

CHEPPING WYCOMBE PARISH COUNCIL

Report of the Annual Council held on Tuesday 5 May 2026 at 7.30 pm at the Council Chamber, Cock Lane,
Tylers Green, High Wycombe, Bucks HP10 8DS

The meeting was open to the public and press

Present: Cllr K Wood
Cllr R Wilks
Cllr L Webb
Cllr K Griffiths
Cllr L Townsend
Cllr O'Leary

Cllr A Barron
Cllr N Thomas
Cllr C Dodds
Cllr H Darch
Cllr S Guy

FC/26/001 **Election of chairman of the council**

It was proposed by Cllr Nathan Thomas and seconded by Cllr Kirsty Griffiths that Cllr Katrina Wood be elected Chairman of the Council until the next Annual Meeting of the Council. No other nomination was forthcoming, therefore uncontested.

It was RESOLVED that;

Cllr Wood be elected Chairman of Council for the year 2026/27.

Cllr Wood signed the declaration of acceptance of office at the meeting. Cllr Wood thanked members for their continued support.

FC/26/002 **Election of vice-chairman of the council**

It was proposed by Cllr Roger Wilks and seconded by Cllr Alec Barron that Cllr David Johncock, in his absence, be elected Vice-chairman of the Council until the next Annual Meeting of the Council. No other nomination was forthcoming, therefore uncontested.

It was RESOLVED that;

Cllr D Johncock be elected Vice-chairman of the Council for the year 2026/27.

Cllr Johncock will sign the declaration of acceptance of office following the meeting.

FC/26/003 **Apologies for absence**

Apologies for absence were received and approved from Cllr Forbes (holiday), Cllr D & Cllr L Johncock (holiday), Cllr Darch (family) and Cllr S Herron (medical)

FC/26/004 **Declarations of members' interests in agenda items**

Cllr L Townsend declared an interest being the Chairman of the FHRA.

FC/26/005 **Election of standing committees of the council**

The following members were elected to serve on the committees as set out below:

Open Spaces

Cllr Nathan Thomas (LW)
Cllr John Gurney (LW)
Cllr Steve Guy (LW)
Cllr Luca Webb (FH)
Cllr Liz Johncock (FH)
Cllr Larisa Townsend (FH)
Cllr Kirsty Griffiths (FH)
Cllr Ian Forbes (TG)
Cllr Haydn Darch (TG)
Cllr Sharon Herron (TG)
Cllr Katrina Wood (TG) ex officio
Cllr D Johncock (FH) ex officio

Works & Services

Cllr Chris Dodds (LW)
Cllr John Gurney (LW)
Cllr Steve Guy (LW)
Cllr Larisa Townsend (FH)
Cllr Liz Johncock (FH)
Cllr Alec Barron (FH)
Cllr Roger Wilks (FH)
Cllr Sharon Herron (TG)
Cllr O'Leary (TG)
Cllr Katrina Wood (TG)
Cllr D Johncock (FH) ex officio

Finance & General Purposes

Cllr Chris Dodds (LW)
Cllr Nathan Thomas (LW)
(LW) Vacancy
Cllr Kirsty Griffiths (FH)
Cllr Luca Webb (FH)
Cllr Roger Wilks (FH)
Cllr Alec Barron (FH)
Cllr Ian Forbes (TG)
Cllr Haydn Darch (TG)
Cllr O'Leary (TG)
Cllr D Johncock (FH) ex officio
Cllr K Wood (TG) ex officio

The meeting was adjourned for the appointment of;

(a) Election of chairmen and vice-chairmen of committees

So that delegated action could, if necessary, be taken before the next meeting of committees each committee met in turn to appoint a chairman and vice-chairman.

The following appointments were reported:

	Chairman	Vice-chairman
Open Spaces Committee	Cllr Luca Webb	Cllr Nathan Thomas
Works & Services Committee	Cllr Steve Guy	Cllr Chris Dodds
Finance & General Purposes Committee	Cllr Alec Barron	Cllr Ian Forbes

(b) Planning Representatives

Council was asked to consider;

- the planning representatives for each ward rotate the chairmanship of the Planning meeting by agreement amongst themselves;
- all members were welcome to attend;
- quorum of these meetings would be 3;

Council was asked to elect one planning representative from each ward.

It was RESOLVED that;

The above criteria remain in place and that the following representatives were appointed to the Planning Applications Committee:

<i>Cllr D Johncock</i>	<i>Flackwell Heath</i>
<i>Cllr S Guy</i>	<i>Loudwater</i>
<i>Cllr H Darch</i>	<i>Tylers Green</i>

It was noted that the planning meetings, not being a standing committee, would continue to be held on TEAMS.

(c) Appointment of sub-committees

The appointment of sub-committees and working parties would be at the discretion of the appropriate standing committee and normally takes place at their first meeting.

FC/25/006 Review of assets, risks and policies

A review had been undertaken at the previous Council meeting.

It was RESOLVED that;

that the financial regulations, standing orders, complaints procedure, press and media policy be adopted

It was noted that our insurance cover was on a 3-year agreement which was in its second year. The Publicity policy was under review due to recent changes.

Appointment of representatives on other outside bodies

Council was asked to consider appointing representatives to the following organisations:

***It was RESOLVED that;
The following appointments be approved.***

<u>Organisation</u>	<u>No. of Representatives</u>
Tylers Green & Penn Parish Council Joint Meeting	Tylers Green members and chairman of council
West Chilterns Community Board (BC)	Cllr D Johncock (working groups reps to be appointed as required)
Neighbourhood Action Group (NAG)	Cllr L Townsend/Cllr I Forbes/Cllr S Guy
Flackwell Heath Residents' Association Executive Committee	Cllr K Griffiths
Flackwell Heath Community Centre	Cllr L Webb
Bucks & Milton Keynes Association of Local Councils (BMKALC)	Chairman or Vice Chairman of council
Flackwell Heath Scouts & Guides Joint Executive Committee	Cllr L Townsend
Revive the Wye Project Joint Steering Group	Cllr J Gurney
And any other organisation the council believes to be relevant or not included in the above list	

It was noted that the residents' association in Loudwater – Loudwater Village Association would be a group to add to the list once it had been formally created.

Also, the care of the defibrillators in the parish (5) was currently being covered by Cllr Chris Dodds.

Council was asked to agree the appointments of representatives to the following sports organisations or to refer the issue to the Open Spaces Committee for consideration at their first meeting:

- Flackwell Heath Bowling Club
- Flackwell Heath Tennis Club
- Flackwell Heath Minors Football Club

***It was RESOLVED that;
The following appointments be approved;
Flackwell Heath Bowling Club and Flackwell Heath Tennis Club – Cllr K Griffiths
Flackwell Heath Minors Football Club Cllr S Herron***

FC/25/008 **Questions from the public**
There were no questions.

FC/25/009 **Questions by members of the council**
Cllr Thomas asked if there had been any progress with the Derehams Recreation Ground application.
The Clerk advised that no further progress had been made, she had contact the Architect to ask them to go for non-determination, Cllr J Waters (BC) and Cllr LTownsend had been in contact with the Planning Department and the case officer. Cllr K Griffiths will also be speaking with Michael Bracken to see if he can assist.

The chairman thanked members present for their attendance and closed the meeting at 7.51pm

Signed *Katrina SA Wood* 23 June 2026