

CHEPPING WYCOMBE PARISH COUNCIL

OPEN SPACES COMMITTEE

Members of the council are summoned to attend the meeting to be held on **Thursday 28 May 2026** at **7.30pm** at the Council Office, Cock Lane, Tylers Green, High Wycombe Bucks HP10 8DS

Committee membership:	Cllr L Webb (Chairman)	Cllr I Forbes
	Cllr N Thomas (Vice-chairman)	Cllr S Guy
	Cllr J Gurney	Cllr L Townsend
	Cllr L Johncock	Cllr H Darch
	Cllr S Herron	Cllr K Griffiths
	Cllr D Johncock (ex officio)	Cllr K Wood (ex officio)

AGENDA

1. Apologies for absence

Schedule 12 of the Local Government Act 1972 requires members who cannot attend a meeting to tender apologies to the Clerk.

2. Declarations of members' interests in Items on the agenda

To receive any pecuniary or non-pecuniary declarations of interest and confirmation of any relevant dispensations.

- i) Under the Localism Act 2011 (sections 26-37 and Schedule 4) and in accordance with the Council's Code of Conduct, Members are required to declare any interests which are not currently entered in the Member's Register of Interests or if he/she has not notified the Monitoring Officer (Clerk) of it.
- ii) Should any Member have a Disclosable Pecuniary Interest in an item on the agenda, the Member may not participate in consideration of that item unless a Dispensation has first been requested (in writing) and granted by the Council.

3. Delegated Action

4. Allotments

4.1 Allotment Competition

4.2 Chapel Road Track

5. Derehams Lane Recreation Ground, Loudwater

6. Green Dragon Lane Recreation Ground

6.1 Flackwell Heath Minors FC – water Tank

6.2 Bollards

7. Straight Bit Recreation Ground

7.1 CCTV

7.2 Flackwell Heath Bowls Club Gala Day – Reminder

7.3 Car Park extension request

8. Tylers Green Common

8.1 Tracks

9. Biodiversity Project

10. Blind Lane, Flackwell Heath Dog Waste Bin

11. Railway Land

12. Committee Site Visits

13. Committee Finances

13.1 Income and Expenditure Month 1 (April)

14. Questions from council members and the public

15. Accounts for Payment



Wendy Thompson
Clerk to the Council
19 May 2026

Delegated Action

Members are asked to NOTE that since the last committee meeting in January the following delegated action has been taken.

Plants and seeds for Biodiversity Project	£199.61
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AGENDA ITEM 4**Allotments**

Members are asked to NOTE that there are no vacancies on either allotment site. There are currently nine people on the waiting list for Chapel Road and there are eight people on the waiting list at Ashley Drive. Members are asked to NOTE that the Clerk and Deputy Clerk have undertaken the first inspection, and letters have been sent where applicable.

4.1 Allotment Competition

Members are asked to set a date for the annual competition which is normally in July. Last year Cllr Griffiths and Cllr Guy did a marvellous job, members are asked to nominate the judges for this year.

4.2 Chapel Road Track

Members are asked to NOTE that the grounds team have re-distributed the gravel on the track, breaking out the compacted stones and filling the potholes.

AGENDA ITEM 5**Derehams Lane Recreation Ground**

Members are asked to NOTE that the planning application is still waiting determination.

Members are asked to NOTE that a TEAMS meeting took place with the Delivery Manager from the Lawn Tennis Association on 3 February. He was extremely interested in assisting with the project and helping find funding sources.

AGENDA ITEM 6**Green Dragon Lane Recreation Ground****6.1 Flackwell Heath Minors FC – water tank**

Members are asked to CONSIDER and, if so minded, APPROVE the installation of the water tank **APPENDIX A** underground.

6.2 Bollards – Green Dragon Lane, Flackwell Heath

Members are asked to CONSIDER a further request from the Flackwell Heath Minors FC for more bollards along the verge. The parish council has already installed 25 bollards at a cost of £1,566.00 excluding installation.

