN

1. The CWPC biodiversity strategy was published in 2025 and, under this policy, it was agreed that individual sites would be identified across the Parish where biodiversity enhancements could be implemented and individual plans would be approved by the Council for each of those sites.
2. The Orchard in Flackwell Heath was the first site to be delivered and was completed in 2025 with the assistance of the Chiltern Rangers along with local residents and the Council's own grounds team.



3. The agreed new layout of the site was approved by the Council and included the creation of wild flower meadows, the planting of a new native hedge and the fitting of bird and bat boxes. The approved scheme is attached for reference.
4. The main challenge now is the continued maintenance and enhancement of this layout requiring the wild flower meadows to be cut annually and a walkway through the site to be mowed on a regular basis. Most of this will be undertaken by the CWPC grounds team although the assistance of local residents will be sought where appropriate and practical. A detailed list of tasks to be undertaken during 2026 are shown in Appendix 2.



5. This plan will be reviewed annually and updated as necessary.

Chairman
Open Spaces Committee

Appendix:

1. Orchard Green Site Layout 2026.
2. Maintenance and Enhancement Tasks 2026

Appendix 2 - Maintenance and Enhancement Tasks 2026

1. Mow and scarify the whole area in September.
2. Mow the footpath through the site as and when needed.
3. Add new and different types of native plants to the hedging along the Chapman Lane side to thicken it up - cost **£K5.2** .
4. Re-seed the “wildflower meadow” area (Wildflower seed mix with grass including Common Bird’s Foot Trefoil, Common Vetch, Common Poppy, Cowslip, Dropwort, Kidney Vetch, Lady’s Bedstraw, Meadow Buttercup, Meadow Crane’s-bill, Musk Mallow, Oxeye Daisy, Ribwort Plantain, Salad Burnet, Selfheal, Common Sorrel, Small Scabious, Wild Carrot, Wild Marjoram) – cost **£500**
5. Add more native bulbs – **cost TBD**
6. Remove ivy from a number of trees.
7. Clean out the bird boxes at the end of the breeding season.

Already completed or in-hand

Install bollards along the Green Dragon Lane verge.

Use the chippings from last year to create a wild-life habitat.



Biodiversity Meeting – Wednesday 15 April 2026

Present: Cllr D Johncock (DJ) Mr S Godliman (SG)
Cllr K Wood (KW) Mrs W Thompson (WT)
Cllr L Townsend (LT)

Update of progress

Orchard Green

SG advised that;

- 4 x bee hotels have been installed
- Creeping buttercups, teasels and foxgloves have been planted
- Bulbs will be sourced for autumn planting – **Action: costings to Open Spaces**

LT would revisit the leaflet for Orchard Green and with DJ would post through residents' doors to keep them informed of the project. **ACTION LT to revisit leaflet.**

Noticeboard for the site was discussed. **Action WT to provide costings for a one door noticeboard (recycled and wood as a comparison)**

Spring Lane

SG suggested Spring Lane as a possible area – DJ advised that he was hoping that if the development east of Spring Lane happens – Berkley Homes would hopefully contribute to the funding.

LT advised that two FHRA members have taken over the care of the planter at the site.

The possibility of creating a dew pond was discussed.

Railway Land

DJ asked if costings for the shrub planting could be ready for Open Spaces. **Action: WT to take this forward.**

Back Common

KW advised that a 2-metre strip would be left along the hedge verges to soften the edges of the common. 2 benches had been highlighted for immediate action following the walk about. One had been dismantled and was now a habitat pile and the other had been restored and re-installed on a concrete pad.

SG - Further work would be undertaken in the autumn to remove smaller trees that were crowding the canopy to allow light to encourage natural under-story.

Hedging was also going to be planted as a continuation of the bramble bushes.

Office

Bank had now been planted with creeping thyme, celandine, violets, primroses, yarrow etc All mowing in the picnic area would be by hand.

General

All costings to be taken to the next Open Spaces to negate any delays and keep the project moving forward.

LT asked that photos be taken when planting on the sites had been done to promote the project.