Members are reminded that car parking is mentioned in the lease and is the responsibility of the club –

4.12 To ensure that members/visitors parking vehicles do so without causing a nuisance to local residents and do not park on the grass or other verges whether to car park is full or not.

Members are asked to APPROVE the next course of action.

AGENDA ITEM 7**Straight Bit Recreation Ground****7.1 CCTV**

Members are asked to NOTE that the second camera has been installed, and the software is on the Clerk's mobile phone.

7.2 Flackwell Heath Bowls Club Gala Day - Reminder

Members are asked to NOTE that the Flackwell Heath Bowls Club are holding a Gala Day on Friday 10 July.

7.3 Car Park extension request

Members are asked to REVIEW the documentation at **APPENDIX B** provided by the Flackwell Heath Parking Working Group, following a meeting at Christ Church, Flackwell Heath arranged by Buckinghamshire Council Councillors Larisa Townsend, Penny Drayton and Stuart Wilson.

Members are reminded that the Straight Bit Recreation Ground is the main green space within the village and was originally purchased by the parish council for recreational purposes. The extension to the car park would be classified as 'new', since 1 January 2025 it is a requirement that car parks with 20 or more spaces must provide one EV charging point. The attached proposed car park layout also does not seem to allow for the 10% requirement for disabled bays which have a standard width of 2.4 metres plus 1.2 metres on either side for egress and ingress. The proposed layout also indicates 13 bays along the front of the car park where there are 8 spaces of standard width between the lime trees.

Since receiving this documentation, the Clerk has been in contact with Buckinghamshire Council Parking and at the time of the agenda circulation was waiting for further information.

AGENDA ITEM 8

Tylers Green Common

8.1 Tracks

Members are asked to NOTE that the grid systems for Track 6, which we received a quotation in the sum of £44,500 – this system has not worked on a path and is having to be removed.

The Clerk will ask the contractor to attend the site again with a view to investigating an alternative means of surfacing.

AGENDA ITEM 9

Biodiversity Project

Members are asked to CONSIDER and, if so minded, APPROVE the attached Plan for Orchard Green, Flackwell Heath **APPENDIX C**

Members are asked to CONSIDER and, if so minded, APPROVE the purchase of a small one door noticeboard for Orchard Green. Quotations have been received as follows:

Quote A	Man-made timber 4 x A4	£1,046.96
Quote B	Man-made timber 4 x A4	£2,118.00
Quote C	Semi seasoned Oak 4 x A4	£1,848.00

AGENDA ITEM 10

Blind Lane, Flackwell Heath Dog Waste Bin

Members are asked to CONSIDER and, if so minded, APPROVE a request for an extra dog waste bin at the top of the footpath on Blind Lane, Flackwell Heath. The dog bin will cost £299.00 and the collection cost for the year will be £566.28.

AGENDA ITEM 11

Railway Land

Members are asked to NOTE that the report has been received from the consultant who is happy with the state of the bank now that the trees have been removed asking that the remaining trees are regularly monitored. There was also a recommendation that the bank now be planted with ground stabilising shrubs. **APPENDIX D** gives a selection of shrubs with associated costs. This site will form part of the Committee Site Visit.

AGENDA ITEM 12

Committee Site Visits

Members are asked to CONSIDER and APPROVE a date for the site visit.

Sites on the list so far are:

- Tylers Green Common – tracks – ongoing issue with surfaces
- Railway Land – to approve a grid for initial shrub planting in Autumn
- Orchard Green, Flackwell Heath – biodiversity project

Members are asked to make further suggestions.

Committee Finances

13.1 Income & Expenditure

Members are asked to NOTE the income and expenditure for month 1 (April) **APPENDIX E**

AGENDA ITEM 14

Questions from committee members and the public

A maximum of fifteen minutes will be given to members of the public, who may make representations, ask and answer questions and/or give evidence in respect of any item of business included in the agenda. Members of the public wishing to speak at the beginning of the meeting should inform the Clerk of this request as soon as possible.

AGENDA ITEM 15

Accounts for payment

Accounts for payment will be circulated at the meeting for consideration by councillors.

Date and time of next meeting: Thursday 10 September 2026 @ 7.30pm